

DEPARTMENT OF SAFETY AND HOMELAND SECURITY
DIVISION OF STATE POLICE
5500 Bail Enforcement Agents
Statutory Authority: 24 Delaware Code, Section 5504(a) (24 **Del.C.** §5504(a))

FINAL

ORDER

Pursuant to the Guidelines in 29 **Del.C.** §10118(a)(1)-(7), the Board of Examiners of Bail Enforcement Agents ("Board") hereby issues this Order. Following notice and a public hearing on the proposed adoption of amendments to the Rules & Regulations, the Board makes the following Findings and Conclusions:

Summary of Evidence and Information Submitted

1. The Board did not receive written evidence or information pertaining to the proposed adoption.
2. The Board expressed its desire to adopt the amendment to improve the safety of the public and the bail enforcement agents and to professionalize the industry.

Findings of Fact

3. The public was given notice and the opportunity to provide the Board with comments, in writing and by oral testimony, on proposed amendments. The written comments and oral testimony received are described in paragraph 1.
4. The Board finds that the adoption of this rule will improve the safety of the public and the bail enforcement agents and to professionalize the industry.
5. The Board finds that the adoption will have no adverse impact on the public.
6. The Board finds that the amendment is well written and describes its intent to adopt the rule to improve the safety of the public and the bail enforcement agents and to professionalize the industry.

Conclusion

7. The proposed rule adoption was published by the Board in accord with the statutory duties and authority as set forth in 24 **Del.C.** §5503 et seq. and, in particular, 24 **Del.C.** §5503(d)(2).
8. The Board deems this adoption necessary and expedient to the full and official performance of its duties under 24 **Del.C.** §5503 et. seq.
9. The Board concludes that the adoption of this rule will be in the best interests of the citizens of the State of Delaware.
10. The Board therefore adopts the amendment pursuant to 24 **Del.C.** §5503(d)(2) and guidelines of 29 **Del.C.** §10118 of the Administrative Procedures Act. See, *Strauss v. Silverman*, Del. Supr., 399 A.2d 192 (1979).
11. This adopted rule replaces in its entirety any former rule or regulation heretofore promulgated by the Board.
12. The effective date of this Order shall be March 11, 2012.
13. Attached hereto and incorporated herein this order is the amended rule marked as exhibit A and executed simultaneously on the 27th day of February 2012.

Major Nathaniel McQueen, Chairman
Director John Yeomans
Ms. Robin David
Mrs. Jennifer A. Esposito
Rebecca L. Byrd, Esquire
Mr. R. Dale Hamilton
Mr. J. Russell Dean
Mrs. Brunilda Luna-Mercado
Mr. Kevin C. Jones

February 27, 2012

5500 Bail Enforcement Agents

Preamble

These Rules & Regulations are promulgated pursuant to 24 ~~Del.C.~~ §5504(a) and the Secretary of Public Safety delegates his regulatory authority granted by Chapter 55 to the Division of State Police.

4.0 Licensing

- 1.1 Any individual applying for a bail enforcement agent ID card under 24 ~~Del.C.~~ Ch. 55 must meet and maintain the following qualifications:
 - 1.1.1 Must not be convicted of any felony; and
 - 1.1.2 Must not have been convicted, within the last seven (7) years, of any two (2) of the following misdemeanors: theft, drug offenses, offensive touching, or assault III; and
 - 1.1.3 Must not have been convicted of any charge or been involved in any conduct that may impair the performance of the bail enforcement agent and endanger public safety as determined by the Detective Licensing Section and
 - 1.1.4 Must not have been, as a juvenile, adjudicated as delinquent for conduct which, if committed by an adult, would constitute a felony, unless and until that person has reached their 25th birthday.
- 1.2 An individual bail enforcement agent ID card will not be issued if there is a pending charge as listed in Section 1.1.1 or a pending charge as listed in Section 1.1.2 for an applicant with one (1) conviction of specified misdemeanor listed in Section 1.1.2.
- 1.3 The individual bail enforcement agent applying for an ID card under Title 24 Chapter 55 must also meet the following qualifications:
 - 1.3.1 Must be at least 21 years of age; and
 - 1.3.2 Must complete the training qualifications set forth in Section 6.0; and
 - 1.3.3 If carrying a weapon, must meet and maintain the qualifications set forth in Section 4.0.
- 1.4 The individual bail enforcement agent applying for an ID card under Title 24 Chapter 55 must submit the following for approval:
 - 1.4.1 A fee of \$75 for a four (4) year ID card which shall expire and be renewable on the 4th anniversary date of the birth of the applicant next following the date of its issuance unless the birth date is February 29, in which event the license shall expire and be renewable on February 28 every 4th year; and
 - 1.4.2 Any and all applications required by the Detective Licensing Section; and
 - 1.4.3 Submit two (2) sets of fingerprints for a Delaware (CHRI) and Federal (FBI) criminal history record check. The Director of the State Bureau of Identification (SBI) determines the fee for this process. This subsection 1.4.3 does not apply to the renewal of ID cards, unless required by the Director of Detective Licensing.
- 1.5 The ID cards are the property of the Delaware State Police and must be returned to the Detective Licensing Section upon expiration of the ID card or at the request of the Detective Licensing Section.
- 1.6 A bail enforcement agent that has been issued an ID card by the Detective Licensing Section shall be required to have such card in their possession while in the performance of his or her duties.
- 1.7 A bail enforcement agent must not be a member or employee of any Delaware Law Enforcement Organization, as defined by the Council on Police Training, or a member or employee of a law enforcement organization of any other local, state or federal jurisdiction.
- 1.8 There will be no reciprocity with any other state regarding the issuing of an ID card to a bail enforcement agent.
- 1.9 A fee of \$50 shall be for the renewal of the ID card and license, which shall be valid for another four (4) years.

~~7 DE Reg. 1782 (06/01/04)~~

~~8 DE Reg. 1316 (03/01/05)~~

~~8 DE Reg. 1626 (05/01/05)~~

2.0 Badges, Patches, Advertisements

- 2.1 No individual licensed under 24 ~~Del.C.~~ Ch. 55 shall use any type of uniform or other clothing items displaying logos, badges, patches, or any other type of writing without first being approved by the Detective Licensing Section. Under no circumstances shall any item contain the seal or crest of the State of Delaware, any state of the United States, the seal or crest of any county or local sub division, or any facsimile of the aforementioned seals or crests.
- 2.2 All advertisements or other forms of publication, subsequent to their use, are subject to review by the Detective Licensing Section for potential misrepresentation. If the Detective Licensing Section does not approve the advertisement or publication, it will forward its concerns to the licensee. Failure to correct the advertisement or publication will be considered a violation of these Rules & Regulations.

2.3 The use of auxiliary lights, sirens, or any markings on vehicles is prohibited.

3.0 Use of Animals

The use of animals is prohibited in the performance of any bail enforcement agent activity.

4.0 Firearms Policy

- 4.1 No person shall carry a firearm under this chapter unless the individual first completed and passed an approved 40-hour firearm course, instructed by a certified firearm instructor, recognized by the Detective Licensing Section.
- 4.2 All persons licensed to carry a firearm under this chapter must be re-certified yearly, by an instructor as described in Section 4.1, by shooting a minimum of three (3) qualifying shoots a year. The shoots must be scheduled on at least two (2) separate days, with a recommended 90 days between scheduled shoots. Of the three (3) shoots, there will be one mandatory "low light" shoot. Simulation is permitted and it may be combined with a daylight shoot. All individuals must qualify with the same type of weapon that he/she will carry. The minimum passing score is 80%.
- 4.2.1 All renewal shoot sheets must be submitted by January 31st of each year for the previous calendar year.
- 4.3 All handguns must be either a revolver or semi-automatic and be maintained to factory specifications. Only the handguns with the following calibers are permitted:
- 4.3.1 9mm
 - 4.3.2 .357
 - 4.3.3 .38
 - 4.3.4 .40
 - 4.3.5 .45
- 4.4 All ammunition will be factory fresh (no re-loads).
- 4.5 Any person requesting to carry any shotgun, rifle, any type of weapon or apprehension device must first provide proof of training to the Detective Licensing Section for approval.

5.0 Nightstick, PR24, Mace, Peppergas, Chemical Spray, and Handcuffs

To carry the above weapons/items a bail enforcement agent must have completed training by a Detective Licensing Section approved instructor, on each and every weapon/item carried. Proof of training, and any renewal training, must be provided to the Detective Licensing Section. Under no circumstances would a person be permitted to carry any other type weapon/item, unless first approved by the Detective Licensing Section.

7 DE Reg. 1782 (06/01/04)

6.0 Training

- 6.1 All bail enforcement agents licensed under Title 24 Chapter 55 must complete training in the following courses: Constitution/Bill of Rights, Laws of Arrest, Laws of Search & Seizure of Persons Wanted, Police Jurisdiction, Use of Deadly Force, and the Rules & Regulations of Bounty Hunters/Bail Enforcement Agents.
- 6.2 The training must be completed prior to obtaining a license.

7 DE Reg. 1782 (06/01/04)

7.0 Notification of Apprehensions

All bail enforcement agents licensed under 24 ~~Del.C.~~ Ch. 55 are required to notify the police emergency 911 dispatch center (i.e., Recom, Kentcom, Suscom) of the appropriate police agency in which the apprehension will be attempted.

8.0 Notification of Arrest

Anyone licensed under 24 ~~Del.C.~~ Ch. 55 shall, excluding weekends and State holidays, notify the Detective Licensing Section within five (5) days of being arrested for a misdemeanor or felony crime. Failure to do so may result in the suspension or revocation of any individual.

9.0 Suspensions and Revocations

- 9.1 The Detective Licensing Section shall have the power to suspend or revoke any individual, licensed under 24 ~~Del.C.~~ Ch. 55, that violates the Chapter or the promulgated Rules & Regulations.

- 9.2 ~~The Detective Licensing Section may suspend or revoke any individual, licensed under 24 Del.C. Ch. 55, that has been arrested and that arrest could result in the conviction of any misdemeanor or felony as described in Section 1.0.~~
- 9.3 ~~Anyone whose license has been suspended, revoked, rejected, or denied is entitled to a hearing before the Secretary of Safety and Homeland Security.~~
- 9.3.1 ~~Anyone requesting a hearing shall notify the Detective Licensing Section, in writing, within 30 days from the suspension, revocation, rejection, or denial and the hearing shall be scheduled at the earliest possible time.~~

~~5 DE Reg. 1523 (01/01/02)~~

~~7 DE Reg. 1782 (06/01/04)~~

1.0 Licensing

- 1.1 A bail enforcement agent ID card, license and badge shall not be issued if the applicant has not complied with the provisions set forth in Title 24, Chapter 55 of the **Delaware Code** and the regulations set forth herein. Moreover, no license shall be issued if charges are pending under Title 24 Section 5507 of the **Delaware Code**.
- 1.2 The individual bail enforcement agent applying for an ID card, license and badge under Title 24 Chapter 55 must also meet the following qualifications:
- 1.2.1 Must complete the training qualifications set forth in Section 6.0; and
- 1.2.2 If carrying a weapon, must meet and maintain the qualifications set forth in Sections 4.0 and 5.0.
- 1.3 The individual bail enforcement agent applying for licensure under Title 24 Chapter 55 must submit the following for approval:
- 1.3.1 A fee of \$75 for a four (4) year ID card license and badge; and
- 1.3.2 Any and all applications required by the Professional Licensing Section.
- 1.4 The ID cards and badges are the property of the Delaware State Police.
- 1.5 There shall be no reciprocity with any other state regarding the issuing of an ID card, license and badge to a bail enforcement agent.
- 1.6 A fee of \$50 shall be for the re-application of the ID card, license and badge, which shall be valid for another four (4) years.
- 1.7 Any person wishing to be licensed as a bail enforcement agent must show proof of current and valid sponsorship from a licensed bail enforcement agent that has been licensed, thru Title 24 Chapter 55, for at least five (5) consecutive years.

2.0 Badges, Patches, Advertisements

- 2.1 No individual licensed under Title 24 Chapter 55 shall use any type of uniform or other clothing items displaying logos, badges, patches, or any other type of writing without first being approved by the Board of Examiners. Under no circumstances shall any item contain the seal or crest of the State of Delaware, any state of the United States, the seal or crest of any county or local sub division, or any facsimile of the aforementioned seals or crests.
- 2.1.1 All bail enforcement agents shall display their badge at all times during the lawful performance of their duties pursuant to Title 24, Chapter 55 and the regulations set forth herein.
- 2.2 All advertisements, including vehicle markings, or other forms of publication, subsequent to their use, are subject to review by the Board of Examiners for potential misrepresentation. If the Board of Examiners does not approve the advertisement or publication, the concerns shall be forwarded to the licensee. Failure to correct the advertisement or publication shall be considered a violation of these Rules & Regulations.
- 2.3 The use of auxiliary lights or sirens on vehicles is prohibited.

3.0 Use Of Animals

The use of animals is prohibited in the performance of any bail enforcement agent activity.

4.0 Firearms Policy

- 4.1 No person shall carry a firearm under this chapter unless the individual first completed and passed an approved 40-hour firearm course, instructed by a certified firearm instructor, recognized by the Professional Licensing Section. The initial qualification shoot may be used to fulfill one day and one low light requirement during the first year.

- 4.2 All persons licensed to carry a firearm under this chapter must be re-certified yearly, by an instructor as described in Section 4.1, by shooting a minimum of three (3) qualifying shoots a year. The shoots must be scheduled on at least two (2) separate days, with a minimum 90 days between scheduled shoots. Of the three (3) shoots, there shall be one mandatory "low light" shoot. Simulation is permitted and it may be combined with a daylight shoot. The minimum passing score is 80%.
- 4.2.1 All renewal shoot sheets must be submitted by January 31st of each year for the previous calendar year.
- 4.2.2 Any person not meeting the minimum qualifications set forth in 4.2 may have their firearms certification suspended until such time that they meet the minimum three (3) qualifying shoots within the calendar year.
- 4.3 The only approved firearms that may be carried shall be either a revolver or semi-automatic handgun and be maintained to factory specifications. Only the handguns with the following calibers are permitted:
- 4.3.1 9mm
- 4.3.2 .357
- 4.3.3 .38
- 4.3.4 .40
- 4.3.5 .45
- 4.4 All ammunition will be factory fresh (no re-loads).
- 4.5 All persons must carry the same firearm that they qualify with (this will be noted by the serial number of each firearm on the shoot sheets).
- 4.6 All persons must undergo a drug screening for certification and re-certification. The screening results shall be submitted with the firearms certification/re-certification forms to the Professional Licensing Section. A copy of any drugs prescribed by a medical doctor shall be provided, if necessary.

5.0 Nightstick, Pr24, Mace, Peppergas, Chemical Spray, And Handcuffs

To carry the above weapons/items, a bail enforcement agent must have completed training, by a Professional Licensing Section approved instructor on each and every weapon/item carried. Proof of training, and any renewal training, must be provided to the Professional Licensing Section. Under no circumstances would a person be permitted to carry any other type weapon/item, unless first approved by the Professional Licensing Section.

6.0 Training Requirements For Issuance Of A License

- 6.1 All individuals applying for licensure under Title 24 Chapter 55 must complete training in the following prior to the issuance of a license:
- 6.1.1 Courses in Constitution/Bill of Rights, Laws of Arrest, Laws of Search & Seizure of Persons Wanted, Police Jurisdiction, Use of Deadly Force, and the Rules & Regulations of Bail Enforcement Agents; and
- 6.1.2 Mandatory training in the field by a bail enforcement instructor approved by the Board.
- 6.1.3 A bail enforcement agent shall go through a minimum one year internship with an approved licensed bail enforcement agent.

7.0 Continuing Education And Training

Continuing education/training shall be 32 hours every four (4) years with the breakdown being eight (8) hours per year, which must include at least two (2) hours a (per) year in training on the use of deadly force. Failure to have the eight hours of training every year shall be grounds for suspension, revocation or rejection of renewal.

8.0 Apprehension Procedures

- 8.1 All bail enforcement agents licensed under Title 24 Chapter 55 are required to notify the police emergency 911 dispatch center for the appropriate jurisdiction prior to making any attempt at an apprehension. This notification must occur prior to responding to the address of the attempt.
- 8.1.1 Notification shall be made to one of the following 911 dispatch centers as appropriate; Recom - DSP, New Castle County PD, Newark PD, Wilmington PD, University of Delaware PD, Kentcom - DSP, Smyrna PD, Dover PD, Milford PD, Suscom - DSP, Seaford PD, Rehoboth Beach PD, Dewey Beach PD, Bethany PD, and South Bethany PD.
- 8.2 Upon successful apprehension, if the bail enforcement agent transports the subject to the law enforcement agency in the jurisdiction in which the apprehension occurred, transfer of custody to the law enforcement agency shall take place at that time.

8.2.1 A failure of a police agency to accept custody of the fugitive shall be immediately documented by the bail enforcement agent and reported to the Board.

8.3 Failure to follow the procedures as described in this section could result in the suspension or revocation of the bail enforcement agent license, badge and ID card.

9.0 Notification Of Arrest

Pursuant to 24 Del.C. §5511, anyone licensed under this chapter shall, excluding weekends and state holidays, notify the Director within 5 days of any arrest which could result in a misdemeanor or felony conviction. Failure to do so may result in the suspension or revocation of a license.

10.0 Suspensions And Revocations

10.1 The Professional Licensing Section shall have the power to suspend or revoke any individual, licensed under Title 24 Chapter 55 that violates the Chapter or the promulgated Rules & Regulations.

10.2 The Professional Licensing Section may suspend or revoke any individual, licensed under Title 24 Chapter 55, that has been arrested and that arrest could result in the conviction of any misdemeanor or felony.

10.3 Any person whose license has been suspended, revoked, rejected, or denied shall be granted a full hearing, by the Board at their next quarterly meeting, provided that the violating party requests such a hearing, in writing, to the Professional Licensing Section within 30 days of the suspension. Such person shall be entitled to an appeal of the Board's decision to the Department of Safety and Homeland Security if a written appeal is filed within ten (10) days from the date of the Board's decision.

11.0 Criminal Offenses

11.1 For the purposes of Chapter 55 of Title 24 of the Delaware Code, the Board may deny an application for a license or suspend or revoke a license if the applicant or licensee has been convicted of a misdemeanor crime involving moral turpitude. A misdemeanor crime involving moral turpitude includes, but is not limited to, the following crimes in the Delaware Code (or similar crimes under the laws of other jurisdictions):

11.1.1 §763 Sexual harassment;

11.1.2 §764 Indecent exposure in the second degree;

11.1.3 §765 Indecent exposure in the first degree;

11.1.4 §766 Incest;

11.1.5 §767 Unlawful sexual contact in the third degree;

11.1.6 §781 Unlawful imprisonment in the second degree;

11.1.7 §840 Shoplifting;

11.1.8 §861 Forgery;

11.1.9 §871 Falsifying Business Records

11.1.10 §881 Bribery

11.1.11 §907 Criminal Impersonation

11.1.12 §1101 Abandonment of a Child;

11.1.13 §1102 Endangering the Welfare of a Child;

11.1.14 §1105 Endangering the Welfare of an Incompetent Person;

11.1.15 §1106 Unlawfully Dealing with a Child;

11.1.16 §1107 Endangering Children;

11.1.17 §1245 Falsely Reporting an Incident;

11.1.18 §1341 Lewdness;

11.1.19 §1342 Prostitution;

11.1.20 §1343 Patronizing a Prostitute; and

11.1.21 §1355 Permitting Prostitution

11.2 Title 16

11.2.1 §1166 Patient Neglect or Abuse

11.3 Title 31

11.3.1 §3913 Abuse/Neglect/Exploitation/Mistreatment of an Infirm Adult.

12.0 Prohibited Acts

No one licensed under this chapter shall be impaired, by drugs or alcohol, while performing the duties of a bail enforcement agent.

5 DE Reg. 1523 (01/01/02)

7 DE Reg. 1782 (06/01/04)

8 DE Reg. 1316 (03/01/05)

8 DE Reg. 1626 (05/01/05)

15 DE Reg. 1356 (03/01/12) (Final)