

Appendix C Review Fee Application and Calculation Forms



DELAWARE DEPARTMENT OF TRANSPORTATION
 SUBDIVISION PLAN REVIEW FEE
INITIAL STAGE FEE CALCULATION FORM

For office use only:
 Rec'd by: _____

I. Application Information

Development Name: _____
 Location: _____
 Tax Parcel Number: _____
 Owner (applicant)
 Name: _____
 Address: _____
 Telephone: _____
Engineer's E-mail: _____
Developer's E-mail: _____

II. Record Plan Submission

A. _____ Minor Residential Subdivision (5 or less lots) Number of lots _____
SB49 of 143rd General Assembly

B. _____ Major Residential Subdivision (6 or more lots) Number of lots _____

C. _____ Non-residential land development (i.e., commercial, school, office, church) Number of lots _____

Gross Floor Area (square feet) _____

III. Initial Stage Fee Calculations

A. Minor Residential Subdivision (5 lots or less).....\$100

B. Major Residential Subdivision \$400 + (Number of Lots x \$10) = Total fee
 \$400 + [_____ x \$10] = \$ _____
Number of Lots Total

C. Non-Residential development ... \$500 + (Number of Lots x \$20) = total fee OR
 \$500 + (Gross floor area/1000 s.f. x \$20) = total fee **(WHICHEVER IS GREATER)**
 _____ x \$20] = \$ _____
Number of Lots

Total
 Gross Floor Area: \$500 + [_____ ÷ 1000 x \$20] = \$ _____
Gross Floor Area

Total
 D. Non-Conforming Submission: \$520 = \$ _____
(See Section 1.4 for definition) Total

Total Fee for Mixed Use = B + C + D = \$ _____ Total

IV. Total Amount Remitted: \$ _____ **Check/M.O. number:** _____

V. Signatures Applicant: _____ **Date:** _____
Applicant

Reviewed by: _____ Date: _____
DelDOT

(This signature acknowledges receipt of fee and does not constitute approval of project by the Department.)

REMARKS: _____

Remit this form and **check or money order** Payable to the Delaware Department of Transportation. Please send to the Delaware Department of Transportation, Attention: Subdivision Engineer, P.O. Box 778, Dover, DE 19903.



DELAWARE DEPARTMENT OF TRANSPORTATION
 SUBDIVISION PLAN REVIEW FEE
CONSTRUCTION STAGE FEE CALCULATION FORM

For office use only:
 Rec'd by: _____

Application Information

Development Name: _____
 Location: _____
 Tax Parcel Number: _____
 Owner (applicant) Name: _____
 Address: _____
 Telephone: _____
Engineer's E-mail: _____
Developer's E-mail: _____

I. Construction Plan Submission

A. _____ Residential Subdivision
 Number of Recorded Lots: _____
 Number of lots being constructed this phase: _____
 B. _____ Non-Residential Development

II. Construction Stage Fee Calculations (attach a copy of the Initial Stage Fee Form)

A. Major Residential Subdivision 125% of Initial Stage Fee
 _____ x 1.25 x _____ = \$ _____
 Initial Stage Fee Phased Const. Ratio Total

(For Phased Construction Plans, adjust total by ratio of Number of Lots for Phase/Total Number of Recorded Lots)

B. Non-Residential Development 150% of Initial Stage Fee
 _____ x 1.50 = \$ _____
 Initial Stage Fee Total

_____ C. Mixed Use = _____ + _____ = \$ _____
 A B Total

III. Total Amount Remitted: \$ _____ Check/M.O. Number: _____

Signatures Applicant: _____ Date: _____
 Applicant

Reviewed by: _____ Date: _____
 DelDOT

(This signature acknowledges receipt of fee and does not constitute approval of project by the Department)

REMARKS: _____

Remit this form along with copy of Initial Stage Fee Form and **check or money order** Payable to the Delaware Department of Transportation. Please send to Delaware Department of Transportation, Attention: Subdivision Engineer, P.O. Box 778, Dover, DE 19903.

DELAWARE DEPARTMENT OF TRANSPORTATION
**AREA-WIDE STUDY FEE
 FEE CALCULATION FORM**

For office use only:
 Rec'd by: _____

VI. Application Information

Development Name: _____
 Location: _____
 Tax Parcel Number: _____
 Owner (applicant)
 Name: _____
 Address: _____
 Telephone: _____
 E-mail: _____

VII. Development Description and Trip Generation Calculation

Type of Development	Size (X)	Formula	Average Daily Trips (T)
Single Family Detached Houses	dwelling	$\ln(T) = 0.92\ln(X) + 2.71$	
Apartments	dwelling	$T = 6.06(X) + 123.56$	
Townhouses or Condominiums	dwelling	$\ln(T) = 0.87\ln(X) + 2.46$	
Mobile Homes	dwelling	$T = 3.52(X) + 277.51$	
Age-Restricted Single Family Detached Houses	dwelling	$\ln(T) = 0.85\ln(X) + 2.38$	
General Office	thousand gross square feet	$\ln(T) = 0.77\ln(X) + 3.65$	
Medical/Dental Office	thousand gross square feet	$T = 40.89(X) - 214.97$	
Specialty Retail (excludes convenience stores, pharmacies, banks, restaurants and gas stations)	thousand gross square feet	$T = 42.78(X) + 37.66$	
Mixed Use	Attach calculations and supporting documents		
Not listed above	Attach calculations and supporting documents		
Not represented by formula above	Attach calculations and supporting documents		

VIII. Area-Wide Study Fee Calculation

_____ x \$10 = \$ _____
 Average Daily Trips (T) Total

IX. Total Amount Remitted: \$ _____ **Check/M.O. number:** _____

X. Signatures Applicant: _____ **Date:** _____
 _____ Applicant
 Reviewed by: _____ Date: _____
 DelDOT

(This signature acknowledges receipt of fee and does not constitute approval of project by the Department.)

REMARKS:

DelDOT Standards and Regulations for Subdivision Streets and State Highway Access

Remit this form and **check or money order** Payable to the Delaware Department of Transportation. Please send to the Delaware Department of Transportation, Attention: Subdivision Engineer, P.O. Box 778, Dover, DE 19903. The Subdivisions Section can also be contacted via email at subdivision@state.de.us

