DEPARTMENT OF SAFETY AND HOMELAND SECURITY

DIVISION OF STATE POLICE

Board of Examiners of Private Investigators and Private Security Agencies

Statutory Authority: 24 Delaware Code, Section 1305 (24 **Del.C.** §1305)
24 **DE Admin. Code** 1300

PROPOSED

PUBLIC NOTICE

1300 Board of Examiners of Private Investigators and Private Security Agencies

Notice is hereby given that the Board of Examiners of Private Investigators and Private Security Agencies, in accordance with 24 **Del.C.** Ch. 13 proposes to amend the adopted rules in 24 **DE Admin. Code** 1300 Board of Examiners of Private Investigators and Private Security Agencies. The Board proposes substantive changes to Rule 1.0 Firearms, Rule 4.0 Training Requirements, and 5.0 Use Of Animals; additional, non-substantive changes to the remaining sections of the regulation are included to provide better clarity to the regulation. Any persons wishing to present comments on the proposed changes may submit them in writing, by Monday, December 1, 2025, to Delaware State Police, Professional Licensing Section, Attn: Frank Kaleta, 600 South Bay Road, Suite 1, Dover, DE 19901, or via email to dsp-prolicense@delaware.gov. The Board will consider any written comments received by Monday, December 1, 2025, during its next regularly scheduled quarterly meeting.

1300 Board of Examiners of Private Investigators and Private Security Agencies

1.0 Firearm's Policy

1.1 Section 1.0 shall apply only to ~~individuals licensed~~ licensees under 24 **Del.C.** Ch. 13, while ~~such individuals~~ licensees are acting in the performance of ~~their~~ duties as an armed security guard or armed armored car guard.

1.2 No ~~individual licensed~~ licensees under 24 **Del.C.** Ch. 13 shall carry a firearm unless ~~that individual~~ the licensee has first passed an approved firearms course of instruction and an initial qualification administered by an approved ~~firearms instructor~~Professional Licensing Firearms Instructor. The course of instruction shall include a minimum 40 hours of training. The Professional Licensing Section may waive the 40 hour training requirement depending upon the applicant's professional credentials, ~~training and/or work~~training, or work experience (i.e. prior law enforcement). If waived, ~~they~~ the licensee must show proficiency and qualify a day and low light shoot with an approved ~~firearms instructor~~Professional Licensing Firearms Instructor. The initial qualification course shall be used to fulfill ~~one~~ 1 day and ~~one~~ 1 low light requirement during the first year; ~~however~~ however, an additional day shoot must be completed at least ~~90~~ 60 days after the date of initial certification, within the calendar year.

1.3 In order to open carry a firearm while in the performance of their duties, ~~individuals licensed to~~licensees who carry a firearm under 24 **Del.C.** Ch. 13 must shoot a minimum of ~~three~~ 3 qualifying shoots per calendar year, scheduled on at least ~~two~~ 2 separate days, with a minimum ~~90~~ 60 days between scheduled day shoots. Of these ~~three~~3, there will be ~~one~~ 1 mandatory "low light" shoot which may be combined with a day shoot. Two day shoots shall not be completed on the same date. These qualifying shoots will be administered by an approved ~~firearms instructor~~Professional Licensing Firearms Instructor.

1.3.1 ~~An individual~~A licensee not meeting the minimum qualifications set forth in subsection 1.3 may have ~~their~~ a firearms license suspended until ~~such time that they meet~~ the licensee meets the minimum ~~three~~ 3 qualifying shoots within the calendar year. The Professional Licensing Section may approve a temporary waiver of this requirement, at the section's discretion, for a licensee not meeting the minimum 3 qualifying shoots within the calendar year due to military service, leaves of absence covered under the Family Medical Leave Act (FMLA), Delaware Paid Family Medical Leave, or other leaves of absence approved by the licensee's Class B, Class C, or Class D agency. Upon return from leave, the licensee must complete 1 day and 1 low light shoot under the direction of an approved Professional Licensing Firearms Instructor in order to be authorized to work in an armed capacity. Qualifications conducted in this manner are exempt from the time restrictions outlined in Section 1.0.

1.3.2 A licensee not meeting the minimum qualifications set forth in subsection 1.3 who has remained suspended for a period of 36 months or more from the anniversary date of the licensee's initial qualification will be required to repeat an approved firearms course of instruction and an initial qualification administered by an approved Professional Licensing Firearms Instructor. The course of instruction shall include a minimum of 40 hours of training.

1.4 Only the handguns with the following calibers are ~~permitted:~~permitted to be carried by a licensee while performing duties:

1.4.1 9mm;

1.4.2 .357;

1.4.3 .38;

1.4.4 .40;

1.4.5 .45; or

1.4.6 .357 SIG.

1.5 All weapons carried by a licensee while performing duties must be either a revolver or semi-automatic and must be double-action or double-action only and must be maintained to factory specifications. Nothing in Section 1.0 shall be construed to prohibit the use of flashlights, grips, holographic sights, or other accessories commonly attached to law enforcement firearms.

1.6 Under no circumstances will ~~anyone under this Section~~ licensees performing duties be allowed to carry any type of weapon that is not described ~~herein~~in subsections 1.4 and 4.2.1 of this regulation.

1.7 All ~~individuals~~ licensees must meet the minimum qualifications set forth in subsection 1.3 with the same make/model/caliber of weapon that ~~he/she~~ the licensee will carry.

1.8 All ammunition must be factory fresh (no re-loads).

1.9 The minimum passing score the licensee must obtain is 80%.

1.10 ~~Private investigative, private security, and armored car agencies~~ Class B or Class C Private Security agencies and Class D Armored Car agencies shall be held responsible for monitoring all firearm certification or recertification for ~~their employees~~licensed armed security guards or armed armored car guards for compliance with ~~promulgated rules and regulations~~Section 1.0 of this regulation.

1.11 All ~~firearms licenses,~~licensed armed security ~~guard~~ guards, and armed armored car ~~guard,~~guards, are valid for a period of ~~one~~ 1 year. Private investigative, private security, and armored car agencies and the licensee must provide the Professional Licensing Section with documentation ~~that employees~~ from an approved Professional Licensing Firearms Instructor that licensees are compliant with firearm certification and recertification requirements of Section 1.0 by January ~~15th~~ 15 of each year for the previous calendar year. The certification or recertification shoots must have been completed no later than December 31 of the previous calendar year.

1.12 If ~~an individual~~a licensee requests to carry a different approved weapon, while in the performance of ~~their~~ duties as an armed security guard or armed armored car guard, other than the one on file with the Professional Licensing Section, ~~he/she~~ the licensee must ~~have~~ obtain approval from the Director of Professional Licensing after providing documentation ~~by their respective agency demonstrating~~ from an approved Professional Licensing Firearms Instructor that ~~they~~ the licensee successfully passed a day and lowlight qualification shoot with ~~their~~ the new weapon.

1.12.1 Upon approval, the ~~individual~~ licensee can begin to carry the new weapon and the prior qualification of a different weapon will become void. Another day shoot with the new weapon must take place after ~~90~~ 60 days, during the same calendar year. ~~Individuals~~ Licensees will only be authorized to carry the weapon ~~they~~ last qualified with and provided proof of qualification to the Professional Licensing Section. Should the day and low light qualification with the new weapon occur after October 31, a waiver of the second day qualifier may be obtained from the Professional Licensing Director. Proof of compliance with Section 1.0 of this regulation by submission of shoot certification forms to the Professional Licensing Section, must be received from an approved Professional Licensing Firearms Instructor within 30 days of the date of the qualification shoot.

~~1.12.1~~1.12.2 ~~An individual~~A licensee may not change weapons after September of the current calendar year, without prior approval of the Director of Professional Licensing, after submitting a request to the Professional Licensing Section. If approval is granted, the ~~individual must be certified and their agency~~ licensee must provide Professional Licensing with documentation from an approved Professional Licensing Firearms Instructor demonstrating ~~that~~ the licensee successfully passed ~~a~~ 1 day and 1 low light qualification shoot with ~~their~~ the new weapon ~~to the Professional Licensing Section~~ prior to carrying the weapon.

1.13 Professional Licensing Firearms Instructors approved by the Professional Licensing Section providing instruction under Section 1.0;

1.13.1 Professional Licensing Firearms instructors must be certified by the National Rifle Association as a Law Enforcement Instructor or through a law enforcement training and standards commission ~~(i.e. C.O.P.T.)~~(i.e., Police Officer Standards and Training Commission or P.O.S.T.). Certification by another professional firearms training institution as a "certified law enforcement firearms Instructor" must be approved by the Board and outlined in the Professional Licensing Firearms Instructor Requirements. Professional Licensing Instructors approved by the Board through another professional firearms training institution will have reciprocity approval with any other Board under Department of Safety and Homeland Security, Division of State Police, Professional Licensing Section.

1.13.2 Professional Licensing Firearms instructors are restricted to teaching and qualifying ~~individuals~~ licensees according to the type of firearm matching their certification. (For example, a certified handgun instructor may only instruct and qualify ~~individuals~~ licensees with the handgun.)

1.13.3 All ~~firearms instructors~~Professional Licensing Firearms Instructors must be approved by the Professional Licensing Section before they are authorized to instruct or qualify licensed individuals.

3 DE Reg. 960 (01/01/00)
7 DE Reg. 1173 (03/01/04)
13 DE Reg. 502 (10/01/09)
14 DE Reg. 1395 (06/01/11)
15 DE Reg. 875 (12/01/11)
15 DE Reg. 1617 (05/01/12)
18 DE Reg. 154 (08/01/14)
19 DE Reg. 202 (09/01/15)
20 DE Reg. 470 (12/01/16)
24 DE Reg. 179 (08/01/20)

2.0 Reserved.

10 DE Reg. 1445 (03/01/07)
15 DE Reg. 875 (12/01/11)
18 DE Reg. 154 (08/01/14)
20 DE Reg. 990 (06/01/17)

3.0 Baton, Inflammatory Agent Sprays, Chemical Sprays and Handcuffs

3.1 The Board only approves security guards and armored car guards ~~registered in~~licensed under 24 **Del.C.** Ch. 13 to carry law enforcement style batons, inflammatory agent sprays, chemical sprays and handcuffs. The carrying of these weapons/items is only authorized after the security guard/armored car guard completes the appropriate training program with a certified instructor as required by the manufacture of the weapon/item. It shall be the security guard/armored car guard's responsibility to maintain certification and requalification with the weapon/item consistent with manufacturer standards.

3.1.1 Under no circumstances would a ~~person~~ licensee be permitted to carry any other type weapon/item, unless first approved by the Director of Professional Licensing.

3.1.2 ~~Any person registered in~~A licensee under 24 **Del.C.** Ch. 13 who, upon inspection, fails to provide a valid certification for any of the above weapons, if carried in performance of ~~their~~ the licensee's duties, will be subject to disciplinary actions consistent with the law.

3.2 It shall be the responsibility of all Class B, C & D agencies to record and maintain ~~said~~ weapon records on ~~an employee's~~ a licensee's qualifications with any approved ~~weapon(s)/item(s)~~weapons/items carried in performance of ~~that employee's~~ the licensee's duties under 24 **Del.C.** Ch. 13.

3.2.1 These records are subject to review and audit by the Professional Licensing Section as prescribed in 24 **Del.C.** Ch. 13.

3.2.2 Any Class B, C, or D agency licensed in 24 **Del.C.** Ch. 13 who, upon inspection, fails to provide a valid certification for any ~~employee~~ licensee found to be carrying any of the above weapons/items in the performance of ~~their~~ duties, will be subject to disciplinary actions consistent with the law.

3.3 The Board of Examiners and the Professional Licensing Section shall have the right to deny any certification or re-certification from an instructor or training program ~~that is~~ deemed to be not within generally accepted practices for the weapon/item. Any denial may be appealed by submitting a request to the Professional Licensing Section and addressing the Board of Examiners.

13 DE Reg. 502 (10/01/09)
15 DE Reg. 1181 (02/01/12)
18 DE Reg. 154 (08/01/14)
22 DE Reg. 69 (07/01/18)

4.0 Training Requirements

4.1 ~~Each person licensed as a security guard~~A security guard applicant or renewing licensee under 24 **Del.C.** Ch. 13 shall successfully complete a security guard training program approved by the Board, and any ~~such~~ additional training as the Board of Examiners deems appropriate. Satisfactory completion of the security guard training program shall be certified by mandatory testing with a passing grade of 75%. The test will be administered by a Board approved training/testing facility.

4.1.1 The required security guard training shall include~~, but not be limited to,~~ instruction in rules and regulations, legal requirements and limitations, use of force, ethics, emergency services, diversity, communication, asset protection, and terrorism. The Board, in its discretion, may require ~~such~~ additional topics as it finds necessary.

4.1.2 ~~Individuals~~ An applicant or renewing licensee engaged in any violation of academic integrity which is discovered and validated by the testing facility ~~will be required to repeat the testing process and incur any additional costs involved. If a subsequent violation of the academic standard is discovered and validated by the testing facility, the individual~~ will be barred from taking any further security guard tests and ~~their license or application~~ the application or renewing licensee's license will be denied/suspended. No provision of this Section will exclude the ~~individual~~ applicant or licensee from a due process hearing before the Board, if requested by the applicant or licensee.

4.1.3 ~~Individuals~~ An applicant or licensee may complete ~~the~~ security guard training with either a Board approved training facility or the Class B or C agency that ~~employs them~~intend to employ the applicant or licensee. ~~The employer must hold either a Class B or Class C agency license.~~

4.2 Certified security guard instructors must be employed by a Board approved training facility or a Class B or C agency providing the training. All instructors' certifications will be pursuant to subsection 4.2.1.

4.2.1 Instructors for the security guard training program must be certified by a Board approved training facility by completing ~~an~~ a Security Guard Instructor Certification Course. This course will be developed by an approved training/testing facility with collaboration from the Professional Licensing Section, and approved by the Board. ~~An instructors test shall be mandatory with a passing grade of 75%.~~An instructor must be certified by the mandatory test described in subsection 4.1 with a passing grade of 75%. If this test is failed, the instructor shall re-take the course and the test until receiving a passing grade before being certified. ~~Instructors who were approved by rules set by previous versions of this Section would remain eligible to instruct as long as they retake the Instructor Certification Course administered by the Board approved facility by January 1, 2021.~~

4.2.2 In order to remain certified, instructors must take a refresher course offered by a Board approved training facility every ~~five~~ 5 years or sooner as the Board may require. The refresher course will contain updates to the training curriculum and testing materials previously approved by the board.

4.2.3 The approved training facility shall provide the Professional Licensing Section with the names and test scores of all security guard instructors certified. This information will be forwarded to the Board.

4.2.4 ~~An instructors approval~~A security guard instructor's certification may be suspended or revoked as deemed necessary by the Board.

4.3 The Professional Licensing Section shall have the authority to require regular reports on security guard training from ~~licensees and employers,~~ a certified training or testing facility, and shall report to the Board on compliance with ~~this Section~~all training requirements.

4.4 ~~Training~~ Security guard training and security guard test certifications shall be submitted by the applicant or renewing licensee with each new or renewal application, and the security guard training shall be completed no more than ~~one~~ 1 year prior to submission of the application.

11 DE Reg. 810 (12/01/07)
15 DE Reg. 875 (12/01/11)
17 DE Reg. 860 (02/01/14)
18 DE Reg. 468 (12/01/14)
20 DE Reg. 470 (12/01/16)
22 DE Reg. 407 (11/01/18)
24 DE Reg. 179 (08/01/20)

5.0 Use Of Animals

~~The use of animals is prohibited.~~

5.1 The use of animals is prohibited, except for a canine to be used solely for the detection of firearms, ammunition, explosives, or controlled substances.

5.2 A Class B or C agency licensed under 24 **Del.C.** Ch. 13 wishing to use a canine shall use a Delaware licensed security guard as the canine handler.

5.3 Both the canine and the security guard must have completed a training program consistent with the detection of items listed in subsection 5.1 of this regulation. All certifications must be maintained by the Class B or C agency and made available to the Professional Licensing Section within 72 hours for inspection.

5.4 The Board will review and approve or deny the request by a Class B or C agency licensed under 24 **Del.C.** Ch. 13 to use a canine as outlined in subsection 5.1 of this regulation.

5.5 The Director of Professional Licensing shall have the authority to investigate any violation or complaint regarding the use of a canine. The Director of Professional Licensing may, without notice, issue a suspension of the use of a canine at a job site upon finding that an emergency exists that requires immediate action to protect the health and safety of the public. A suspension under this subsection shall be effective immediately. The Professional Licensing Section shall be responsible for issuing a final written report to the Board at the conclusion of its investigation.

3 DE Reg. 960 (01/01/00)
15 DE Reg. 1181 (02/01/12)

6.0 Criminal Offenses

6.1 In addition to those qualifications set forth in 24 **Del.C.** Ch. 13, no ~~person~~ applicant or licensee required to be licensed under this chapter shall be issued a license, if ~~that person~~ the applicant or licensee has been convicted of Assault III within the last ~~three (3)~~3 years.

6.2 For the purposes of 24 **Del.C.** Ch. 13, the Director of the Professional Licensing Section may deny an application, suspend, or revoke a license if the applicant or licensee has been convicted of a misdemeanor crime involving moral turpitude. A misdemeanor crime involving moral turpitude includes~~, but is not limited to,~~ the following crimes in the Delaware Code (or similar crimes under the laws of other jurisdictions):

6.2.1 Title 11 Crimes and Criminal Procedures Ch. 5 Specific Offenses:

6.2.1.1 §763 Sexual harassment;
6.2.1.2 §764 Indecent exposure in the second degree;
6.2.1.3 §765 Indecent exposure in the first degree;
6.2.1.4 §766 Incest;
6.2.1.5 §767 Unlawful sexual contact in the third degree;
6.2.1.6 §781 Unlawful imprisonment in the second degree;
6.2.1.7 §840 Shoplifting;
6.2.1.8 §861 Forgery;
6.2.1.9 §871 Falsifying Business Records
6.2.1.10 §881 Bribery
6.2.1.11 §907 Criminal Impersonation
6.2.1.12 §1101 Abandonment of a Child;
6.2.1.13 §1102 Endangering the Welfare of a Child;
6.2.1.14 §1105 Crime Against a Vulnerable Adult;
6.2.1.15 §1106 Unlawfully Dealing with a Child;
6.2.1.16 §1107 Endangering Children;
6.2.1.17 §1245 Falsely Reporting an Incident;
6.2.1.18 §1341 Lewdness;
6.2.1.19 §1342 Prostitution;
6.2.1.20 §1343 Patronizing a Prostitute; and
6.2.1.21 §1355 Permitting Prostitution

6.2.2 Title 16 Health and Safety Ch. 11 Nursing Facilities and Similar Facilities:

6.2.2.1 §1136 Violations.

6.2.3 Title 31 Welfare Ch. 39 Adult Protective Services:

6.2.3.1 §3913 Violations.

6.3 ~~Anyone applying for licensure~~An applicant or licensee under 24 **Del.C.** Ch. 13 shall not be issued a license if ~~they have~~ the applicant or licensee has any pending criminal ~~charge(s)~~charges for any crimes listed in this Chapter.

6.4 The Director of the Professional Licensing Section may suspend ~~anyone licensed~~any licensee under 24 **Del.C.** Ch. 13 who has been arrested and that arrest could result in the conviction of any misdemeanor or felony as described in this Chapter.

13 DE Reg. 502 (10/01/09)
14 DE Reg. 1395 (06/01/11)
18 DE Reg. 468 (12/01/14)
19 DE Reg. 202 (09/01/15)

7.0 Employment Notification

7.1 ~~Anyone applying for licensure/registration~~An applicant or renewing licensee under this chapter may be rejected without refund, or have ~~their~~ a license issued under this chapter revoked, for knowingly omitting any criminal history, other material information or to make a false statement on ~~their~~ a license application.

7.2 Employers Responsibility

7.2.1 A licensed private security agency, after investigation, shall notify the Professional Licensing Section, in writing, of any terminated employees. This information is to be included in the next monthly roster report following the termination.

7.2.2 A licensed private security agency shall report to the Professional Licensing Section, in writing, the following:

7.2.2.1 The name of any ~~employee~~ licensee arrested;
7.2.2.2 The name of any ~~employee~~ licensee admitted to any mental hospital ward, mental institution or sanitarium; or

7.2.2.3 The name of any ~~employee~~ licensee disabled from carrying, owning, or possession a ~~gun~~ firearm or projectile weapon by action of federal or state statute ~~and/or~~ or court order, including bond orders and protection from abuse orders.

4 DE Reg. 361 (08/01/00)
13 DE Reg. 502 (10/01/09)
14 DE Reg. 1395 (06/01/11)
15 DE Reg. 1181 (02/01/12)
21 DE Reg. 732 (03/01/18)

8.0 Private Investigators

8.1 The identification card will bear the employer's name. Upon termination of employment, the identification card is no longer valid. If seeking employment with another licensed agency, the Private Investigator must be re-registered with the new employer and a new identification card will be issued as in the previous procedure.

~~8.1.1~~ If a Private Investigator is employed by more than one agency, the Private Investigator must register the other employer's name with the State Bureau of Identification (SBI). A new identification card will be issued for each new agency.

8.2 An approved Private Investigator may be employed by any number of licensed private investigative agencies on a concurrent basis. The Private Investigator will adhere to the rules governing multiple employments by the private investigative agencies they are employed by.

13 DE Reg. 502 (10/01/09)
21 DE Reg. 732 (03/01/18)
23 DE Reg. 469 (12/01/19)

9.0 License Holder

9.1 A qualified license holder must be an owner/partner/corporate officer of the agency requesting licensure.

9.2 Law enforcement qualification shall be at a minimum of three years' experience not to include the training academy attendance.

8 DE Reg. 325 (08/01/04)
15 DE Reg. 1617 (05/01/12)
18 DE Reg. 154 (08/01/14)
19 DE Reg. 202 (09/01/15)
21 DE Reg. 732 (03/01/18)

10.0 Uniforms, Patches, Badges, Seals, Vehicular Markings

10.1 No ~~person licensed~~licensee under 24 **Del.C.** Ch. 13 shall wear or display any uniform, patch, badge, seal, vehicle and the markings, letterhead, business card, advertisement, or other form of publication unless first approved by the Board of Examiners.

10.2 The use of "patrol" ~~and/or~~or "officer" shall first be proceeded by the word "security". Under no circumstances shall any item contain the seal or crest of the State of Delaware, any state of the United States, the seal or crest of any county or local subdivision, or any facsimile of the ~~aforementioned~~ seals or crests.

10.3 No such items will be approved by the Board if the item will mislead the public by confusing the licensee ~~and/or his/her~~ or its employees with official law enforcement agencies ~~and/or~~ or personnel.

10.4 All uniforms displaying a patch must contain an approved patch that is not generic in nature. The patch must have the name of the agency printed on it.

10.5 Vehicle Identification

10.5.1 No vehicle utilized for purposes covered by 24 **Del.C.** Ch. 13 shall have an appearance that creates a reasonable likelihood of confusion with a police vehicle used by the Delaware State Police or a law enforcement agency of any state or governmental subdivision. The Board of Examiners shall have discretion to review the appearance of vehicles, and to make comparisons with known law enforcement vehicles, in order to enforce this ~~Rule~~ regulation.

10.5.2 In the event that a vehicle is not approved by the Board of Examiners pursuant to this ~~Rule~~ regulation, the Board may indicate what changes to the vehicle appearance would be sufficient to satisfy the standard and criteria set forth above.

10.5.3 Auxiliary lights on vehicles, used for patrol, shall be amber ~~and/or~~ or clear only. Use of sirens is prohibited.

3 DE Reg. 960 (01/01/00)
8 DE Reg. 325 (08/01/04)
15 DE Reg. 1617 (05/01/12)
18 DE Reg. 154 (08/01/14)
18 DE Reg. 468 (12/01/14)

11.0 Personnel Rosters and Job Assignments

11.1 Anyone licensed as a private security agency (Class B or C) under 24 **Del.C.** Ch. 13 shall submit an alphabetical personnel roster and a job site list to the Professional Licensing Section by the tenth of every month. Anyone licensed as a private investigative agency (Class A) or armored car agency (Class D), under 24 **Del.C.** Ch. 13, shall submit an alphabetical personnel roster to the Professional Licensing Section by the tenth of January, April, ~~July~~ July, and October. Class A rosters only need to use the position code for the ~~License Holder~~license holder and ~~Compliance Agent~~compliance agent. Class D rosters must specify ~~an individual that~~a licensee only has a yellow card~~, the License Holder and Compliance Agent~~.

11.1.1 Alphabetical, by last name, personnel rosters shall include the full name, DOB, race, sex, expiration date, and position code of each ~~individual in your employ~~licensee. For example:

Henry, John F.	05/23/43	B	M	05/23/00	PI
Montgomery, Frank G.	07/24/55	B	M	06/30/99	LH
Smith, Mark A.	01/25/60	W	M	01/25/99	SG
White, Helen E.	03/17/71	B	F	03/17/00	FA
Workman, Henry K.	08/15/60	W	M	08/15/99	CA

SG	Security Guard
FA	Firearms Guard
PI	Private Investigator
LH	License Holder
CA	Compliance Agent

11.2 Job site lists shall include the name, address, location, and hours of coverage. ~~Employees~~ Licensees shall not be listed on the job sites. For example:

The DuPont Industry
Barley Mill Road
2200 - 0600 Hours, Monday, Wednesday, and Friday

11.3 Rosters shall be submitted as required in subsection 11.1 regardless of the number of ~~employees~~ licensees working in the State of Delaware.

3 DE Reg. 960 (01/01/00)
15 DE Reg. 1617 (05/01/12)
18 DE Reg. 154 (08/01/14)
19 DE Reg. 202 (09/01/15)
21 DE Reg. 901 (05/01/18)

12.0 Record Book; Right of Inspection

12.1 All agencies licensed under 24 **Del.C.** Ch.13 shall keep and maintain at their place of business, at all times, a book that shall contain the names and positions of all ~~employees~~ licensees along with the location that each ~~employee~~ licensee is assigned to work. This book shall contain all current personnel information and at all times shall be current and up-to-date to include a copy of the current identification card, if applicable the following: list of ~~weapons/items~~weapons and items each ~~employee~~ licensee is qualified to carry, the ~~certification/expiration~~ certification and expiration dates, scores, and a current copy of the mandatory security guard training and test certification.

12.2 The Professional Licensing Section has the right to inspect any security guard at any time they are on their respective post. The office of any private investigative agency, private security agency, or armored car agency may be inspected during normal working hours without notice.

3 DE Reg. 960 (01/01/00)
15 DE Reg. 1181 (02/01/12)
15 DE Reg. 1617 (05/01/12)
18 DE Reg. 154 (08/01/14)
21 DE Reg. 732 (03/01/18)

13.0 Licensing Fees

13.1 Class A License - Private Investigative Agency

13.1.1 In-State - $300

13.1.2 Out-of-State - $500

13.1.3 $10,000 Surety Bond - Minimum one year

13.1.4 Sole Proprietorship - $250

13.1.4.1 $5,000 Surety Bond - Minimum one year

13.1.5 $1,000,000 Liability Insurance per occurrence

13.2 Class B License - Private Security Agency

13.2.1 In-State - $300

13.2.2 Out-of-State - $500

13.2.3 $10,000 Surety Bond - Minimum one year

13.2.4 $1,000,000 Liability Insurance per occurrence

13.3 Class C License - Private Investigative & Private Security Agency

13.3.1 In-State - $500

13.3.2 Out-of-State - $800

13.3.3 $15,000 Surety Bond - Minimum one year

13.3.4 $1,000,000 Liability Insurance per occurrence

13.4 Class D License - Armored Car Agency License

13.4.1 In-State - $300

13.4.2 Out-of-State - $500

13.4.3 $10,000 Surety Bond - Minimum one year

13.4.4 $1,000,000 Liability Insurance per occurrence

13.5 All licenses will expire 2 years from the last day of the month they are approved for licensure.

13.6 All new agency licensures must be approved by the Board. Standard renewals, with no changes, may be approved by the Professional Licensing Section, with notification to the Board. Any agency having a change in License Holder must be approved by the Board.

6 DE Reg. 637 (11/01/02)
7 DE Reg. 1173 (03/01/04)
15 DE Reg. 1617 (05/01/12)
18 DE Reg. 154 (08/01/14)
18 DE Reg. 648 (02/01/15)
21 DE Reg. 732 (03/01/18)
22 DE Reg. 407 (11/01/18)

Adopted 11/04/94
Adopted 04/23/98
3 DE Reg. 960 (01/01/00)
4 DE Reg. 361 (08/01/00)
6 DE Reg. 637 (11/01/02)
7 DE Reg. 1173 (03/01/04)
8 DE Reg. 325 (08/01/04)
10 DE Reg. 1445 (03/01/07)
11 DE Reg. 810 (12/01/07)
13 DE Reg. 502 (10/01/09)
14 DE Reg. 1395 (06/01/11)
15 DE Reg. 875 (12/01/11)
15 DE Reg. 1181 (02/01/12)
15 DE Reg. 1617 (05/01/12)
17 DE Reg. 860 (02/01/14)
18 DE Reg. 154 (08/01/14)
18 DE Reg. 468 (12/01/14)
19 DE Reg. 202 (09/01/15)
20 DE Reg. 470 (12/01/16)
20 DE Reg. 990 (06/01/17)
21 DE Reg. 732 (03/01/18)
21 DE Reg. 901 (05/01/18)
22 DE Reg. 69 (07/01/18)
22 DE Reg. 407 (11/01/18)
23 DE Reg. 469 (12/01/19)