

**DEPARTMENT OF EDUCATION
PROFESSIONAL STANDARDS BOARD**

Statutory Authority: 14 Delaware Code, Section 122(d) (14 **Del.C.** §122(d))
14 **DE Admin. Code** 1593

FINAL

REGULATORY IMPLEMENTING ORDER

1593 Superintendent or Assistant Superintendent

I. SUMMARY OF THE EVIDENCE AND INFORMATION SUBMITTED

The Professional Standards Board, acting in cooperation and consultation with the Department of Education, seeks the consent of the State Board of Education to adopt 14 **DE Admin. Code** 1593 School Leader II. The regulation concerns the requirements for certification of educational personnel, pursuant to 14 **Del.C.** §1220(a). It is necessary to amend this regulation in order to upgrade the requirement's rigor and to build upon the amended pathways to certification for school building leaders in 14 **DE Admin. Code** 1591 School Principal, and district level leaders in 14 **DE Admin. Code** 1592 Certified Central Office Personnel. This regulation sets forth the requirements for Superintendent or Assistant Superintendent.

Notice of the proposed adoption of the regulation was published in the *Delaware Register of Regulations* on November 1, 2012. The notice invited written comments. No comments were received.

II. FINDINGS OF FACTS

The Professional Standards Board and the State Board of Education find that it is appropriate to adopt this regulation to comply with changes in statute.

III. DECISION TO ADOPT THE REGULATION

For the foregoing reasons, the Professional Standards Board and the State Board of Education conclude that it is appropriate to adopt the regulation. Therefore, pursuant to 14 **Del.C.** §1205(b), the regulation attached hereto as Exhibit "A" is hereby adopted. Pursuant to the provision of 14 **Del.C.** §122(e), the regulation hereby adopted shall be in effect for a period of five years from the effective date of this order as set forth in Section V. below.

IV. TEXT AND CITATION

The text of the regulation adopted shall be in the form attached hereto as Exhibit "A", and said regulation shall be cited as 14 **DE Admin. Code** 1593 of the *Administrative Code of Regulations* of the Professional Standards Board.

V. EFFECTIVE DATE OF ORDER

The effective date of this Order shall be ten (10) days from the date this Order is published in the *Delaware Register of Regulations*.

APPROVED BY THE PROFESSIONAL STANDARDS BOARD THIS 7th DAY OF FEBRUARY, 2013

Kathleen Thomas, Chair

Cristy Greaves

Michael Casson

Chris Kenton

Joanne Christian

David Kohan

Samtra Devard

Wendy Murray

Stephanie DeWitt

Mary Pinkston

Marilyn Dollard

Whitney Price

Karen Gordon

Jacque Wisnauskas

IT IS SO ORDERED this 21st day of February, 2013.

Department of Education

Mark Murphy, Secretary of Education

Approved this 21st day of February, 2013.

State Board of Education

Teri Quinn Gray, Ph.D., President

Jorge L. Melendez, Vice President

G. Patrick Heffernan

Barbara B. Rutt

Gregory Coverdale

Terry M. Whittaker, Ed.D.

Randall L. Hughes

1593 School Leader II

1.0 Content

1.1 This regulation shall apply to the issuance of a Standard Certificate for School District Superintendents and Assistant Superintendents, pursuant to 14 ~~Del.C.~~ §1220.

~~7-DE Reg. 190 (8/1/03)~~

~~7-DE Reg. 1744 (6/1/04)~~

2.0 Definitions

2.1 The following words and terms, when used in this regulation, shall have the following meaning unless the context clearly indicates otherwise:

~~“Full Time School Leadership” means full time experience as a principal or assistant principal or as a district level administrator.~~

~~“Standards Board” means the Professional Standards Board established pursuant to 14 Del.C. §1201.~~

~~“Standard Certificate” means a credential issued to verify that an educator has the prescribed knowledge, skill or education to practice in a particular area, teach a particular subject, or teach a category of students.~~

~~“State Board” means the State Board of Education of the State of Delaware established pursuant to 14 Del.C. §104.~~

~~“Teaching Experience” means meeting students on a regularly scheduled basis, planning and delivering instruction, developing or preparing instructional materials, and evaluating student performance in any PK to 12 setting.~~

~~7-DE Reg. 1744 (6/1/04)~~

3.0 Standard Certificate

The following shall be required for the Standard Certificate for School District Superintendents and Assistant Superintendents.

3.1 Educational requirements.

3.1.1 A doctoral degree in educational leadership from an NCATE or state approved program where the state approval body employed the appropriate NASDTEC or NCATE specialty organization standards offered by an NCATE specialty organization recognized educator preparation program or from a state approved educator preparation program where the state approval body employed the appropriate NASDTEC or NCATE specialty organization standards from a regionally accredited college or university, or

3.1.2 A master's or doctoral degree in education from a regionally accredited college and a current Superintendent or Assistant Superintendent certificate from another state, or

3.1.3 A master's or doctoral degree in any field from a regionally accredited college and successful completion of a Delaware approved alternative routes to certification program for school leaders and superintendents. Until approval and implementation of an alternative routes to certification program occurs, candidates completing the Standard Certificate in accordance with 3.1.3 of this regulation shall provide evidence of graduate course work in the following areas, either as part of the master's or doctoral degree program or in addition to it.

3.1.3.1 Personnel Administration

3.1.3.2 Supervision and Evaluation of Staff

3.1.3.3 Curriculum Development and Instruction

3.1.3.4 School Business Management

3.1.3.5 School Law or Legal Issues in Education

3.1.3.6 Human Relations

3.1.3.7 Organizational Management

3.1.3.8 Child or Adolescent Development, if not taken at the undergraduate level.

3.2 Experience requirements

3.2.1 A minimum of five (5) years of teaching experience at the pK to 12 level; or

3.2.2 A minimum of five (5) years of full time pK to 12 leadership experience; or

3.2.3 Any combination of these types of experience which totals a minimum of five (5) years.

3.2.4 The required experience may be acquired at either the building or district level.

1593 Superintendent or Assistant Superintendent

1.0 Content

1.1 This regulation shall apply to the issuance of a Standard Certificate, pursuant to 14 Del.C. §1220(a), for Superintendent or Assistant Superintendent.

1.2 Except as otherwise provided, the requirements set forth in 14 DE Admin. Code 1505 Standard Certificate, including any subsequent amendment or revision thereto, are incorporated herein by reference.

2.0 Definitions

2.1 The definitions set forth in 14 DE Admin. Code 1505 Standard Certificate, including any subsequent amendment or revision thereto, are incorporated herein by reference.

2.2 The following words and terms, when used in this regulation, shall have the following meaning unless the context clearly indicates otherwise:

“Certified Central Office Experience” means being certified and employed as a Director, Supervisor, Administrative Assistant, Coordinator or Manager in an instructional area in an employing authority’s central office.

“Education Experience” means working with students under a State credential in any PreK to 12 public school setting or the equivalent as approved by the Department.

3.0 Standard Certificate

3.1 In accordance with 14 Del.C. §1220(a), the Department shall issue a Standard Certificate as a Superintendent or Assistant Superintendent to an educator who has met the following:

3.1.1 Holds a valid Delaware Initial, Continuing, or Advanced License; or a Limited Standard, Standard or Professional Status Certificate issued by the Department prior to August 31, 2003; and

3.1.2 Has met the requirements as set forth in 14 DE Admin. Code 1505 Standard Certificate, including any subsequent amendment or revision thereto; and

3.1.3 Has satisfied the additional requirements in this regulation.

4.0 Additional Requirements

An educator must also have met the following additional requirements:

4.1 Education requirements.

4.1.1 An educator shall also have satisfied at least one (1) of the following additional education requirements:

4.1.1.1 A doctoral degree from a regionally accredited college or university in educational leadership offered by an NCATE specialty organization recognized educator preparation program or state approved educator preparation program where the state approval body employed the appropriate NASDTEC or NCATE specialty organization standards; or

4.1.1.2 A masters or doctoral degree from a regionally accredited college or university in any field and one of the following:

4.1.1.2.1 The successful completion of an approved Superintendent Program pursuant to 14 DE Admin. Code 1595 Certification Programs for Leaders in Education; or

4.1.1.2.2 Holding a Standard Certificate Certified Central Office Personnel or a Standard Certificate Special Education Director; and

4.1.1.2.3 Successful completion of an additional nine (9) graduate level credit hours from a regionally accredited college or university in educational leadership or the equivalent in professional development approved by the Department.

4.2 Experience requirements.

4.2.1 An educator must have a minimum of seven (7) years of education experience consisting of the following:

- 4.2.1.1 A minimum of five (5) years of teaching experience; and
- 4.2.1.2 A minimum of two (2) years of full time leadership experience working in any of the following areas:
 - 4.2.1.2.1 A School Principal or an Assistant School Principal; or
 - 4.2.1.2.2 A Certified Central Office Personnel educator; or
 - 4.2.1.2.3 A Special Education Director; or
 - 4.2.1.2.4 Other leadership position.

5.0 **Validity**

- 5.1 This regulation shall be effective no less than ten (10) days from the date the Order amending the regulation has been published in its final form in the Delaware *Register of Regulations*.
 - 5.1.1 Educators currently enrolled in a School Leader II course of study will have eighteen (18) months subsequent to the effective date to apply for the previous School Leader II Standard Certificate. Educators are responsible for providing the Department evidence of enrollment via submission of appropriate transcripts.
- 5.2 An Emergency Certificate for Superintendent or Assistant Superintendent is not available.
- 5.3 The Department shall also recognize a Standards Certificate for Superintendent or Assistant Superintendent issued by the Department prior to the effective date of this regulation.

7 DE Reg. 190 (8/1/03)

7 DE Reg. 1744 (6/1/04)

Renumbered effective 6/1/07 - see Conversion Table

16 DE Reg. 972 (03/01/13) (Final)