
TITLE 14 EDUCATION
DELAWARE ADMINISTRATIVE CODE

DEPARTMENT OF EDUCATION
OFFICE OF THE SECRETARY
200 Administration and Operations

247 Delaware Post Secondary Internship Program at The Washington Center (TWC) for Internships and Academic Seminars

1.0 Purpose

The Washington Center (TWC) for Internships and Academic Seminars is an independent, nonprofit educational organization founded in 1975. Its mission is to utilize the resources of the nation's capital to provide participatory learning experiences in order to enhance students' academic, civic and professional development. The Washington Center (TWC) seeks to promote future leadership for public, private and nonprofit sectors of our society. The purpose of this regulation is to define the terms and the procedures used for the operation of this internship program.

22 DE Reg. 1009 (06/01/19)

2.0 Definitions:

"**Department**" means the Delaware Department of Education.

"**Grant**" means funds that are applied against a student's cost of attending The Washington Center (TWC) for Internships and Academic Seminars program. These funds do not have to be reimbursed by the Student Intern.

"**Institution of Higher Education**" or "**Institution**" means one of the eligible colleges or universities including, Delaware State University, University of Delaware, Wesley College, Wilmington University, Goldey-Beacom College, Delaware Technical Community College or Delaware College of Art and Design.

"**Student Intern(s)**" means a matriculated student at a Delaware Institution of Higher Education who has been selected by his or her respective Institution to participate in The Washington Center (TWC) for Internships and Academic Seminars program and is placed in a full time internship for one semester at The Washington Center (TWC) for Internships and Academic Seminars.

22 DE Reg. 1009 (06/01/19)

3.0 Division of Funds

Funds appropriated to the Department for the Washington Center (TWC) for Internships and Academic Seminars shall be divided evenly across a maximum of ten students per year. The maximum Grant for a Student Intern shall not exceed the maximum cost of program participation and housing for one semester. Grant amounts per student may change based on the appropriation made by the General Assembly to fund this program.

22 DE Reg. 1009 (06/01/19)

4.0 Each Institution of Higher Education shall be responsible for the following:

- 4.1 Identifying an Institution of Higher Education liaison to The Washington Center (TWC) for Internships and Academic Seminars;
- 4.2 Establishing a selection process for the applicants;
- 4.3 Identifying all sources of financial aid for the Student Interns; and
- 4.4 Arranging for each Student Intern to receive between 12 and 16 credits for a successful term spent at the Washington Center (TWC) for Internships and Academic Seminars.

22 DE Reg. 1009 (06/01/19)

5.0 Submission of Student Applications

- 5.1 Each Institution of Higher Education shall submit student applications, which include financial aid packages. The Washington Center shall award the one-time grant equitably to student applicants based on their financial need. Financial need shall be determined based on available institutional aid and access to local housing in proximity to the internship.

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5.2 In the event there are more applications than the maximum ten allowed, the Washington Center shall prioritize students enrolled at Delaware State University and University of Delaware.

22 DE Reg. 1009 (06/01/19)

6.0 Annual Reports Required

The Washington Center (TWC) for Internships and Academic Seminars shall provide annual reports to the Delaware Department of Education on the Student Intern program. Reports will be required in advance of payment.

10 DE Reg. 1142 (01/01/07)

10 DE Reg. 1430 (03/01/07)

15 DE Reg. 1597 (05/01/12)

22 DE Reg. 1009 (06/01/19)