

DEPARTMENT OF EDUCATION
OFFICE OF THE SECRETARY
700 Finance and Personnel

733 Payment of Substitutes for Teachers

1.0 Payment of Substitutes for Teachers

- 1.1 State substitute teacher funds may be used to pay substitutes for state-funded teachers when the state-funded teachers are unavailable for duty under the provisions of 14 **Del.C.** §1318, 14 **Del.C.** §1333, 29 **Del.C.** §5524 and 29 **Del.C.** §5933 (for sick leave calculations for teachers qualifying for workers' compensation).
- 1.2 Substitutes for state-funded teachers may also be paid from state substitute teacher funds for:
 - 1.2.1 Military leave for training or duty not in excess of 15 working days per year.
 - 1.2.2 Teachers participating in Department of Education led professional learning and project assignments.
- 1.3 Substitutes for state-funded teachers who are absent without pay may be charged to state funds.
- 1.4 Substitutes for teachers who are paid from federal funds shall be paid from federal funds from the federal program involved or local funds.
- 1.5 Substitutes for teachers who are paid from local funds shall be paid from local funds.
- 1.6 Substitutes for teachers who are paid from state funds for a fractional part of a state teacher unit and a fractional part from other funds shall be paid on the same proportional basis.
- 1.7 Substitutes for teachers who are on paid leave for birth of a child or adoption of a child may be funded at the rates provided in 14 **Del.C.** §1326, including applicable other employment costs.
- 1.8 Substitutes shall be paid from state substitute teacher funds in the amounts authorized for the various classes of substitutes as provided for in 14 **Del.C.** §1326. School districts paying more for teacher substitutes than prescribed in 14 **Del.C.** §1326 shall do so from local or federal funds. Federal funds may be used only if the federal program permits that use.

3 DE Reg. 1542 (05/01/00)

8 DE Reg. 1609 (05/01/05)

13 DE Reg. 1539 (06/01/10)

20 DE Reg. 717 (03/01/17)

25 DE Reg. 1114 (06/01/22)