

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRANSPORTATION SOLUTIONS
Statutory Authority: 21 Delaware Code, Section 4504 (21 Del.C. §4504)
2 DE Admin. Code 2405

FINAL

ORDER

2405 Oversize/Overweight Hauling Permit Policy and Procedures Manual

Under Title 21 of the Delaware Code, Section 4504, the Delaware Department of Transportation (DelDOT) sought to adopt a revised version of the Oversized/Overweight Hauling Permit Policy and Procedures Manual. This revision of the Oversized/Overweight Hauling Permit Policy and Procedures Manual will supersede any previous versions.

The Department accepted written comments on the draft changes to the Oversized/Overweight Hauling Permit Policy and Procedures Manual from August 1, 2013 to August 31, 2013. Copies of the Draft Oversized/Overweight Hauling Permit Policy and Procedures Manual were obtained by reviewing or downloading a PDF copy from the monthly Register of Regulations website.

Summary of the Evidence and Information Submitted

Five people submitted comments regarding these proposed changes to the Oversized/Overweight Hauling Permit Policy and Procedures Manual. In addition, the Department staff determined that certain other changes, non-substantive in nature, should also be made to the Draft.

The table accompanying this Order summarizes the official public comments that were submitted to DelDOT based on the Draft Oversized/Overweight Hauling Permit Policy and Procedures Manual proposed regulation in the August 2013 edition of the Delaware Register. Each of these suggested changes are listed in the table below, along with the proposed action taken by DelDOT.

Findings of Fact

Based on the record in the docket, I made the following findings of fact:

1. The proposed amendments to the Oversized/Overweight Hauling Permit Policy and Procedures Manual are useful and proper, as amended pursuant to the comment period process under the Administrative Procedures Act.
2. The adoption of these proposed changes to the Oversized/Overweight Hauling Permit Policy and Procedures Manual is in the best interests of the State of Delaware.

Decision and Effective Date

Based on the provisions of Delaware law and the record in this docket, I hereby adopt the amended Oversized/Overweight Hauling Permit Policy and Procedures Manual, as set forth in the version attached hereto, to be effective on January 1, 2014.

IT IS SO ORDERED this 1st day of December, 2013.

Shailen Bhatt, Secretary
Delaware Department of Transportation

The following table summarizes the official public comments that were submitted to DelDOT based on the Draft Oversized/Overweight Hauling Permit Policy and Procedures Manual being posted as a proposed regulation in the August 2013 edition of the Delaware Register. During that 30-day public comment period, five people submitted comments. Each of their suggestions are listed below, along with the proposed action taken by DelDOT.

Page	Sec/Fig	Para.	Public Comment	Response
8 to 14	3.2	-	I think the biggest desire would be to see weekend travel capability.	Time of Travel was added for each load code to accommodate weekend movement. Justification: DelDOT agrees with the change to provide harmonization within the region.

10	3.2.1.10	3.2.1.10.5	Bring back the 150 trip yearly permit and keep the new 60 trips in a 90 calendar day permit	<i>Sixty (60) trips in a 1 year period.</i> Justification: DeIDOT agrees with the change to allow motor carriers purchasing the permits decide which is best for them.
10	3.2.1.11	3.2.1.11.5	Our neighbor states of Maryland and Virginia have blanket permits which can be purchased one time for the year. Can we begin this in Delaware?	No revision required Justification: DeIDOT will consider this comment for future implementation.
10	3.2.1.11	3.2.1.11.5	We would like to suggest monthly or yearly blanket permits for legal weight but up to 12' wide loads.	No revision required Justification: DeIDOT will consider this comment for future implementation.
14	3.3	3.3.1	Maryland now allows permits to be on smartphones instead of paper permits. Is this something that would be considered?	No revision required Justification: DeIDOT will consider this comment for future implementation. The implementation requires development of a plan to allow electronic display.
19	4.6	4.6.1.3 and 4.6.1.12	Would it be possible to change the need of an escort in the state of Delaware to be from 12' to 13' wide?	One (1) escort vehicle is required for vehicles and loads more than thirteen (13) feet in width but not exceeding fourteen (14) feet. Justification: DeIDOT agrees with the change to provide harmonization within the region.

In addition to the official comments received, DeIDOT also made a number of additional changes to the Draft version of the Oversized/Overweight Hauling Permit Policy and Procedures Manual in the period since it was posted on the Delaware Register. Many of the changes were editorial, or were corrections of errors that were discovered during the internal review process. Each modification, along with the justification for the change, is listed below:

Page	Sec/Fig	Para.	DeIDOT Comment / Proposed Change	Modification
8	3.1	3.1.3	Farm tractors and other implements of husbandry being moved or transported by a manufacturer, dealer, business, or commercial transport company would not be considered transported by a farmer engaged in their agricultural related practices, therefore, a hauling permit is required.	Text was modified accordingly. Justification: Typographical error/clarification
9	3.2.1.5	3.2.1.5.1	GVW of 100,000 pounds	Text was modified accordingly. Justification: Typographical error/clarification
9	3.2.1.5	3.2.1.5.4	Duration - Five (5) days	Text was modified accordingly. Justification: Typographical error/clarification
10	3.2.1.9	3.2.1.9.4	Duration - One (1) Single trip in a Five (5) calendar day period.	Text was modified accordingly. Justification: Typographical error/clarification
10	3.2.1.10	3.2.1.10.1	1 year period	Text was modified accordingly. Justification: Typographical error/clarification
11	3.2.1.10	3.2.1.10.4	Duration – Sixty (60) trips in a 1 year period.	Text was modified accordingly. Justification: Typographical error/clarification
11	3.2.1.11.2	3.2.1.11.2.2.1	Self-propelled cranes with an annual blanket permit may move 24 hours a day. Monday-Sunday except during restricted Holiday periods.	Text was modified accordingly. Justification: Typographical error/clarification
11	3.2.1.11.2	3.2.1.11.2.2.2	Self-propelled cranes with an annual blanket permit moving at night will have warning lights in accordance with Part 4 – Provisional Permit Requirements of the DeIDOT OSOW Hauling Permit Policy and Procedures Manual.	Text was modified accordingly. Justification: Typographical error/clarification

11	3.2.1.11.2	3.2.1.11.2.2.3	During Holiday restricted periods movement of self-propelled cranes with Blanket Permits must follow procedures stated in Part 6 – Extreme Emergency Permit Procedures.	Text was modified accordingly. Justification: Typographical error/clarification
11	3.2.1.11.2	3.2.1.11.2.2.4	Remove	Text was modified accordingly. Justification: Duplication
13	3.3.1.11	3.2.1.11.9	Blanket permit applications will be processed within two (2) weeks of submission of all required documents. Application packets are only required for permit renewals if any changes, specifically with GVW or individual axle weights, differ from previous permit.	Text was modified accordingly. Justification: Typographical error/clarification
14	3.2	3.2.1	'Click' on Don't have an online account? Register now link located beneath the Login box to self register.	Text was modified accordingly. Justification: Typographical error/clarification
15	3.2	3.2.2	NOTE: Walk-n customer to the Dover Office must complete and accurate information to process the permit application. An OSOW permit application with instructions can be downloaded and printed using the Forms link on the OSOW Permit System web site www.osow.deldot.gov	Text was inserted. Justification: Clarification
16	3.5	3.5.3	On a Validated (Purchased) permit the expiration date may be extended 3 days due to a breakdown of the piece of equipment.	Text was inserted. Justification: Clarification
17	4.2	4.2.1	Permitted vehicles may move during the permit Effective and Expiration Dates as indicated below unless otherwise authorized or prohibited by other requirements in this section.	Text was modified accordingly. Justification: Typographical error/clarification
17	4.2	4.2.1.1 4.2.1.12	to Load Code 1 Oversized – Monday through Sunday sunrise to sunset Load Code 2 Overweight – Monday through Sunday sunrise to sunset. Load Code 3 Superload – Refer to PART 5, specifically 5.3 Load Code 4 Manufactured Housing - Monday through Sunday sunrise to sunset Load Code 5 Sealed Container - Monday through Sunday 24 hour continuous movement. Load Code 6 Ship - Monday through Sunday 24 hour continuous movement. Load Code 7 Pole & Piling - Monday through Sunday 24 hour continuous movement. Load Code 9 Single Trip Interstate - Monday through Sunday 24 hour continuous movement. Movement is exempt from holiday restriction periods. Load Code 10 Multi Trip Interstate - Monday through Sunday 24 hour continuous movement. Movement is exempt from holiday restriction periods. Load Code 11 Annual Crane - Monday through Sunday 24 hour continuous movement. Movement during holiday restriction periods must follow emergency procedures in PART 6 of this manual. Load Code 12 Twin Trailer - Monday through Sunday 24 hour continuous movement.	Text was inserted. Justification: Clarification

17	4.2	4.2.2	Haulers requesting night movement must set the After Hour Move box on the permit application and enter "Request night movement of envelope vehicle/load" in the Comments section of the online permit application.	Text was inserted. Justification: Clarification
18	4.2	4.2.4	Due to the amount of highway traffic on holidays, vehicles and loads requiring oversize and/or overweight permits shall be prohibited from traveling on those days. Prohibited holidays include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, and Christmas. Movement of such vehicles and loads may also be prohibited on any other days or hours when such movements may substantially affect the safety of the motoring public. For specific movement days and times refer to the Holiday Restrictions link on the DelDOT OSOW Permit System www.osow.deldot.gov	Text was inserted. Justification: Clarification
19	4.6.1	4.6.1.5	Vehicles and loads more than ninety (90) feet or more in overall length are required to have one (1) rear escort vehicle.	Text was inserted. Justification: DelDOT agrees with the change to provide harmonization within the region.
20	Table 4.1	4.6.1.12	Over 90 feet	Text was inserted. Justification: DelDOT agrees with the change to provide harmonization within the region.
20	Table 4.1	4.6.1.12	Width over 13 feet	Text was inserted. Justification: DelDOT agrees with the change to provide harmonization within the region.
26	5.3.1	5.3.1.3	Times of Travel - Type 1 superload moves will be authorized to move from sunrise to sunset Monday – Sunday during the period between the permit Effective and Expiration Dates.	Text was inserted. Justification: Clarification
27	5.3.2	5.3.2.3	Times of Travel - Type 2 superload moves will be authorized to move from sunrise to sunset Monday – Sunday during the period between the permit Effective and Expiration Dates. Movement should be avoided from 6:00AM through 9:00AM and 3:00PM through 7:00PM.	Text was inserted. Justification: Clarification
28	5.3.3	5.3.3.3	Times of Travel - Type 3 superload moves will be authorized to move from sunrise to sunset Monday – Sunday during the period between the permit Effective and Expiration Dates. Movement should be avoided from 6:00AM through 9:00AM and 3:00PM through 7:00PM.	Text was inserted. Justification: Clarification
29	5.3.4	5.3.4.3	Times of Travel - Type 3 superload moves will be authorized to move from sunrise to sunset Monday – Sunday during the period between the permit Effective and Expiration Dates as long as they can maintain a continuous travel speed greater than or equal to 10 miles per hour below the posted speed limit. If the continuous travel speed is less than 10 miles per hour below the posted speed limit, superload moves should avoid moving from 6:00 AM through 9:00 AM and 3:00 PM through 7:00 PM Monday – Friday.	Text was inserted. Justification: Clarification

30	5.3.5	5.3.5.4	Times of Travel - Type 5 superload moves will be authorized to move from sunrise to sunset Monday – Sunday during the period between the permit Effective and Expiration Dates but shall adhere to all additional requirements set forth in this section. Movement should be avoided from 6:00 AM through 9:00 AM and 3:00 PM through 7:00 PM Monday – Friday.	Text was inserted. Justification: Clarification
30	5.3.5.4	5.3.5.4.1	DelDOT reserves the right to restrict moves within this time period on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.	Text was modified accordingly. Justification: Duplication
31	5.3.5.5	5.3.5.5.4	The holiday and event restriction schedule can be found in Table 5.1 below.	Text was inserted. Justification: Clarification

2405 Oversize/Overweight Hauling Permit Policy and Procedures Manual

1.0 General Provisions

1.1 Purpose

The intent of the Oversize/Overweight Hauling Permit Program is to promote public safety, minimize impacts to the traveling public, minimize impacts/damage to public facilities, and to assign equitable fees to the movement of oversize/overweight goods. The purpose of this manual is to state the policy and procedures of the Department of Transportation, Division of Motor Vehicles, regarding the issuance of Hauling Permits, hereinafter called "permit", for oversize and/or overweight vehicles. The guidelines contained in this Manual should provide guidance for the majority of all oversized and overweight vehicle moves. However, the Department reserves the right to modify the requirements on a case-by-case basis based on engineering judgment and public safety requirements.

1.2 Legal Authorization

- 1.2.1 Chapter 45, Section 4504 of Title 21 of the Delaware Code delegate's authority to the Delaware Department of Transportation to establish such rules and regulations including the setting of fees as may be needed to comply with the laws of the State of Delaware and the laws of the Federal Government.**
- 1.2.2 As authorized in Chapter 45, Section 4504 of Title 21 of the Delaware Code, local authorities may issue a special permit that may have different requirements from those set forth herein. Every such permit shall be laid only upon highways under the jurisdiction of and for which the maintenance thereof is the sole responsibility of the governing body issuing the permit.**
- 1.2.3 In the establishment of this policy, it is not intended, and no section of this policy shall be so interpreted, as to require the violation of any legal statute, State or Federal.**
- 1.2.4 A permit shall be required for movement on the highways of the State of Delaware when any vehicle, vehicle combination, vehicle and load combination, and/or equipment or machinery being moved under its own power exceeds the dimensional and/or weight limits set forth in Chapter 45, Title 21 of the Delaware Code. The limitations are described in Part 2 of this Manual.**

1.3 Definitions

The following words and terms, when used in this manual, have the following meanings unless the context clearly indicates otherwise:

"Axle" means load-bearing wheels in a transverse line across the full width of a vehicle.

"Axle Group" means a group of axles in which every axle is located within 8 feet of another axle.

"Combination" means two or more vehicles physically interconnected in tandem.

"Commercial Vehicle" means a vehicle of a type designed, used, or maintained for the transportation of persons or property for hire, compensation, or profit, except taxicabs.

"Crane" means any self-propelled vehicle to which has been permanently mounted or attached any crane, whether or not such vehicle was originally a truck, tractor, or other type of motor vehicle or was designed and built as a complete crane unit. However, the word "crane," as herein defined, shall not be construed to mean any truck or other vehicle equipped with or to which has been affixed any device used for the purpose of providing a means for towing other vehicles.

"Department" means the Department of Transportation of this State (DelDOT) acting directly or through its duly authorized officers and agents.

“Escort” means a single unit non-permitted vehicle, no smaller than a compact car that is used to accompany a permitted vehicle. An escort vehicle can be a vehicle provided by the permittee, the Delaware State Police, or any other entity defined by the Department.

“Farm Tractor” means every motor vehicle designed and used primarily as a farm implement for drawing plows, mowing machines and other implements of husbandry.

“Gross Weight” means the combined weight of a vehicle or combination of vehicles and its load and driver.

“Highway” means the entire width between boundary lines of every way or place of whatever nature open to the use of public as a matter of right for purposes of vehicular travel, but does not include a road or driveway upon grounds owned by private persons, colleges, universities or other institutions.

“Implement of Husbandry” means a vehicle designed or adapted and determined by the Department to be used exclusively for agricultural, horticultural or livestock operations and only incidentally operated or moved upon highways.

“Local Authorities” means every county, municipal, and other local board or body having authority to adopt local police regulations under the Constitution and laws of this State.

“Mobile Home” means a trailer designed and used exclusively for living quarters or commercial purposes that exceeds the maximum size limitations prescribed by the act for operation on a highway and is only incidentally operated on a highway.

“Nondivisible Load” means a load that is incapable of being divided into parts or dismembered without substantially damaging its usefulness or value.

“Oversize” means the length, width, or height of a vehicle or combination of vehicles, including the load or loads carried thereon, excluding mirrors or sunshades, which exceed the applicable maximum length, width, or height specified in Section 2 of this Manual.

“Overweight Vehicle” means any vehicle having a gross weight, including load thereon, in excess of that permitted by law; including, but not limited to, a gross weight in excess of the weight for which a valid registration has been issued.

“Semitrailer” means every vehicle of the trailer type so designed and used in conjunction with a motor vehicle, such that some part of its own weight and that of its own load rests upon or is carried by another vehicle. Piling and pole trailers are to be considered to fall within the meaning of this definition.

“Ship Permit” means a permit that is issued for oversize and/or overweight vehicles engaged in ship offloading operations conducted at the Port of Wilmington to designated locations on designated state-maintained routes exclusive of Interstate routes within two (2) miles from the property limits of the Port of Wilmington.

“Shoulder” means the portion of the highway, contiguous to the roadway, for accommodation of stopped vehicles, for emergency use and for lateral support of the roadway.

“Single Axle” means an axle located over eight (8) feet from another axle.

“Special Construction Equipment” means every vehicle not designed or used primarily for the transportation of persons or property and only incidentally operated or moved over a highway, including but not limited to: Ditch-digging apparatus, well-boring apparatus, road construction or maintenance machinery such as asphalt spreaders, air compressors and drills, bituminous mixers, bucket loaders, tractors other than truck tractors, leveling graders, finishing machines, road rollers, scarifiers, earth-moving scrapers and carryalls, welders, power shovels and drag lines, self-propelled cranes, earth-moving equipment and construction box storage trailers (except when such trailers are used for transporting merchandise). The term does not apply to dump trucks, truck mounted transit mixers, tow trucks, or shovels or other vehicles designed for the transportation of persons or property to which machinery has been attached.

“STAA” means the Surface Transportation Assistance Act.

“Structure” means a bridge or culvert including supports, which spans or provides passage over or under a waterway, a railroad or other obstruction, or any other physical device designed to carry traffic control devices, including, but not limited to, overhead signs, light fixtures and traffic signals.

“Sunrise” means the time designated by the National Weather Service at which the sun can first be seen on the horizon.

“Sunset” means the time designated by the National Weather Service at which the sun can last be seen on the horizon.

“Superload” means any vehicle and/or load is considered a SUPERLOAD when any one of the following conditions exist: fifteen (15) feet or more in width; fifteen (15) feet or more in height; one hundred twenty (120) feet or more in length; has a gross weight in excess of 120,000 pounds.

“Supporting Documentation” means documents that are required to be submitted as part of the permit application process.

"Trailer" means a mobile home, park trailer, travel trailer, house trailer, office trailer, camping trailer or any vehicle without motive power designed to carry property or passengers wholly on its own structure and to be drawn by a motor vehicle.

"Truck Tractor" means every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn.

"Vehicle" means every device in, upon or by which any person or property is or may be transported or drawn upon a public highway, excepting devices moved by human power or used exclusively upon stationary rails or tracks except electric trackless trolley coaches, electric personal assistive mobility devices and excepting Off-Highway Vehicles (OHVs).

2.0 Legal Vehicle Sizes and Weights

2.1 Length. If the overall length of any vehicle or combination of vehicles exceeds the legal length limits contained herein, a permit shall be required.

2.1.1 Single motor vehicles, including any load thereon, shall not exceed 40 feet in length, except as otherwise provided in this section.

2.1.2 On Interstate and U. S. Routes not otherwise posted:

2.1.2.1 The maximum length of a semitrailer, including any load thereon, exclusive of truck tractor size shall be 53 feet.

2.1.2.2 Buses shall not exceed 45 feet in length.

2.1.2.3 The maximum length of a trailer or semi-trailer in a truck tractor-semitrailer-trailer combination, including any load thereon, exclusive of tractor size shall be 29 feet.

2.1.3 On all other highways:

2.1.3.1 Single motor vehicles, including any load thereon, shall not exceed 40 feet in length, and no combination of vehicle, including the load thereon, shall exceed 60 feet in length, except as otherwise provided in this section

2.1.3.1.1 A truck and semitrailer combination engaged in the transportation of motor vehicles shall not exceed a length of 65 feet exclusive of the overhang of the transported vehicle.

2.1.3.1.2 Buses shall not exceed 45 feet in length.

2.1.3.1.3 Piling and pole trailers and vehicles or combinations of vehicles engaged in the transportation of steel beams, pipes, angles, channels and other lengths of steel, or other metals, or other articles impossible of dismemberment, shall not exceed 70 feet. When carrying long logs, poles, piling, and etc. a pole trailer shall be required.

2.1.3.2 The limitations as to the length of load shall not apply in the case of a vehicle or combination of vehicles transporting boats commonly known as crew or rowing shells for use in interscholastic or intercollegiate rowing contests provided that such boats shall not exceed 70 feet in length.

2.1.4 The maximum overhang shall not exceed 6 feet beyond the rear of the vehicle and no load shall be permitted to touch or drag upon the roadway regardless of permissible overhang. No vehicle or combination of vehicles shall carry any load extending more than 3 feet beyond the front thereof.

2.1.5 Pilings and/or poles or mill logs, or nursery stock, or rowing shells, or steel beams, pipes, angles, channels and other length or steel, or other metal, or other articles impossible of dismemberment shall not extend more than 10 feet beyond the rear of the bed or body of such vehicle.

2.2 Width

2.2.1 If the overall width of any vehicle or combination of vehicles exceeds 8 feet - 6 inches measured as defined below, a permit shall be required.

2.2.2 On Interstate and U.S. Routes the outside width of 8 feet - 6 inches is exclusive of safety equipment, which may extend not more than 3 inches more on each side of the vehicle.

2.2.3 On all other highways, no vehicle including any load thereon shall exceed a total outside width of 8 feet - 6 inches inclusive of safety devices.

2.3 Height. On any Interstate, U.S. Route, or highway if the maximum height of any vehicle or combination of vehicles, including load thereon, exceeds 13 feet - 6 inches a permit shall be required.

2.4 Weight. A permit is required if the Gross Vehicle Weight (GVW) exceeds the limits imposed by statute as shown in Table 2.1. Vehicles that do not exceed GVW but do exceed individual axle weight(s) show in Table 2.1 will require a permit. DeIDOT Bridge Management Section and Materials and Research Section will automatically review permits with an individual axle weight at or greater than 25,000 pounds. Analysis may occur at a lower weight on a case-by-case basis. The permittee is responsible to effectively distribute a load or

reduce the overall weight below this axle limit, as necessary, to lessen the higher live load forces overstressing state structures.

Table 2.1
Table of Maximum Gross Weights

<u>ALL ROADS EXCEPT THE INTERSTATE</u>	<u>THE INTERSTATE SYSTEM</u>
22,400 lbs. per single axle	20,000 lbs. per single axle
40,000 lbs. per tandem axle	34,000 lbs. per tandem axle
2 axle vehicle: 40,000 lbs. maximum	2 axle vehicle: 40,000 lbs. maximum
3 axle vehicle: 65,000 lbs. maximum ⁽¹⁾	3 axle vehicle: 54,000 lbs. maximum ⁽²⁾
4 axle vehicle: 73,280 lbs. maximum	4 axle vehicle: 74,000 lbs. maximum ⁽²⁾
5 axle vehicle: 80,000 lbs. maximum	5 axle vehicle: 80,000 lbs. maximum
	Bridge Formula applies to all axle configurations
<i>Notes:</i>	
<p>1) <u>A vehicle equipped with 3 axles, having each of the 3 axles equipped with 2 hubs, with a power brake on each hub, shall not exceed a total gross weight of 65,000 lbs.; provided, however, that it shall also be lawful to operate such a vehicle to and from any construction site in this State when the total gross weight does not exceed 70,000 lbs.; and it shall also be lawful to operate such a vehicle containing agricultural products when the gross weight, including vehicle and load does not exceed 70,000 lbs.; provided further that an annual fee of \$100 per vehicle be levied for the use of this extra weight capacity.</u></p>	<p>2) <u>Refer to Part 3. PERMIT DESCRIPTION & PROCEDURES, 3.2 Types of Permits 3.2.1.9 and 3.2.1.10 for overweight hauling permit details.</u></p>

Table 2.2 Federal Bridge Formula: Maximum Gross Weights For The Interstate System						
Distance in feet between the extremes of any group of 2 or more consecutive axles	Maximum Load in Pounds Carried on Any Group of 2 or More Consecutive Axles					
	2 axles	3 axles	4 axles	5 axles	6 axles	7 axles
4	34,000					
5	34,000					
6	34,000					
7	34,000					
8 and less	34,000	34,000				
more than 8	38,000	42,000				
9	39,000	42,500				
10	40,000	43,500				
11		44,000				
12		45,000	50,000			
13		45,500	50,500			
14		46,500	51,500			
15		47,000	52,000			
16		48,000	52,500	58,000		
17		48,500	53,500	58,500		
18		49,500	54,000	59,000		
19		50,000	54,500	60,000		
20		51,000	55,500	60,500	66,000	
21		51,500	56,000	61,000	66,500	
22		52,500	56,500	61,500	67,000	
23		53,000	57,500	62,500	68,000	
24		54,000	58,000	63,000	68,500	74,000
25			58,500	63,500	69,000	74,500
26			59,500	64,000	69,500	75,000
27			60,000	65,000	70,000	75,500
28			60,500	65,500	71,500	76,500
29			61,500	66,000	71,500	77,000
30			62,000	66,500	72,000	77,500
31			62,500	67,500	72,500	78,000
32			63,500	68,000	73,000	78,500
33			64,000	68,500	74,000	79,000
34			64,500	69,000	74,500	80,000
35			65,500	70,000	75,000	
36			66,000	70,500	75,500	
37			66,500	71,000	76,000	
38			67,500	71,500	77,000	
39			68,000	72,500	77,500	
40			68,500	73,000	78,000	
41			69,500	73,500	78,500	
42			70,000	74,000	79,000	
43			70,500	75,000	80,000	
44			71,500	75,500		
45			72,000	76,000		
46			72,500	76,500		
47			73,500	77,500		
48			74,000	78,000		
49				78,500		
50				79,000		
51				80,000		

2.5 Penalties

- 2.5.1 Based on the Authority provided under Delaware State Code Chapter 45, Section 4508, of Title 21, relating to Penalties, any person who violates any requirements of this section relating to the size or weight of a vehicle or a combination of vehicles or restrictions regarding parking in residence districts shall be punished as follows:
- 2.5.2 A first offense shall be punishable by a fine of not less than \$28.75 nor more than \$230.00 or by a term of imprisonment of not more than 30 days or both.

- 2.5.3 A subsequent like offense shall be punishable by a fine of not less than \$115.00 nor more than \$575.00 or by a term of imprisonment of not more than 60 days or both.
- 2.5.4 Any person who violates any requirement of this section, specifically relating to the weight of a vehicle or a combination of vehicles, such that said vehicle shall be classified as an "overweight vehicle," shall in addition to whatever other penalties may be allowed by law be punished as follows:
- 2.5.4.1 A first offense shall be punishable by a fine for all excess weight exceeding the vehicles registered weight or Federal Bridge Formula, if operating on the interstate, for the first 5,000 pounds in the amount of 2.3 cents per pound and a fine for all excess weight over the first 5,000 pounds in the amount of 5.75 cents per pound or by a term of imprisonment not to exceed 30 days or both.
- 2.5.4.2 Each subsequent offense shall be punishable by a fine for all excess weight exceeding the vehicles registered weight or Federal Bridge Formula, if operating on the interstate, for the first 5,000 pounds in the amount of 5.75 cents per pound and a fine for all excess weight over the first 5,000 pounds in the amount of 11.5 cents per pound or by a term of imprisonment not to exceed 60 days or both.
- 2.5.5 For purposes of this section a first offense shall be defined as one not previously committed by the person charged within the previous 24 months prior to the date of the offense. A subsequent like offense shall be deemed to have occurred if the person charged has previously been convicted or charged and subsequently convicted of the same offense within the previous 24 months prior to the date of this offense.

3.0 Permit Descriptions and Procedures

3.1 Who Must Apply for Permits

- 3.1.1 A permit is required for movement on the highways of the State of Delaware when any vehicle and/or load exceed the limits described in Part 2.
- 3.1.2 All motor vehicles, combination of vehicles, self propelled equipment, and machinery shall be licensed prior to an application being made for a permit.
- 3.1.3 Farm tractors and other implements of husbandry, which are being temporarily operated, moved or transported upon State maintained highways except Interstate and U.S. Routes are not required to obtain a hauling permit. A permit is not required on the Interstate and U.S. Routes when the equipment is being used by farmers engaged in their agricultural related practices. Farm tractors and other implements of husbandry being moved or transported by a manufacturer, dealer, business or commercial transport company would not be considered transported by a farmer engaged in their agricultural related practices. ~~[A permit is required at all other times, therefore, a hauling permit is required.]~~
- 3.1.4 A permit is not required for any vehicle, including special construction equipment, crossing or entering upon State maintained highways while engaged in construction or maintenance operations, provided such moves are made within the limits of a Federal, State, County, or Municipal Contract.
- 3.1.5 A permit is not required for federally defined Surface Transportation Assistance Act (STAA) vehicles on the defined STAA routes. The Federal Register, Volume 55, Number 83, dated Monday, April 30, 1990, page 17952, lists the following roads, as well as the Interstates 95, 495 and 295, as the designated STAA routes in Delaware:
- U.S. Route 13, from the Maryland State Line, to the I-495 South Interchange in Wilmington.
 - U.S. Route 40, from the Maryland State Line, to I-295, U.S. Route 13, in Wilmington.
 - U.S. Route 113, from the Maryland State Line, to U.S. Route 13, in Dover.
 - U.S. Route 301, from the Maryland State Line, to U.S. Route 40, in Glasgow.
- Separately, Delaware has designated U.S. Route 202, from U.S. Route 13, to the Pennsylvania State Line; and State Route 1, from I-95, to U.S. 113, in Dover as routes open to STAA vehicles.

3.2 Types of Permits

3.2.1 Permits by Load Codes & Associated Fees

3.2.1.1 Load Code 1 Oversize

- 3.2.1.1.1 A load that is Oversize but less than SUPERLOAD criteria. Exception - Certain types of vehicles may have over legal limit individual axle weight(s) but meet GVW. These vehicles will be Oversize with overweight axle data noted on the hauling permit.
- 3.2.1.1.2 Type - Single Trip
- 3.2.1.1.3 Fee - \$10.00
- 3.2.1.1.4 Duration - Five (5) days. See 4.2.1 for details.
- [3.2.1.1.5 Time of Travel - Monday through Sunday sunrise to sunset during the permit Effective and Expiration Dates.]**

3.2.1.2 Load Code 2 Overweight

3.2.1.2.1 A load that is over legal weight: (Legal GVW for 2 axles = 40K lbs.; 3 axles = 65K lbs.; 4 axles = 73280 lbs.; 5 or more axles = 80K lbs) but less than SUPERLOAD criteria. Load may be oversized but under limits of SUPERLOAD

3.2.1.2.2 Type - Single Trip

3.2.1.2.3 Fee - \$10.00 plus weight fee of \$5.00 for each 8,000 pounds or portion thereof over legal weight

3.2.1.2.4 Duration - Five (5) days. See 4.2.1 for details.

[3.2.1.2.5 Time of Travel - Monday through Sunday sunrise to sunset during the permit Effective and Expiration Dates.]

3.2.1.3 Load Code 3 SUPERLOAD

3.2.1.3.1 A SUPERLOAD is defined as any vehicle and/or load that has any one of the following conditions: fifteen (15) feet or more in width; fifteen (15) feet or more in height; one hundred twenty (120) feet or more in length; has a gross weight in excess of 120,000 pounds. Part 5 of this Manual provides detailed processing requirements for Superload permits.

3.2.1.3.2 Type - Single Trip

3.2.1.3.3 Fee - \$30.00 plus weight fee of \$5.00 for each 8,000 pounds or portion thereof over legal weight. Additional fees may apply as described in Part 5.

3.2.1.3.4 Duration - One (1) to Five (5) business days Monday - Saturday. Duration may be limited to actual move time frame based on route conditions as determined by DelDOT Traffic and Safety Engineers and noted in Special Provisions portion of permit.

[3.2.1.3.5 Time of Travel - Refer to Part 5 under specific Types of Superload.]

3.2.1.4 Load Code 4 Manufactured Housing

3.2.1.4.1 A load that is Oversize and normally legal weight but less than SUPERLOAD criteria. Permit used for movement of Manufactured Housing (Mobile Home, Modular Housing, or Office Trailer).

3.2.1.4.2 Type - Single Trip

3.2.1.4.3 Fee - \$10.00

3.2.1.4.4 Duration - Five (5) days. See 4.2.1 for details.

[3.2.1.4.5 Time of Travel - Monday through Sunday sunrise to sunset during the permit Effective and Expiration Dates.]

3.2.1.5 Load Code 5 Sealed Container

3.2.1.5.1 All ocean going ship containers packed with product which carry a federal inspectors seal as to purity or customs requirements, and which results in a GVW of ~~[90,000~~ 100,000] pounds or less, shall be considered non-divisible loads when moving between a port and the facility where the seal is placed, or where the contents of the container are released from the seal.

3.2.1.5.2 Type - Single Trip

3.2.1.5.3 Fee - \$10.00 plus weight fee of \$5.00 for each 8,000 pounds or portion thereof over legal weight

3.2.1.5.4 Duration - Five (5) ~~calendar~~ days ~~[Monday – Sunday. Continuous travel authorized.]~~

[3.2.1.5.5 Time of Travel - Monday through Sunday sunrise to sunset during the permit Effective and Expiration Dates.]

3.2.1.6 Load Code 6 Ship

3.2.1.6.1 This permit allows for vehicle w/load less than 85 ft overall length w/rear overhang not to exceed 1/3 length of load, 12 ft in width and gross weight up to 120000 lb. on 5 or more axles irrespective of number of pieces being hauled. Moves are restricted to state maintained roads within 2 miles of the Port of Wilmington (excluding I495). Permit is not truck/trailer specific.

3.2.1.6.2 Type - Multi Trip

3.2.1.6.3 Fee - \$900.00

3.2.1.6.4 Duration - Five (5) days

[3.2.1.6.5 Time of Travel - Monday through Sunday sunrise to sunset during the permit Effective and Expiration Dates.]

3.2.1.7 Load Code 7 Pole & Piling

3.2.1.7.1 Permit allows for movement of Pole, Piling, and Mill Stock. Permit shall be valid for an individual tractor only.

3.2.1.7.2 Type - Multi Trip

3.2.1.7.3 Fee - \$30.00

3.2.1.7.4 Duration - Thirty (30) days

[3.2.1.7.5 Time of Travel - Monday through Sunday sunrise to sunset during the permit Effective and Expiration Dates.]

3.2.1.8 Load Code 8 Annual Weight Registration

3.2.1.8.1 Permit allows a 3 axle single vehicle w/GVV of 65K lbs to move with 70K GWV when hauling construction or agricultural loads.

3.2.1.8.2 Type - Multi Trip

3.2.1.8.3 Fee - \$100.00

3.2.1.8.4 Duration - One (1) Year

[3.2.1.8.5 Time of Travel - Monday through Sunday sunrise to sunset during the permit Effective and Expiration Dates.]

3.2.1.9 Load Code 9 Single-trip Interstate

3.2.1.9.1 Permit allows movement of 3 or 4 axle single vehicles (65000 and 73280 pounds respectively) that exceed the Federal Bridge Formula when on the Interstate road system.

3.2.1.9.2 Type - Single Trip

3.2.1.9.3 Fee - \$1.00

3.2.1.9.4 Duration - One (1) Single trip in a Five (5) calendar day period. **Movement is exempt from times of travel otherwise stated in this manual.**

[3.2.1.9.5 Time of Travel - Monday through Sunday sunrise to sunset during the permit Effective and Expiration Dates.]

3.2.1.10 Load Code 10 Multi-trip Interstate

3.2.1.10.1 Permit allows movement of 3 or 4 axle single vehicles (65000 and 73280 pounds respectively) that exceed the Federal Bridge Formula when on the Interstate road system.

3.2.1.10.2 Type - Referred to as Multi Trip; however, permit actually allows 60 single trips in a **[90-day 1 year]** period on 1 permit application form.

3.2.1.10.3 Fee - \$60.00

3.2.1.10.4 Duration - Sixty (60) trips in a **[Ninety (90) calendar day 1 year]** period. Movement is exempt from times of travel otherwise stated in this manual.

[3.2.1.10.5 Time of Travel - Monday through Sunday sunrise to sunset during the permit Effective and Expiration Dates.]

3.2.1.11 Load Code 11 Blanket Crane

3.2.1.11.1 An annual crane permit allows movement of cranes, not used in combination with any other vehicle, as defined by 21 **Del.C.** c. 1, §101 (10), on designated or all unrestricted routes, or both, unless posted. In accordance with 21 **Del.C.** c. 45, §4504, this permit can be obtained only by operators of self-propelled cranes. Separate permits are required for each power unit, and are not transferable.

3.2.1.11.2 The following provisions apply:

3.2.1.11.2.1 Permit shall have duration of one year from the effective date.

3.2.1.11.2.2 Movement will be in compliance with Part 4 - Provisional Permit Requirements of the Delaware Department of Transportation (DelDOT) Oversize Overweight (OSOW) Hauling Permit Policy and Procedures Manual, with the following exceptions:

[3.2.1.11.2.2.1 While standard permitted vehicles shall not move Monday through Friday, from sunrise through sunset, self-propelled cranes with Blanket Permits may move during the evening Monday through Friday, provided that the following escort and lighting requirements are met:

3.2.1.11.2.2.2 Self-propelled cranes with an annual blanket permit moving after normal hours in excess of 9 feet wide, or those unable to maintain posted speed limits, must be accompanied by a rear escort on divided highways, and both front and rear escorts on undivided highways. Warning lights shall be in accordance with Part 4- Provisional Permit Requirements of the DelDOT OSOW Hauling Permit Policy and Procedures Manual.

3.2.1.11.2.2.3 Self-propelled cranes with Blanket Permits are authorized to move on Saturdays before 12:00 p.m.

~~3.2.1.11.2.2.4 Permitted vehicles are prohibited from operating on the following holidays and during the events listed in Table 5.1. A self propelled crane with a Blanket Permit will be granted permission to operate on any of these designated days, as well as Saturdays after 12:00 p.m. and Sundays, only during confirmed emergency situations (which are subject to confirmation by DeIDOT personnel).~~

3.2.1.11.2.2.1 Self-propelled cranes with an annual blanket permit may move 24 hours a day, Monday-Sunday except during restricted Holiday periods.

3.2.1.11.2.2.2 Self-propelled cranes with an annual blanket permit moving at night will have warning lights in accordance with Part 4 - Provisional Permit Requirements of the DeIDOT OSOW Hauling Permit Policy and Procedures Manual.]

3.2.1.11.2.2.3 During Holiday restricted periods movement of self-propelled cranes with Blanket Permits must follow procedures stated in Part 6 - Extreme Emergency Permit Procedures.]

~~3.2.1.11.2.2.[54] In designated congested areas, DeIDOT may restrict movement during AM and PM commuter travel periods.~~

~~3.2.1.11.2.2.[65] The Blanket Permit holder is required and responsible for obtaining current travel restrictions prior to movement with blanket permits.~~

3.2.1.11.3 Size of crane must not exceed:

Length - 70 feet

Width - 12 feet

Height -13 feet 6 inches

Weight -

2 axles - 56,000 pounds

3 axles - 84,000 pounds

4 axles - 112,000 pounds

5 axles or more - 120,000 pounds

Maximum single axle weight should be 28,000 lbs in any axle configuration.

3.2.1.11.4 The following fee structure shall apply:

3.2.1.11.4.1 The base cost of a one-year Blanket Permit is:

\$1,500 for Self-Propelled Cranes up to and including 24,000 lbs

\$2,500 for Self-Propelled Cranes over 24,000 lbs

3.2.1.11.4.2 There is also a weight fee, which is calculated as follows:

3.2.1.11.4.2.1 A \$5 per-trip charge is assessed per each 8,000 lbs (or fraction thereof) over the licensed weight (legal limit based on the number of axles: 2 axles - 40,000 lbs.; 3 axles - 65,000 lbs.; 4 axles - 73,280 lbs; 5 or more axles - 80,000 lbs).

3.2.1.11.4.2.2 The difference between the actual weight and the legal weight is divided by 8,000 lbs to arrive at a computation factor, which is rounded to the nearest whole number. This factor is then multiplied by \$5 to determine the additional weight fee.

3.2.1.11.4.2.3 Once the per-trip weight fee is computed, it is multiplied by 52 (based upon a reasonable determination that a Blanket Permit holder will travel at least once a week over the entire year of the permit).

3.2.1.11.4.2.4 Example - The weight fee for a 3 axle self-propelled crane at 84,000 lbs would be computed as follows: 84,000 lbs minus 65,000 lbs equals 19,000 lbs over legal licensed weight. 19,000 lbs divided by 8,000 lbs = 2.37, rounded down to 2. Two multiplied by \$5 = \$10, which is then multiplied by 52 to arrive at a yearly weight fee of \$520. With the base cost, the total Blanket Permit fee in this example is \$3,020.

3.2.1.11.4.2.4.1 Toll fees will NOT be computed as part of the Blanket Permit. It shall be the responsibility of the Blanket Permit holder to remit all toll fees at the time of toll road travel.

3.2.1.11.5 To qualify for an annual blanket permit:

3.2.1.11.5.1 Insurance must be in force for the effective duration of the permit.

3.2.1.11.5.2 A copy of current State of Delaware Business License must be available for verification.

3.2.1.11.5.3 All drivers of the affected self-propelled cranes must be properly licensed.

3.2.1.11.6 The following documentation must be forwarded to the Hauling Permit Office prior to the submission of the online hauling permit application:

3.2.1.11.6.1 Copy of Vehicle registration.

3.2.1.11.6.2 Original weight certification signed by the Delaware State Police Truck Enforcement Unit individual performing the certification. Certified weight of each self-propelled crane. Certification of crane (with full tank of fuel and driver) will be performed, by appointment, at the Smyrna (Blackbird) or 301 (Middletown) Weigh Station by personnel of the Delaware State Police Truck Enforcement Unit. Crane must be presented in a reduced load configuration (Required removal of component items, using appropriate equipment, in no more than 8 work hours). The applicant for a non-divisible load permit has the burden of proof as to the number of work hours required to dismantle the load. Contact to set up an appointment by calling 302-378-5230 (Blackbird) or 302-378-5714 (Middletown).

3.2.1.11.6.3 Crane manufacturer dimensional drawing.

3.2.1.11.6.4 Pictures of each self-propelled crane - sides, front, and rear.

3.2.1.11.6.5 A full description of the roadway lighting system. A self-propelled crane that does not meet the prescribed lighting requirements will not be issued a blanket permit.

3.2.1.11.7 Violation of any established rules and regulations during the time a blanket permit is held shall be cause for suspension of the current blanket permit for a time period determined by DeIDOT (according to the severity of the violation). Subsequent violations could result in the loss of the permit for the remainder of the permit term, and/or the ability to obtain future blanket permits.

3.2.1.11.8 Movement from origin to destination must be by the most feasible direct route. Under all conditions, the permit holder must comply with safety considerations, bridge loading and clearance postings, and roadway restrictions and postings.

3.2.1.11.9 Blanket permit applications will be processed within two (2) weeks of submission of all required documents. All blanket permits will be re-evaluated prior to renewal.

3.2.1.11.10 RESTRICTIONS:

3.2.1.11.10.1 A Superload will not be permitted under a blanket permit.

3.2.1.11.10.2 Travel on Interstate highways will not be permitted under a blanket permit. In accordance with Federal Truck Weight Limit Laws, Oversize/Overweight vehicles must use the Federal Bridge Formula each time that travel is desired on Interstate highways. In order to properly do this, a single-trip permit must be processed.

3.2.1.12 Load Code 12 Twin Trailer

3.2.1.12.1 Permit allows movement of a truck tractor - twin trailer combination when off the STAA road network. Permit is issued for a specific route as when exceeding reasonable access between the national network and terminal points of loading and unloading. Vehicle must be legal weight with a width of not more than 102 inches. Route must not have a posted speed limit over 30 m.p.h. and have travel lanes less than 11 feet wide as measured from face of curb or edge of travel way.

3.2.1.12.2 Type - Multi Trip

3.2.1.12.3 Fee - \$300.00

3.2.1.12.4 Duration - Thirty (30) Days

[3.2.1.12.5 Times of Travel - Monday through Sunday 24 hour continuous movement.]

3.2.2 Government No Charge Permits

The Department may issue no charge hauling permits to government agencies (Federal, State, County & Local) for the movement of their over-dimensional and/or overweight equipment.

Note: Additional information concerning the formulation of such an agreement can be obtained by contacting the Hauling Permit Office at (302) 744-2700.

3.2.3 Extreme Emergency Permits

An extreme emergency hauling permit is defined as authorization to move OSOW equipment in response to a calamity, existing or imminent, man-made or natural causes, or other situations which requires immediate remedial action to protect life or property. An example of an emergency move would be movement of equipment in response to a train derailment, flood, explosion, etc. See PART 6 - EXTREME EMERGENCY PERMIT PROCEDURES for detailed processing instructions.

3.3 Where / How to Apply

3.3.1 Electronically. Application of permits can be completed electronically directly by the permittee on the World Wide Web at:

State of Delaware
The Official Website of the First State

Your Search... SEARCH

Phone Numbers Mobile Size Email

Oversize / Overweight Permit System

Login

INFORMATION
Online Help
FAQ
User Guide
DeIDOT Policy Manual
News
Common Errors
Holiday Restrictions
Permanent Route Restrictions
Temporary Route Restrictions
Order Maps
Contact Us

OOPS User Login

Username

Password

Login

Quick Links

1. [Want to establish an Online Account?](#)
2. [Fund Account Closure Application](#)
3. [Single and Multi Trip Interstate Permit](#)
4. [Multi Trip Interstate Permit Using Credit Card](#)

Get Adobe Reader

(The link above will take you to Adobe Website)
Adobe Acrobat Reader Required (FREE)
JavaScript Enabled Browser Required (Detection)
Current System Date/Time: 08/24/2012 7:57 AM EDT
Hauling Permit Office Business Hours are:
Mon - Fri 8AM to 4:30PM EST (excluding Holidays)

site map | about this site | contact us | translate | delaware.gov

To use the DeIDOT web based Oversize Overweight Permit System customer must establish an online account. 'Click' on the ~~Want to establish an Online Account? link located beneath the Login box to view instructions and application.~~ Don't have an outline account? Register now link located beneath the Login box to self register.]

This direct entry process is described in detail in the *State of Delaware Oversize/Overweight Permit System User's Guide for the On-Line Customer*. To view guide 'Click' on User Guide located under Information group.

Electronic applications are preferred and provide the fastest method for customers to obtain approved hauling permits.

3.3.2 In Person. Permits may be obtained by appearing in person at:

Delaware Department of Transportation
Division of Motor Vehicles
303 Transportation Circle
Room 208
Dover, Delaware 19901

[NOTE: Walk-n customer to the Dover Office must complete and accurate information to process the permit application. An OSOW permit application with instructions can be downloaded and printed using the Forms link on the OSOW Permit System web site www.osow.deldot.gov]

3.3.3 Third Party. Permits may also be obtained by contacting any one of the several communications redistribution firms (Permit Services) authorized by the State to perform such work.

3.4 Rules of Issuance

3.4.1 Any person making application for a permit shall provide accurate information concerning the granting of the permit. Any permit obtained on the basis of false or misleading data is null and void. Any fee levied for it shall not be transferred or returned.

3.4.2 No person shall violate any of the terms, conditions, restrictions, rules, or regulations published as a part of this policy or stated on the permit. Failure by the applicant to comply with and agree to all provisions stated within this policy and stated on the face of the permit shall render the permit null and void. Such violations may also be the basis for denying future permits.

- 3.4.3 All permit applications will be considered on an individual basis. The safety devices, rules, and regulations required of each move are described in Part 4 and Appendix A of this Manual. The Department reserves the right to require flaggers, additional signs, additional lighting, additional company escort vehicles, and/or Delaware State Police escorts, along with any other safety devices deemed necessary by DeIDOT to ensure the safety of the traveling public.
- 3.4.4 The issuance of a hauling permit by the State in no way guarantees any roadway or structure to be capable of carrying or passing the vehicle or load described. The permit does not supersede any lesser load limit posted on a bridge or highway unless so noted.
- 3.4.5 The permittee shall assume all responsibility for any damages to road surface, traffic control devices, bridges, above ground utilities, or other structures and all liability in case of injury to person or property, public or private that may result from such movement. Liability and property damage insurance in sufficient amounts to cover any and all claims that may arise shall be carried by the permittee, and under the coverage, the State of Delaware shall be saved harmless from any such claim.
- 3.4.6 Every permit granted shall be electronically generated. Each permit shall contain a description of the vehicle and/or load, a complete routing schedule, with exceptions, and a statement of fee levied.
- 3.4.7 Permits may be granted only for vehicles or trailers complying with Title 21, Chapter 21, of the Delaware Code. Every permit, including supporting documentation, shall be carried in the vehicle to which it refers during the movement it authorizes and it shall be open to inspection by any police officer or DeIDOT employee. Copies of multi-trip permits issued to utility companies may be carried by their vehicles in lieu of the original. Copies of multi-trip permits issued for bus operation may be carried in the buses in lieu of the original. Copies of multi-trip permits issued for the movement of double-bottom vehicles may be carried in the vehicle in lieu of the original or they may be posted at the destination point of the route or they may be retained at the nearest office of the permittee. Copies of multi-trip route permits shall be posted at the destination point or the main office of the company. Copies of a ship permit may be carried by the movers of the loads associated with the ship permit.
- 3.4.8 Permits shall not be issued for a reducible load, with the exception of 3 and 4 single axle vehicles and ship permits described herein.
- 3.4.9 Delaware law allows for 3-axle vehicles to carry up to 65,000 lbs., 70,000lbs. with an annual weight registration fee permit, and 4-axle vehicles the GVW permitted is 73,280 lbs. These vehicles are legal on all roads in Delaware with the exception of the Interstate system where the Bridge Formula prevails. The State of Delaware, under grandfather clauses, allows for single trip permits to be issued for these vehicles to run on the Interstate system in Delaware up to their registered and/or permitted weight.
- 3.4.10 Delaware acknowledges being pre-exempted for reasonable access to be in compliance with 23FR658.19. With the exception of the Interstate system, all designated routes have full facilities on route and do not require additional access. On the Interstate system, reasonable access shall be as defined in 23CFR658.19 except at those interchanges where no facilities are available and are so signed.
- 3.4.11 A permit may be denied or revoked in order to preserve the safety of the traveling public and/or to protect the structural integrity of highways and/or bridges or as otherwise authorized by the Department.
- 3.4.12 Permitted loads not exceeding 75 feet in Length, 12 feet in Width, 14 feet 6 inches in Height, and 120,000 pounds will be allowed to move from 9pm to 5am Monday through Friday with prior approval. When applying for an oversize load permit, the night time travel must be requested and approval indicated in the Special Provisions portion on the approved permit. DeIDOT reserves the right to restrict moves within this time period on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.
- 3.4.13 If load cannot be moved at posted speed the permittee shall note the travel speed of the load along the intended route on the permit application. DeIDOT reserves the right to restrict moves on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.
- 3.5 Amending a Validated Permit. Only a DeIDOT Permit Agent can amend a Validated permit. The Customer must telephonically notify the Hauling Permit office on or before the expiration date to request an amendment of a Validated permit.
- 3.5.1 Only the following data fields may be amended on a Validated (Purchased) permit due to a breakdown of the piece of equipment:
- Power Unit License Number
 - Trailer License Number
- Note: Both Power Unit and Trailer License Numbers cannot be amended on the same permit unless it is prior to effective date of permit.

- 3.5.2 Route may be amended due to limitations of roadways as determined by DeIDOT. Beginning and ending route (other than a beginning or terminal point within Delaware) may be amended if confirmed by bordering state DOT Highway Official.
- 3.5.3 Extension of Expiration Date. On a Validated (Purchased) permit the expiration date may be ~~amended to the next business day after date of expiration~~ **extended 3 days** due to a breakdown of the piece of equipment.
- 3.5.4 Weather conditions or other natural causes - The expiration date may be amended to the next business day after expiration date that roadways are clear of weather conditions or other natural causes as determined by DeIDOT.
- 3.5.5 Fee - A fee of \$2.00 may be charged to amend a Validated permit.

4.0 Provisional Permit Requirements (Common Safety Standards)

- 4.1 Introduction. The Delaware Department of Transportation has adopted the following general permit requirements set forth in this section as well as the supplemental safety requirements that are set forth in Appendix A of this Manual for use by permittees when in transit within Delaware. These requirements have been adopted in part from the *Guide for Vehicle Weights and Dimensions* prepared by the Subcommittee on Highway Transport and officially adopted by the American Association of State Highway and Transportation Officials (Revised April 2001). These requirements are set forth, in order to promote public safety, minimize impacts to the traveling public, and minimize impacts/damage to public facilities.
- 4.2 Times of Travel
 - 4.2.1 Permitted vehicles may move ~~Monday through Friday from sunrise to sunset and on Saturday from sunrise to 12 Noon unless~~ during the permit Effective and Expiration Dates as indicated below **unless** otherwise authorized or prohibited by other requirements in this section. DeIDOT also reserves the right to restrict moves within this time period on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.
 - [4.2.1.1 Load Code 1 Oversized - Monday through Sunday sunrise to sunset**
 - 4.2.1.2 Load Code 2 Overweight - Monday through Sunday sunrise to sunset.**
 - 4.2.1.3 Load Code 3 Superload - Refer to PART 5, specifically 5.3.**
 - 4.2.1.4 Load Code 4 Manufactured Housing - Monday through Sunday sunrise to sunset.**
 - 4.2.1.5 Load Code 5 Sealed Container - Monday through Sunday 24 hour continuous movement.**
 - 4.2.1.6 Load Code 6 Ship - Monday through Sunday 24 hour continuous movement.**
 - 4.2.1.7 Load Code 7 Pole & Piling - Monday through Sunday 24 hour continuous movement.**
 - 4.2.1.8 Load Code 9 Single Trip Interstate - Monday through Sunday 24 hour continuous movement. Movement is exempt from holiday restriction periods.**
 - 4.2.1.9 Load Code 10 Multi Trip Interstate - Monday through Sunday 24 hour continuous movement. Movement is exempt from holiday restriction periods.**
 - 4.2.1.10 Load Code 11 Annual Crane - Monday through Sunday 24 hour continuous movement. Movement during holiday restriction periods must follow emergency procedures in PART 6 of this manual.**
 - 4.2.1.11 Load Code 12 Twin Trailer - Monday through Sunday 24 hour continuous movement.]**
 - 4.2.2 Permitted loads not exceeding 75 feet in Length, 12 feet in Width, 14 feet 6 inches in Height, and 120,000 pounds will be allowed to move from 9pm to 5am Monday through Friday with prior approval. DeIDOT also reserves the right to restrict moves within this time period on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety. **[Haulers requesting night movement must set the After Hour Move box on the permit application and enter "Request night movement of envelope vehicle/load" in the Comments section of the online permit application.]**
 - 4.2.3 If the Department authorized permitted vehicles, other than those designated in 4.2.2 above, to move during designated times between sunset and sunrise special lighting requirements as identified in this section of the Manual must be incorporated with move. If a night move is authorized, the Department may also require additional lights, company escort vehicles and/or Delaware State Police escort vehicles on a case-by-case basis as identified in the Special Provisions portion of the hauling permit.
 - [4.2.4 Due to the amount of highway traffic on holidays, vehicles and loads requiring oversize and/or overweight permits shall be prohibited from traveling on those days. Prohibited holidays include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, and Christmas. Movement of such vehicles and loads may also be prohibited on any other days or hours when such movements may substantially affect the safety of the motoring**

public. For specific movement days and times refer to the Holiday Restrictions link on the DeIDOT OSOW Permit System www.osow.deldot.gov]

- 4.3 Inclement Weather. When road conditions, visibility or unfavorable weather conditions make traveling hazardous to the operator or the traveling public, permitted vehicles are not authorized to operate, unless responding to an emergency. Vehicles, which are underway when inclement weather occurs, shall exit the road at the first available safe location and park in a safe place until the weather clears or until road conditions improve to allow safe travel conditions. Law enforcement judgment shall prevail in all circumstances.
- 4.4 Speed Limits
- 4.4.1 Vehicles and loads requiring permits may travel at the posted maximum speed limits unless specifically prohibited by the permit. Oversized/overweight moves that must operate at speeds lower than the posted speed limit shall be subject to additional time restrictions as determined by DeIDOT Traffic.
- 4.4.2 If load cannot be moved at posted speed the permittee shall note the travel speed of the load along the intended route on the permit application and may be subject to additional requirements based on the information provided by the permittee at time of permit application.
- 4.5 Routing
- 4.5.1 To the greatest extent possible, permittees and users shall limit travel to the shortest practical route using Interstate and State routes to reduce travel on secondary and local highways. The most direct route shall be used for all oversize/overweight moves. Deviation from the route specified on the permit is not permitted and is cause for revocation of the permit. Intermediate stopping points and round trips are not permitted under a single trip hauling permit.
- 4.5.2 The permit shall authorize movement only on the pavement portion of those highways specified in the permit. The permit does not authorize movement upon shoulders unless so noted.
- 4.5.3 The permit is only for route designated. The permit is only issued for movement on state maintained roadways.
- 4.5.4 DeIDOT publishes a list of permanently and temporarily restricted routes in which vehicles possessing a valid oversize/overweight vehicle permit are not authorized to travel upon. During the application process, it will be the permittee's responsibility to make sure that the route they will be traveling does not include any permanently and/or temporarily restricted routes. The lists of permanently and temporarily restricted routes can be found on DeIDOT's website at the following locations:

Permanently Restricted Routes

<https://www.deldot.gov/osow/application/permrestrictions>

Temporarily Restricted Routes

<https://www.deldot.gov/osow/application/temprestrictions>

The Department reserves the right to route vehicles to a permanently or temporarily restricted route on a case-by-case basis. The Department also reserves the right to change the list of permanently and/or temporarily restricted routes at any time without notice to the permittee.

- 4.6 Safety Requirements. The Delaware Department of Transportation has adopted the supplemental safety requirements as outlined below in addition to any other requirements that are set forth in this Manual and the Delaware Manual on Uniform Traffic Control Devices (MUTCD). The requirements that are presented below shall be adhered to for all oversized/overweight moves, including standard (non-superload) moves and superload moves.
- 4.6.1 Escort vehicles shall be provided for oversize/overweight moves in order to enhance the safety of the traveling public, enhance the safety of the people involved in the movement of the over dimensional load and to prevent damage to the State's highway system. Individual escort vehicle requirements are outlined below and are summarized in Table 4.2 at the end of this Section:
- 4.6.1.1 Escort vehicle(s) shall be a single unit non-permitted vehicle, no smaller than a compact car. The escort vehicle shall not be attached to any other vehicle.
- 4.6.1.2 Escort vehicle(s) shall escort only one oversize vehicle or load. More restrictive conditions may be required on high volume highways or when the lane width is less than twelve (12) feet.
- 4.6.1.3 One (1) escort vehicle is required for vehicles and loads more than ~~twelve (12)~~ **thirteen (13)** feet in width but not exceeding fourteen (14) feet. The escort vehicle shall be behind an over width vehicle or load on a multilane highway, and in front of an over width vehicle or load on a two-lane highway.

- 4.6.1.4 Two (2) escort vehicles are required for vehicles and loads more than fourteen (14) feet in width. One (1) escort vehicle shall be in front of the over width vehicle or load and one (1) behind. A separate state police escort (third escort) is required for vehicles and loads more than fifteen (15) feet in width.
- 4.6.1.5 Vehicles and loads ~~eighty-five (85)~~ ninety (90)] feet or more in overall length are required to have one (1) rear escort vehicle. Vehicles and loads one hundred (100) feet or more in overall length are required to have two (2) escorts, one (1) in front, and one (1) in the rear. Vehicles and loads one hundred twenty (120) feet or more in length are required to have a separate state police escort (third escort).
- 4.6.1.6 Two (2) escort vehicles are required for vehicles and loads fifteen feet (15') or more in height. One (1) escort vehicle shall be in front of the over height vehicle or load and one (1) behind. A separate state police escort (third escort) is required for vehicles and loads seventeen feet - six inches (17' 6") or more in height.
- 4.6.1.7 Vehicles and loads with a rear overhang of fifteen (15) feet or more shall have one (1) rear escort unless the permit specifies otherwise.
- 4.6.1.8 Two (2) escort vehicles, one (1) in front and one (1) behind the oversize vehicle, are required when previous paragraphs separately require one (1) escort in the front and one (1) behind for multiple conditions.
- 4.6.1.9 Two (2) escort vehicles are required for vehicles and loads over 120,000 lbs. weight. One (1) escort vehicle shall be in front of the overweight vehicle or load and one (1) behind. A separate state police escort (third escort) is also required.
- 4.6.1.10 A single Delaware State Police escort can escort up to a maximum of two loads in a single move if the loads are moved at the same time, other required escorts are available as stated above, and communication is present between the loads.
- 4.6.1.11 Vehicles and loads that are only overweight or are twelve (12) feet or less in width and that cannot move freely with the flow of traffic may be subject to escort requirements.
- 4.6.1.12 Escort vehicles shall have visual contact with the permitted vehicle and have two-way radio communication with the driver of the permitted vehicle.

<u>Table 4.1</u> <u>State of Delaware Escort Vehicle Requirements</u>				
<u>Oversize Dimension</u>	<u>Escort Required</u>	<u>Escort Location</u>		
<i><u>Length</u></i>	<i><u>at 85 feet</u></i>	<i><u>Rear</u></i>	-	-
	<i><u>at 100 feet</u></i>	<i><u>Rear</u></i>	<i><u>Front</u></i>	-
	<i><u>at 120 feet</u></i>	<i><u>Rear</u></i>	<i><u>Front</u></i>	<i><u>DSP</u></i>
<i><u>Width</u></i>	<i><u>over 12 feet</u></i>	<i><u>Rear (on multi-lane highway)</u></i> <i><u>Front (on two-lane highway)</u></i>		
	<i><u>over 14 feet</u></i>	<i><u>Rear</u></i>	<i><u>Front</u></i>	-
	<i><u>over 15 feet</u></i>	<i><u>Rear</u></i>	<i><u>Front</u></i>	<i><u>DSP</u></i>
<i><u>Height</u></i>	<i><u>at 15 feet</u></i>	<i><u>Rear</u></i>	<i><u>Front</u></i>	-
	<i><u>at 17 ft. - 6 in.</u></i>	<i><u>Rear</u></i>	<i><u>Front</u></i>	<i><u>DSP</u></i>
<i><u>Weight</u></i>	<i><u>over 120,000 lbs.</u></i>	<i><u>Rear</u></i>	<i><u>Front</u></i>	<i><u>DSP</u></i>
<i><u>Overhang</u></i>	<i><u>at 15 feet</u></i>	<i><u>Rear unless permit specifies otherwise</u></i>		

4.6.2 Warning Flags

- 4.6.2.1 Required warning flags shall be in evidence during daylight hours. Red or orange fluorescent warning flags are required and shall be at least eighteen (18) inches square. Flags shall be securely fastened to the vehicle or load by at least one corner of the flag or securely mounted on a staff.
- 4.6.2.2 Warning flags are required on vehicles and loads, which exceed legal width. These vehicles and loads are required to bear flags at the extremities of the vehicle or load as shown in Figure 4.1.

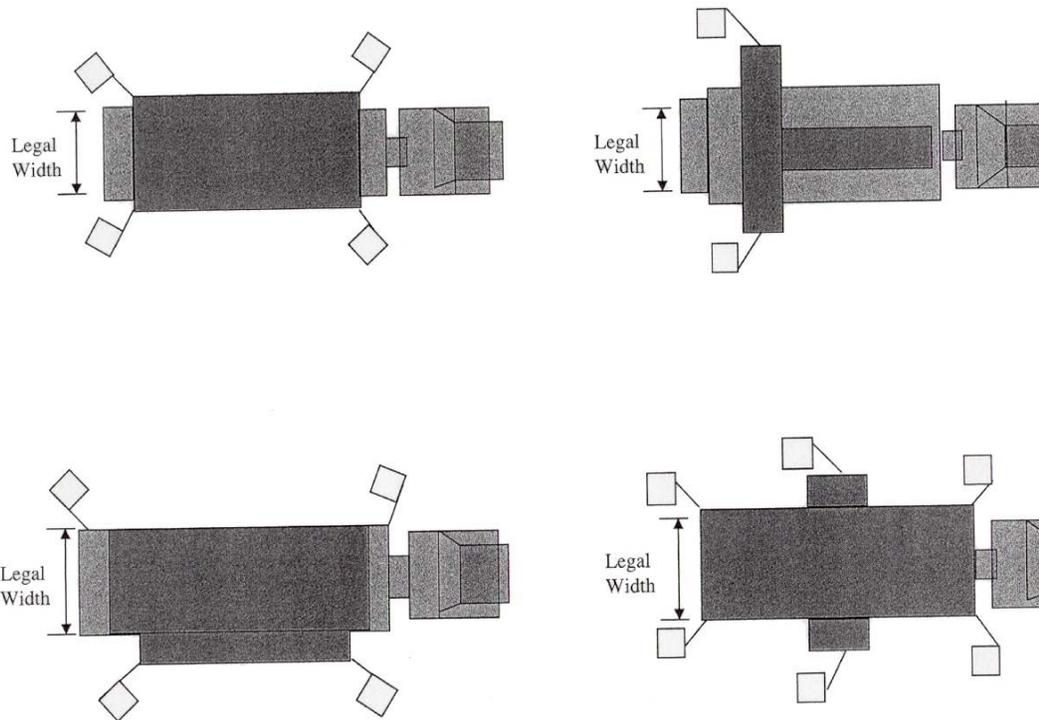


Figure 4.1: Warning Flags on Overwidth Loads
Source: AASHTO Guide for Vehicle Weights and Dimensions

4.6.2.3

Flags are also required on vehicles and loads which exceed legal length or which have a rear overhang in excess of four (4) feet. There shall be a single flag at the extreme rear if the over length or projecting portion is two (2) feet wide or less. Two (2) flags are required if the over length

or projecting portion is wider than two (2) feet and shall be located to indicate maximum width. (See Figure 4.2)

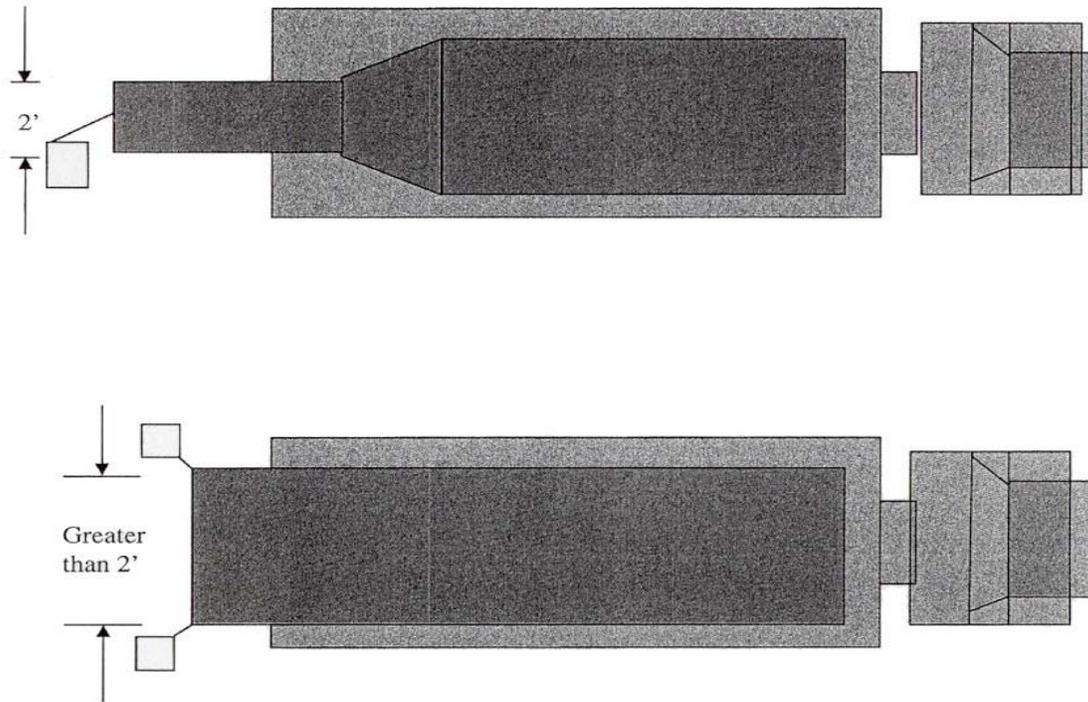


Figure 4.2: Warning Flags on Overlength Loads or Loads With a Rear-End Overhang
Source: AASHTO Guide for Vehicle Weights and Dimensions

4.6.3 Warning Lights. General Lighting Requirements

- 4.6.3.1 Load hauling vehicles and escort vehicles shall travel with low beam headlights on at all times.
- 4.6.3.2 While not required in Delaware, load-hauling vehicles may display a flashing 360-degree yellow (amber) light at an elevation above the highest point of the vehicle. A second flashing 360-degree light may be at the rear of the load if the load obstructs the visibility of the 360-degree light on the load-hauling vehicle. The 360-degree light shall be visible in all directions from a distance of 1,000 feet during daylight hours with a flash rate of 60 to 90 flashes per minute (FPM). The 360-degree light lens shall be at least 4 inches high whose minimum width or diameter at that height is 4 3/4 inches.
- 4.6.3.3 While not required in Delaware, warning lights for escort vehicles shall be located on the roof of the vehicle perpendicular to the length of the escort vehicle. The warning light bar shall be a minimum of 43 inches and a maximum of 52 inches long, a minimum of 10 inches and a maximum of 13 inches wide, and a minimum of 4 inches and a maximum of 8 inches high, consisting of flashing or strobe lights. Each warning light bar shall consist of a minimum of four lights. If flashing lights are used, they shall consist of at least two 95 and two 150 minimum FPM rotators; mirrors shall be placed diagonally between lights (mirrors to be reflective on both sides). All lights shall be visible on a 360-degree basis from the vehicle for a distance of 1,000 feet and arranged with at least two lights in each end of the bar light. The dome cover color shall be amber. The warning lights may be displayed while escorting the load in Delaware.
- 4.6.3.4 Whenever the rear running lights, stop lights, turn signals, or hazard-warning lights are obstructed by the load on a vehicle, lighting equipment shall be displayed on the rear of the load equivalent to the obstructed lights or signals.

4.6.4 Load Warning Lights

- 4.6.4.1 Warning lights shall be used for authorized night operations as shown in Figures 4.3 and 4.4. The lights must be visible from a minimum of 500 feet in all directions. The lights shall be steady burning. The color of the lights shall be as follows:
 - 4.6.4.1.1 Amber: Lights on extremities visible from the front of the vehicle and/or load and lights on extremities in the middle or near the front of the vehicle and/or load.

4.6.4.1.2 Red: Lights on extremities visible at the rear or near the rear of the vehicle and/or load.

4.6.4.2 For overwidth loads uniform in width, place amber lights on the forward corners of the load and red lights on the rear corners of the load as shown in Figure 4.3.

4.6.4.3 If the load is overwidth for its entire length with a wider portion near the middle of the load, place red and amber lights at the rear and front corners of the load, respectively, with amber lights on the sides at the extreme limits of the load as shown in Figure 4.3.

4.6.4.4 If the load is nonuniform in width with the overwidth portion at the rear extremity of the load, place red lights on the side of the load at its extreme width as shown in Figure 4.3.

4.6.4.5 If the load is nonuniform in width with the overwidth portion to the front, place amber lights on the side at the load extremities as shown in Figure 4.3.

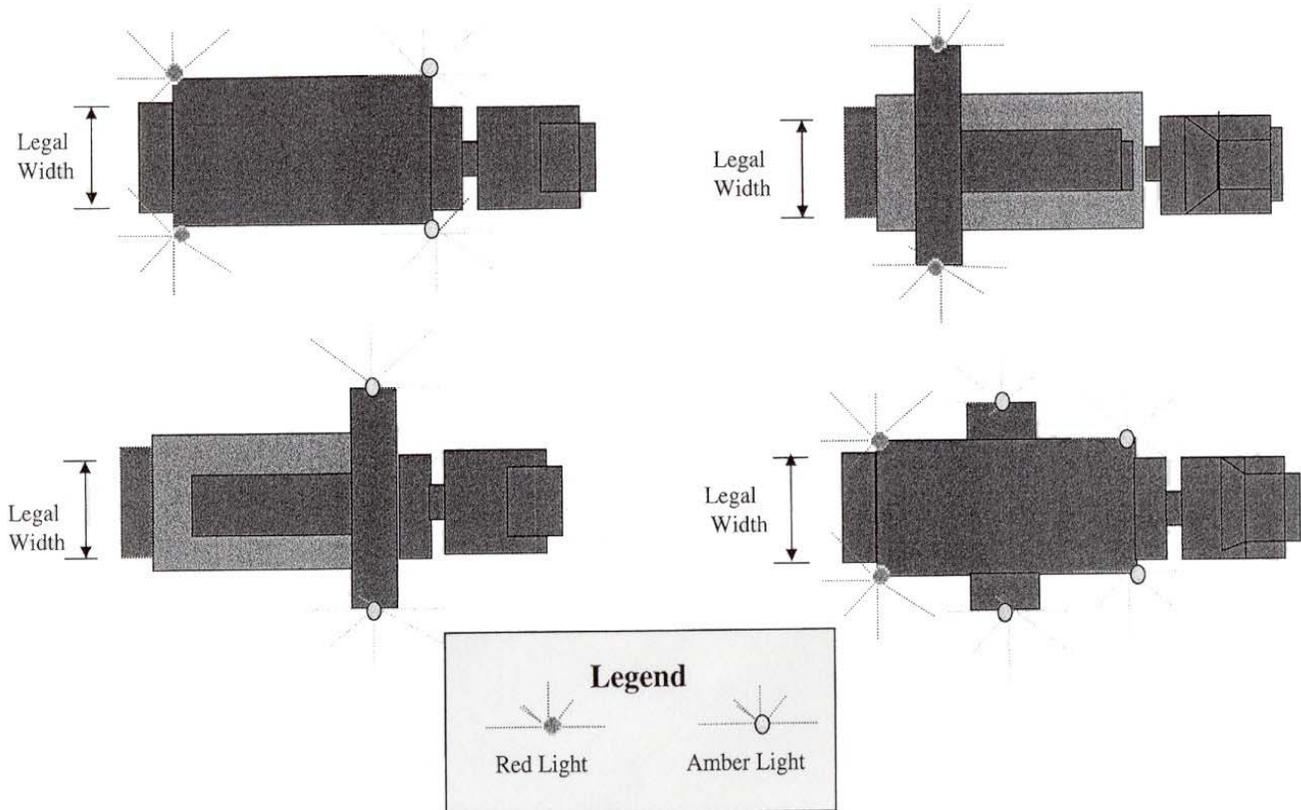


Figure 4.3: Warning Lights on Overwidth Loads
Source: AASHTO Guide for Vehicle Weights and Dimensions

4.6.4.6 For loads of legal width that are over length with a rear overhang exceeding four (4) feet, place four red lights on the rear and sides of the overhanging portion of the load as shown in Figure A.4. Amber lights are required at least every six (6) feet on both sides of the overhang as shown below.

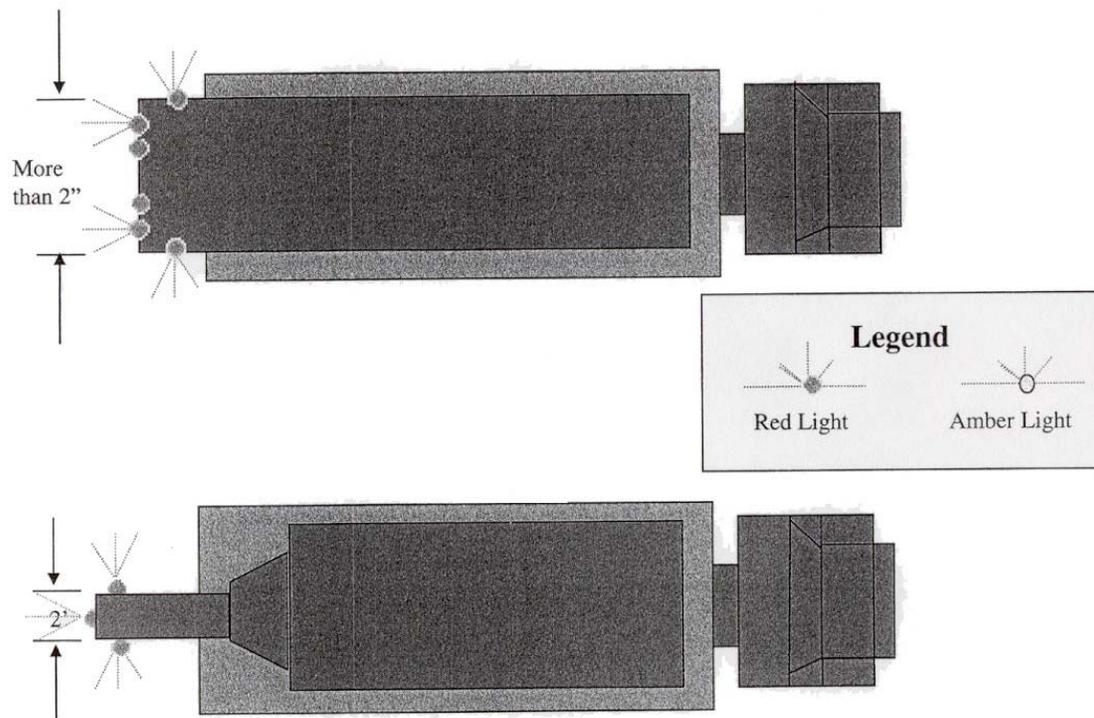


Figure 4.4: Warning Lights on Overlength Load or Loads With a Rear-End Overhang
Source: AASHTO Guide for Vehicle Weights and Dimensions

4.6.5 Warning Signs

4.6.5.1 Warning signs shall be displayed during all oversize movements. Load hauling vehicle warning signs shall be at least seven (7) feet long and eighteen (18) inches high. The sign's background shall be yellow with black lettering, and for night moves, constructed of a high-intensity reflective material. Letters shall be at least ten (10) inches high with a 1.41-inch brush stroke. Note: If Series E Modified text is used, the brush stroke shall be two (2) inches.

4.6.5.2 Vehicles and loads exceeding legal width shall display two signs with the wording "OVERSIZE LOAD". One sign shall be on the front of the vehicle. The other shall be on the rear of the load;

however, if the sign cannot be attached to, or is not legible on the load, then the sign shall be attached to the rear of the vehicle itself. Refer to Figure 4.5.

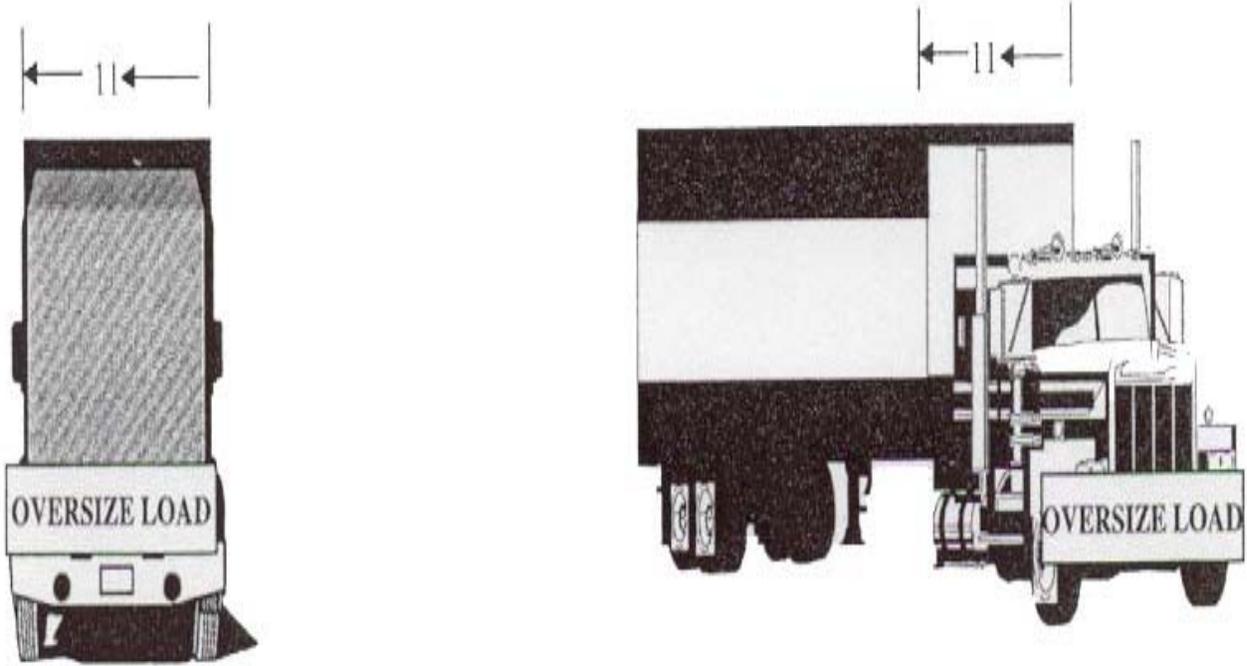


Figure 4.5: Warning Signs on Oversize Loads
Source: AASHTO Guide for Vehicle Weights and Dimensions

4.6.5.3 Vehicle and loads exceeding legal length or legal rear overhang shall be required to display two signs with the wording "OVERSIZE LOAD". One sign shall be on the rear of the over length or overhanging part of the load; however, if the sign cannot be attached or is not legible here, then the sign shall be attached to the rear of the vehicle itself. The other sign shall be attached to the front of the vehicle. Refer to Figure 4.6.

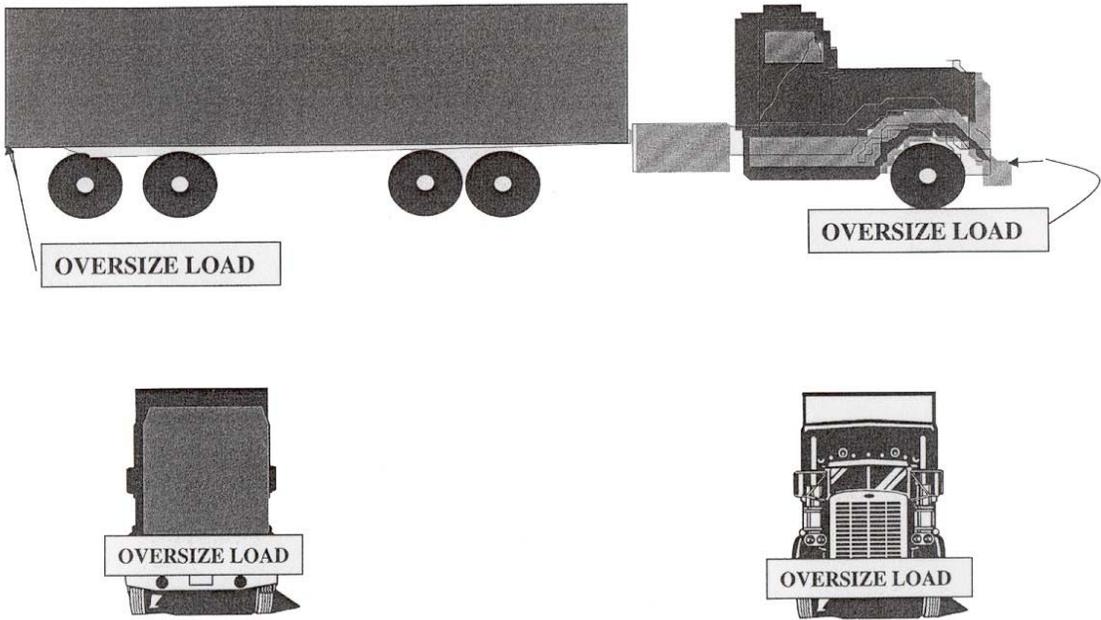


Figure 4.6: Warning Signs on Overlength Loads or Loads With a Rear-End Overhang
Source: AASHTO Guide for Vehicle Weights and Dimensions

- 4.6.5.4 Escort vehicles shall display a sign on the roof or front and rear of the escort vehicle that is at least five (5) feet long and twelve (12) inches high with eight (8) inch high letters. For roof-mounted signs, the sign shall be legible on both sides with the wording "OVERSIZE LOAD". The sign shall be mounted on the roof perpendicular to the length of the escort vehicle. For front and rear mounted signs the legend shall read "OVERSIZE LOAD".
- 4.6.5.5 Warning signs shall not obstruct lights and other safety devices on the vehicle with load or on the escort vehicle.

5.0 Additional Requirements for Superload Permits

5.1 Definition

- 5.1.1 A superload is defined as a vehicle and/or load having any one of the following physical characteristics:
Length - One Hundred Twenty (120) feet or greater;
Width - Fifteen (15) feet or greater;
Height - Fifteen (15) feet or greater;
Gross Vehicle Weight (GVW) - 120,000 pounds or greater.
Examples of superloads include house moves, overweight reactors, generators, cranes, etc. For superload permit application information refer to Part 3 of this Manual.
Superload permits and moves must adhere to the general permit requirements as described previously in Part 4, and the following additional requirements, as well as the requirements set forth in Appendix A of this Manual:
- 5.1.2 A superload is further defined by type of physical characteristics.
Type 1 - Length only
Type 2 - Width only
Type 3 - Height only
Type 4 - GVW only
Type 5 - Combination of two or more physical characteristics

5.2 General

- 5.2.1 Superload moves will be considered on a case by case basis.
- 5.2.2 Requirement for permit application submission and review lead time will vary depending on, but not limited to, superload type, proposed route, size of vehicle/load, and number of DeIDOT sections involved with review process.
- 5.2.3 Permittee will enter a realistic Start Date on the permit application that will take into account the stated application review time below.
- 5.2.4 When Planning for Move
 - 5.2.4.1 Review escort, sign, and flag requirements are outlined in PART 4 of this Manual.
 - 5.2.4.2 Be prepared to complete and submit a Route Survey (HP Form 16). Refer to section 5.4 Route Survey Requirement and Appendix A for form and instruction.
 - 5.2.4.3 Be prepared to complete and submit a State of Delaware SUPERLOAD Gate-Keeping Checklist (HP Form 17). Refer to Appendix A for Form and instruction.
 - 5.2.4.4 Refer to Contact Us on OSOW Permit System web site for contact information (<https://www.deldot.gov/osow/application/contactus>).
 - 5.2.4.5 The Delaware State Police shall be notified a minimum of 48 hours in advance of a superload move. To schedule a DSP escort view the DSP Escort Information link on the OSOW Permit System web site (www.osow.deldot.gov).
 - 5.2.4.6 Be prepared to submit a dimensioned cross-sectional view of the vehicle and/or load.

5.3 Superload Permit Application Review Lead Time, Supporting Documentation and Special Provisions

- 5.3.1 Type 1 - Length only
 - 5.3.1.1 Application Review Time - Application will typically be processed within five (5) business days of submission. Additional review time may be necessary based on complexity of move, timely submission of supporting documentation and availability of Department staff The Department will accept no liability or other claim due to processing delay or the refusal to permit the move at all.
 - 5.3.1.2 Supporting Documentation
 - 5.3.1.2.1 Permit application normally will not require supporting documentation, however, for a move of extreme length, as determined by DeIDOT a route survey (See Section 5.4 entitled Route

Survey Requirements) shall be requested to guarantee that a single movement can occur along the intended route. If the permitted load is forced to conduct multiple movements to maneuver through a specific location of the route, the route survey must note the impacts. Additional arrangements or data may be required to accommodate these maneuvers. Hauler is responsible for all costs associated with this work.

5.3.1.3 Times of Travel - Type 1 superload moves will be authorized to move from sunrise to sunset Monday - ~~Friday and sunrise to noon on Saturday~~ Sunday during the period between the permit Effective and Expiration Dates].

5.3.1.3.1 DelDOT reserves the right to restrict moves within time periods noted above on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.

5.3.1.3.2 To request movement during hours other than those noted above, the permittee must provide the following three (3) specific items in the Comments section of the permit application: 1. JUSTIFICATION (explain why move is necessary); 2. DATE OF MOVE / DATES OF MOVE; 3. INCLUSIVE TIMES OF MOVE in DELAWARE (Start Time of move in Delaware or at state line and End Time at destination in Delaware or state line). The review process may take up to fourteen (14) business days.

5.3.1.4 Special Provisions

5.3.1.4.1 Hauler will have 1 Front Escort, 1 Rear Escort and contract 1 Delaware State Police Trooper and Patrol Car. The permitted load may require additional Delaware State Police Troopers and Patrol Cars based on the physical characteristics of the load.

5.3.1.4.2 Additional Special Provisions may apply and will display in the Special Provisions portion of the final permit.

5.3.2 Type 2 - Width only

5.3.2.1 Application Review Time - Application will typically be processed within ten (10) business days of submission. Additional review time may be necessary based on complexity of move, timely submission of supporting documentation and availability of Department staff. The Department will accept no liability or other claim due to processing delay or the refusal to permit the move at all.

5.3.2.2 Supporting Documentation

5.3.2.2.1 Permit application may not require supporting documentation, however, for a move of extreme width, as determined by DelDOT a route survey (See Section 5.4 entitled Route Survey Requirements) shall be requested to guarantee that a single movement can occur along the intended route. If the permitted load is forced to conduct multiple movements to maneuver through a specific location of the route, the route survey must note the impacts. Additional arrangements or data may be required to accommodate these maneuvers. Hauler is responsible for all costs associated with this work.

5.3.2.2.2 For width clearance, the route survey shall guarantee that no portion of the movement shall be within three or six inches on each side of any lateral object. Lateral objects may include utility poles, cables, signs, limbs of trees, or structures. If the permitted vehicle is forced to leave the right lane of travel to avoid a lateral obstruction, maneuver through a work zone, or arrangements need to be made to move any object, the route survey must note the necessary impacts. Hauler is responsible for all costs associated with this work.

5.3.2.2.3 If the load is so wide that passage by it cannot occur to clear queued traffic, the escort requirement shall include sufficient Police Officers to provide diverting of traffic at reasonable points.

5.3.2.2.4 If the load cannot allow vehicle passage, maintenance of traffic may be required. Please refer to Section 5.5 entitled Detour/Maintenance of Traffic (MOT) Requirements. Hauler is responsible for all costs associated with this work.

5.3.2.3 Times of Travel - Type 2 superload moves will be authorized to move from sunrise to sunset Monday - ~~Friday and sunrise to noon on Saturday~~ Sunday during the period between the permit Effective and Expiration Dates. Movement should be avoided from 6:00 a.m. through 9:00 a.m. and 3:00 p.m. through 7:00 p.m.]

5.3.2.3.1 DelDOT reserves the right to restrict moves within time periods noted above on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.

5.3.2.3.2 To request movement during hours other than those noted above, the permittee must provide the following three (3) specific items in the Comments section of the permit application: 1. JUSTIFICATION (explain why move is necessary); 2. DATE OF MOVE / DATES OF MOVE; 3. INCLUSIVE TIMES OF MOVE in DELAWARE (Start Time of move in Delaware or at state line

and End Time at destination in Delaware or state line). The review process may take up to fourteen (14) business days.

5.3.2.4 Special Provisions

5.3.2.4.1 Hauler will have 1 Front Escort, 1 Rear Escort and contract 1 Delaware State Police Trooper and Patrol Car. The permitted load may require additional Delaware State Police Troopers and Patrol Cars based on the physical characteristics of the load.

5.3.2.4.2 Additional Special Provisions may apply and will display in the Special Provisions portion of the final permit.

5.3.3 Type 3 - Height only

5.3.3.1 Application Review Time - Application will typically be processed within ten (10) business days of submission. Additional review time may be necessary based on complexity of move, timely submission of supporting documentation and availability of Department staff. The Department will accept no liability or other claim due to processing delay or the refusal to permit the move at all.

5.3.3.2 Supporting Documentation

5.3.3.2.1 Permit application may not require supporting documentation, however, for a move of extreme height, as determined by DeIDOT a route survey (See Section 5.4 entitled Route Survey Requirements) shall be requested to guarantee that a single movement can occur along the intended route.

5.3.3.2.2 If a Route Survey (HP Form 16) is required it shall guarantee that no portion of the movement shall be within three or six inches, dependent on overall width, of any overhead object. If the permitted vehicle is forced to leave the right lane of travel to avoid an overhead obstruction, maneuver through a work zone, or arrangements need to be made to move any overhead object, the route survey must note the necessary impacts. Please refer to Section 5.4 entitled Route Survey Requirements. Hauler is responsible for all costs associated with this work. DeIDOT Traffic must receive a copy of the route survey prior to the approval of the permit.

5.3.3.2.3 Depending upon the height of the superload, a DeIDOT Traffic approved electrical contractor may be required to perform the adjustment/removal and/or repair/replacement of any traffic signal equipment along the route during the move. The work performed by DeIDOT Traffic's electrical contractor will be under the supervision of DeIDOT Traffic Signal Maintenance. Hauler is responsible for all costs associated with this work and any repairs that are a result of the move. DeIDOT Traffic must receive written confirmation prior to the approval of the permit, that the approved contractor will be available with adequate resources. Skidding of traffic signal equipment is not permitted.

5.3.3.2.4 Clearance shall be obtained from the appropriate utility company(s) serving the intended route. DeIDOT must receive written confirmation from utility company(s) prior to the approval of the permit. Hauler needs to determine and provide DeIDOT detail as to the work that will be required by the utility companies along the proposed route (adjustment up or taking down of lines) as this may create the need for additional traffic control measures. Hauler is responsible for all associated costs with this requirement.

5.3.3.2.5 Vegetation clearing shall be obtained from a Delaware certified arborist along the intended route. DeIDOT must receive written confirmation from the arborist performing the work prior to the approval of the permit. Hauler needs to determine and provide DeIDOT details as to the work that will be required by the arborist along the proposed route (description and location of vegetation removal) as this may create the need for additional traffic control measures. Hauler is responsible to obtain approval from the property owner(s) prior to removal of the vegetation. Hauler is responsible for all associated costs with this requirement.

5.3.3.2.6 Overhead wires, cables, signal or traffic lights, limbs of trees or overhead structures shall not be disturbed without first obtaining permission from the owners thereof and movements shall not be commenced until after such consents are obtained in writing. Permittee must notify and make arrangements with all utility companies and owners.

5.3.3.3 Times of Travel - Type 3 superload moves will be authorized to move from sunrise to sunset Monday - ~~Friday and sunrise to noon on Saturday~~ Sunday during the period between the permit Effective and Expiration Dates. Movement should be avoided from 6:00 a.m. through 9:00 a.m. and 3:00 p.m. through 7:00 p.m.]

5.3.3.3.1 DeIDOT reserves the right to restrict moves within time periods noted above on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.

submission of supporting documentation and availability of Department staff. The Department will accept no liability or other claim due to processing delay or the refusal to permit the move at all.

5.3.5.3 Supporting Documentation

5.3.5.3.1 This type of move normally will require a Route Survey (HP Form 16). Please refer to Section 5.4 entitled Route Survey Requirements.

5.3.5.3.2 This type move normally will require State of Delaware SUPERLOAD Gate-Keeping Checklist (HP Form 17). Please refer to Appendix A for forms and samples.

5.3.5.4 Times of Travel - Type 5 superload moves will be authorized to move from sunrise to sunset Monday - ~~Friday and sunrise to noon on Saturday~~ **Sunday during the period between the permit Effective and Expiration Dates** but shall adhere to all additional requirements set forth in this section. **Movement should be avoided from 6:00 AM through 9:00 AM and 3:00 PM through 7:00 PM Monday - Friday.**

5.3.5.4.1 **DelDOT reserves the right to restrict moves within this time period on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.**

5.3.5.4.1 Permitted Type 5 superload moves should avoid moving, from 6:00 AM through 9:00AM and from 3:00PM through 7:00PM. DelDOT also reserves the right to restrict moves within this time period on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.

5.3.5.4.2 Permitted Type 5 superload moves are recommended to move Tuesday through Thursday, except during the hours of 6:00 AM through 9:00 AM and from 3:00 PM through 7:00 PM, along routes located in beach resort areas from May 15 through October 1. Permitted vehicles should not be moved along routes located in beach resort areas on Mondays, Fridays, and weekends from May 15 through October 1. DelDOT also reserves the right to restrict moves within this time period on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.

5.3.5.4.3 The Department, at its discretion, may authorize permitted vehicles to move during designated times between sunset and sunrise, however, they may be subject to special lighting requirements identified in this Manual. If a night move is authorized, the Department may also require additional lights, company escort vehicles, Delaware State Police Trooper and Patrol Car, and/or Local Police Officer and Patrol Car on a case-by-case basis.

5.3.5.4.4 SUPERLOAD moves are not allowed to travel during Holidays and/or Events without special permission being obtained from the Department. Requests to travel on a restricted Holiday and/or during an Event must be submitted in writing detailing the reasoning for the move to occur. The holiday and event restriction schedule can be found in Table 5.1 **[on page 15 of the Manual below]**.

Table 5.1 Holiday and Event Restriction Schedule	
<u>Holiday/Event</u>	<u>Restriction</u>
<u>New Year's Day</u>	<u>December 31 - January 1*</u>
<u>Memorial Day</u>	<u>Last Monday of May**</u>
<u>Spring NASCAR event</u>	<u>Moves shall not occur in Kent County***</u>
<u>Independence Day</u>	<u>July 4*</u>
<u>Labor Day</u>	<u>First Monday of September**</u>
<u>Fall NASCAR event</u>	<u>Moves shall not occur in Kent County ***</u>
<u>Pumpkin Chunkin</u>	<u>Moves shall not occur in Sussex County ***</u>
<u>Thanksgiving</u>	<u>Wednesday prior through following Monday</u>
<u>Christmas</u>	<u>December 24 - 25*</u>
<i>Notes:</i>	
<i>* If one or both of the specified days falls during a weekend (Saturday and/or Sunday) no moves will be permitted on the Monday after the specified day.</i>	
<i>** No moves are permitted during the Friday previous to the specified day and the Tuesday after the specified day.</i>	
<i>*** Check with the Department for the exact dates of this event.</i>	

5.3.5.4.5 To request movement during hours other than those noted above, the permittee must provide the following three (3) specific items in the Comments section of the permit application: 1. JUSTIFICATION (explain why move is necessary); 2. DATE OF MOVE / DATES OF MOVE; 3. INCLUSIVE TIMES OF MOVE in DELAWARE (Start Time of move in Delaware or at state line and End Time at destination in Delaware or state line). The review process may take up to fourteen (14) business days.

5.3.5.4.6 DeIDOT reserves the right to restrict moves within time periods noted above on a case-by-case basis in order to minimize impacts to the traveling public and to ensure public safety.

5.3.5.5 Special Provisions

5.3.5.5.1 Hauler will have 1 Front Escort, 1 Rear Escort and contract 1 Delaware State Police Trooper and Patrol Car. The permitted load may require additional Delaware State Police Troopers and Patrol Cars based on the physical characteristics of the load.

5.3.5.5.2 Additional Special Provisions may apply and will display in the Special Provisions portion of the final permit.

5.3.5.5.3 HP Form 17 State of Delaware SUPERLOAD Gate-Keeping Checklist Documentation required (Circled Yes) on the State of Delaware SUPERLOAD Gate-Keeping Checklist. NOTE: Required document(s) may be submitted after the initial permit application submission, however, review time may be increased.

5.4 Route Survey Requirements

5.4.1 When a Route Survey is required

5.4.1.1 It is the responsibility of the permittee to supply a completed Form displaying the required data prior to permit review. Please see Appendix A for forms and samples.

5.4.1.2 The survey shall be completed within fourteen (14) business days prior to the date of the move. The Department, at its discretion, may authorize the use of an older route survey should the physical conditions not change along the route.

5.4.1.3 The survey assures that sufficient clearance of all physical objects along the route(s) exists for the movement to be made and that no roadway or bridge weight limits will be exceeded.

5.4.1.4 For height clearance, the survey shall guarantee that no portion of the movement shall be within three or six inches, dependent on overall width, of any overhead object. If the permitted vehicle is forced to leave the right lane of travel to avoid an overhead obstruction, maneuver through a work

zone, or arrangements need to be made to move any overhead object, the route survey must note the necessary impacts.

5.4.1.5 Overhead wires, cables, signal or traffic lights, limbs of trees or overhead structures shall not be disturbed without first obtaining permission from the owners thereof and movements shall not be commenced until after such consents are obtained in writing. Permittee must notify and make arrangements with all utility companies and owners.

5.4.1.6 For width clearance, the survey shall guarantee that no portion of the movement shall be within three or six inches on each side of any lateral object. Lateral objects may include utility poles, cables, signs, limbs of trees or structures. If the permitted vehicle is forced to leave the right lane of travel to avoid a lateral obstruction, maneuver through a work zone, or arrangements need to be made to move any object, the route survey must note the necessary impacts.

5.4.1.7 For length clearance, the survey shall guarantee that a single movement can occur along the intended route. If the permitted load is forced to conduct multiple movements to maneuver through a specific location of the route, the route survey shall note the impacts. Additional arrangements or data may be required to accommodate these maneuvers.

5.4.1.8 For weight impacts, the survey shall guarantee that no portion of the movement shall not exceed posted roadway or bridge weight limits. If the permitted vehicle is forced to structural enhance the roadway or structure to travel along the proposed route, the route survey must note the necessary enhancements. All enhancements must be approved by DelDOT prior to permit approval.

5.4.1.9 Submission of or operation of a route survey found not to be legitimate by any Law Enforcement Officer or DelDOT employee or a survey not actually performed on the date shown above, may result in revocation of the existing special hauling permit and may result in sanctions against the company/person that has certified the route survey as signed.

5.5 Detour/Maintenance of Traffic (MOT) Requirements

5.5.1 Applications for permits which involve temporary or permanent road closures along the intended route may require additional temporary traffic control determined by DelDOT Traffic. The hauler is responsible for all costs associated with this work.

5.5.2 A traffic control vendor, approved by DelDOT Traffic, may be required to provide temporary traffic control, such as signage, pavement markings, channelizing devices, message boards, barriers, attenuators, and personnel, to be on-site throughout the duration of the move. Any equipment and/or manpower provided shall comply with the Delaware Manual on Uniform Traffic Control Devices (DE MUTCD) Part 6, most current edition available at the time of the move. DelDOT Traffic must receive written confirmation prior to the approval of the permit, that the traffic control vendor will be available with adequate resources. The hauler is responsible for all associated costs with this requirement.

5.5.3 Variable message boards will be placed at the locations directed by the DelDOT Traffic. Message boards shall be placed one (1) day prior to the movement with the approved message provided by DelDOT Traffic. Upon placement of the variable message boards, the vendor shall notify our Transportation Management Center (TMC) (302-659-2400) with necessary contact/emergency information. Failure to have the required variable message boards placed and operational during the specified time period will result in the delay of the move(s).

5.5.4 Failure on the part of the hauler or the vendor to provide sufficient traffic control devices described on the approved plans, personnel, resources, and/or equipment may result in the cancellation, delay, or termination of the move until the deficiencies are corrected to the satisfaction of DelDOT Traffic.

5.6 Additional Requirements During Move (One or more items below may apply)

5.6.1 Any oversize and/or overweight vehicles that cannot move at normal posted highway speeds (within 10 mph) are restricted from moves in the State of Delaware between 12 Noon on Friday and 12 Noon on Monday during the timeframe from May 15 through October 1. This restriction applies to the following roads which can be modified by the Department on a case-by-case basis:

New Castle County: I-95, I-295, I-495, US 13, and SR 1

Kent / Sussex Counties: US 9, US 13, US 113, SR 1, SR 18, SR 24, SR 26, SR 54, and SR 404.

5.6.2 Superload haulers are required to give notice of a Superload move to the local 911 office (using their non-emergency phone number) and the Department's Traffic Management Center (TMC) in Smyrna, Delaware. These offices can be reached at the following numbers:

New Castle County 911 Office Non Emergency: (302) 573-2800

Kent County 911 Office Non Emergency: (302) 739-4525

Sussex County 911 Office Non Emergency: (302) 855-2980

Traffic Management Center (TMC): (302) 659-4600

- 5.6.3 The local 911 offices and the TMC shall be given notice of a SUPERLOAD move a minimum of 1-hour before the move takes place and at final destination or has cleared State of Delaware.
- 5.6.4 Superload haulers may be required to give written notice to any incorporated area on the route of a Superload movement through that area. The incorporated area shall provide written acknowledgment of the movement of the Superload. DeIDOT shall be provided a copy of the written notice prior to permit approval.
- 5.6.5 Superloads and moves involving a Gross Vehicle Weight (GVW) under the Superload classification will be subject to individual axle weight analysis by the DeIDOT Bridge Management Section and Materials and Research Section. The Sections will automatically review permits with an individual axle weight at or greater than 25,000 pounds, however, analysis may occur at a lower weight on a case-by-case basis. The permittee is responsible to effectively distribute a load or reduce the overall weight below this axle limit, as necessary, to lessen the higher live load forces overstressing state structures.
- 5.6.6 The Hauler agrees to and shall reimburse DeIDOT for any labor, equipment, material, and evaluation costs required to support the move. Prior to the move, DeIDOT shall furnish to the hauler an estimate of these services, which shall be signed and returned to DeIDOT a minimum of 48 hours prior to the services. An invoice reflecting actual costs shall then be provided to the Hauler and the Hauler shall submit payment for the services rendered within 30 days of the date of the invoice. Failure to pay the invoice in a timely fashion may result in the suspension of future hauling permits being processed/ issued.

6.0 Extreme Emergency Permit Procedures

6.1 Introduction

- 6.1.1 An extreme emergency hauling permit is defined as authorization to move OSOW equipment in response to a calamity, existing or imminent, man-made or natural causes, or other situations which requires immediate remedial action to protect life or property. An example of an emergency move would be movement of equipment in response to a train derailment, flood, explosion, etc.

6.2 General Requirements

- 6.2.1 An emergency situation is one that can be confirmed by a police agency.
- 6.2.2 Customer requesting hauling permit must have an online DeIDOT OSOW Permit System Fund Account.
- 6.2.3 Loads must be well marked for daylight hours and well lighted for nighttime moves in accordance with the Part 4 defined in of this manual.
- 6.2.4 Loads in excess of 9 feet wide or those unable to maintain posted speed limits must be accompanied by a rear escort on divided highways and both front and rear on undivided highways.
- 6.2.5 Emergency permits will be limited to the movement of loads and vehicles not exceeding 14 feet in width or 100,000 lbs. in weight on four axles, 108,000 lbs. on five axles or 120,000 lbs. on six or more axles. Since the Department may not be consulted in advance concerning the route, the Permittee accepts all responsibility for any accidents, damage, or other claims of any type or nature whatsoever. The issuance of an emergency permit does not authorize the movement of the permitted vehicle over a weight-restricted bridge.

6.3 Procedure

6.3.1 During business hours (8:00 a.m. - 4:30 p. m.)

- 6.3.1.1 Hauler will contact the DeIDOT Hauling Permit Office (302) 744-2700 to alert DeIDOT Permit Agent of the emergency. Additionally, Hauler will transmit a completed HP Form 8 (Extreme Emergency Hauling Permit Notification) to the HP Office via email to haulpermit@state.de.us or fax to (302) 739-7808.
- 6.3.1.2 Customer will be given instructions to enter the permit using the online DELDOT OSOW Permit System or provided verbal instructions for the move.
- 6.3.1.3 The DeIDOT Permit Agent will:
 - 6.3.1.3.1 Contact DeIDOT Transportation Management Center (TMC) and advise TMC personnel of the emergency move.
 - 6.3.1.3.2 Transmit a completed HP Form 8 to TMC via fax to (302) 659-6128.
 - 6.3.1.3.3 When permit is received on the OSOW Permit System process as an Emergency Move with After Hour movement authorized if applicable, Example of a Special Provision (enter type of emergency hauler is responding):
EMERGENCY MOVE RESPONDING TO A TRAIN DERAILMENT. CONTINUOUS AND/OR AFTER HOUR MOVEMENT IS AUTHORIZED. NIGHT MOVES OF VEHICLES OR LOADS 9 FEET OR GREATER IN WIDTH OR THOSE UNABLE TO MAINTAIN POSTED SPEED

LIMITS MUST BE ACCOMPANIED BY A REAR ESCORT ON DIVIDED HIGHWAYS AND BOTH FRONT AND REAR ON UNDIVIDED HIGHWAYS.

6.3.2 Nonbusiness hours:

6.3.2.1 Hauler will transmit a completed HP Form 8 (Extreme Emergency Hauling Permit Notification) to TMC via fax to (302) 659-6128.

6.3.2.2 Hauler will follow up with a call the DeIDOT TMC, (302) 659-4600 to confirm receipt of fax transmission and discuss details.

6.3.2.3 TMC personnel will contact with the on call DeIDOT Permit Agent who will contact the hauler, discuss the emergency move request, and provide instructions for the move.

APPENDIX A – FORMS

A.1 HP Form 17 State of Delaware SUPERLOAD Gate-keeping Checklist

State of Delaware SUPERLOAD Gate-Keeping Checklist

Refer to GATE-KEEPING REQUIREMENTS and INSTRUCTIONS before completing Gate-Keeping Checklist (See Pages 2-3)

REQUIRED INFORMATION	REFERENCE PART OF HAULING PERMIT POLICY	PROVIDED (CIRCLE YES OR NO)	COMMENTS
1. PERMIT FEES	PART 4	YES NO	
2. WARNING FLAGS, WARNING LIGHTS, AND WARNING SIGN REQUIREMENTS	PART 4	YES NO	
3. ESCORT REQUIREMENTS	PART 4 AND 5	YES NO	
4. TRAVEL SPEED OF MOVE	PART 4 AND 5	YES NO	
5. DAY(S) AND HOUR(S) OF OPERATION	PART 5	YES NO	
6. DIMENSIONAL CHARACTERISTICS OF LOAD	PART 5	YES NO	
7. COPY OF CROSS-SECTIONAL VIEW OF LOAD WITH DIMENSIONS.	PART 5	YES NO	
8. COPY OF ROUTE SURVEY	PART 5	YES NO	
9. DOCUMENTATION FROM UTILITY COMPANIES FOR UTILITY CLEARANCE	PART 5	YES NO	
10. DOCUMENTATION FROM CERTIFIED ARBORIST FOR CLEARING OF VEGETATION	PART 5	YES NO	
11. DOCUMENTATION FROM APPROVED ELECTRICAL CONTRACTOR FOR ON-SITE COORDINATION	PART 5	YES NO	
12. DOCUMENTATION FROM STATE AND/OR LOCAL LAW ENFORCEMENT AGENCY FOR ON-SITE ASSISTANCE	PART 5	YES NO	
13. DOCUMENTATION FROM TRAFFIC CONTROL VENDOR FOR ON-SITE ASSISTANCE	PART 5	YES NO	
14. DOCUMENTATION FROM CITY OR TOWN IF TRAVELING WITH TOWN OR CITY LIMITS	PART 5	YES NO	

REQUIRED INFORMATION	REFERENCE PART OF HAULING PERMIT POLICY	PROVIDED (CIRCLE YES OR NO)	COMMENTS
15. PREVIOUSLY APPROVED PERMIT NUMBER FOR SIMILAR LOAD(S), IF APPLICABLE		YES NO	
16. REQUEST FOR FIELD OR OFFICE MEETING, IF APPLICABLE		YES NO	
17. MISCELLANEOUS ITEMS		YES NO	

INDIVIDUAL INFORMATION

18. NAME OF INDIVIDUAL COMPLETING GATE-KEEPING CHECKLIST	
19. GATE-KEEPING CHECKLIST WAS COMPLETED FOR: (PERMITTEE NAME):	
20. PHONE NUMBER	
21. FAX NUMBER	
22. EMAIL	
23. SIGNATURE OF INDIVIDUAL COMPLETING GATE-KEEPING CHECKLIST	24. DATE:

GATE-KEEPING REQUIREMENTS

- This checklist must be completed and submitted with permit application. The Department reserves the right to reject permit submittal should one item be missing during permit processing.
- This checklist assures that permittee has submitted the correct information.
- Submission of gate-keeping checklist found not to be legitimate by any Law Enforcement Officer or Department of Transportation employee or not actually completed on the date shown above, may result in revocation of the existing special hauling permit and may result in sanctions against the company/person that has signed above.

GENERAL

The Gate-Keeping Checklist form is used to document the information provided to the State of Delaware for a proposed Superload. The individual completing the checklist shall assure that the information provided is sufficient and accurate.

- 1. PERMIT FEES:** Verifying permit fees are provided based on Policy Manual.
- 2. WARNING FLAGS, WARNING LIGHTS, AND WARNING SIGN REQUIREMENTS:** Verifying warning flags, warning lights, and warning sign requirements are provided based on Policy Manual.

3. **ESCORT REQUIREMENTS:** Verifying escort requirements are provided based on Policy Manual.
4. **TRAVEL SPEED OF MOVE:** Verifying travel speed of move.
5. **DAY(S) AND HOUR(S) OF OPERATION:** Proposed date and time of movement of load. Day and time shall take into account processing time stated in the Policy Manual.
6. **DIMENSIONAL CHARACTERISTICS OF LOAD:** Verifying length, width, height, and weight information is provided on Route Survey form.
7. **COPY OF CROSS-SECTIONAL VIEW OF LOAD WITH DIMENSIONS:** Image of dimensioned load to understand load characteristics.
8. **COPY OF ROUTE SURVEY:** Verifying Route Survey form is completed.
9. **DOCUMENTATION FROM UTILITY COMPANIES FOR UTILITY CLEARANCE:** Written documentation from impacted Utility companies indicating utility clearances will be provided.
10. **DOCUMENTATION FROM CERTIFIED ARBORIST FOR CLEARING OF VEGETATION:** Written documentation from approved certified Arborist indicating clearing of vegetation will be provided.
11. **DOCUMENTATION FROM APPROVED ELECTRICAL CONTRACTOR FOR ON-SITE COORDINATION:** Written documentation from approved Electrical Contractor indicating on-site assistance will be provided.
12. **DOCUMENTATION FROM STATE AND/OR LOCAL LAW ENFORCEMENT AGENCY FOR ON-SITE ASSISTANCE:** Written documentation from Law Enforcement Agency indicating on-site assistance will be provided.
13. **DOCUMENTATION FROM TRAFFIC CONTROL VENDOR FOR ON-SITE ASSISTANCE:** Written documentation from Traffic Control Vendor indicating on-site assistance will be provided.
14. **DOCUMENTATION FROM CITY OR TOWN IF TRAVELING WITH TOWN OR CITY LIMITS:** Permits traveling through city or town limits require written documentation of approval from local municipality.
15. **PREVIOUSLY APPROVED PERMIT NUMBER FOR SIMILAR LOAD(S), IF APPLICABLE:** Reference information to assist in review process.
16. **REQUEST FOR FIELD OR OFFICE MEETING, IF APPLICABLE:** Permittee may request a meeting with Department officials to discuss permit in further detail.
17. **MISCELLANEOUS ITEMS:** Additional information submitted by permittee applicable to permit.
18. **NAME OF INDIVIDUAL COMPLETING GATE-KEEPING CHECKLIST:** Self explanatory
19. **GATE-KEEPING CHECKLIST WAS COMPLETED FOR: (PERMITTEE NAME):** Self explanatory
20. **PHONE NUMBER:** Phone number of individual completing the checklist.
21. **FAX NUMBER:** Fax number of individual completing the checklist.

22. EMAIL: Email of individual completing the checklist.

23. SIGNATURE OF INDIVIDUAL COMPLETING GATE-KEEPING CHECKLIST: Signature of individual completing the checklist.

24. DATE: Date Gate-Keeping Checklist was signed by individual completing the checklist.

Figure A.1: HP Form 17 State of Delaware SUPERLOAD Gate-keeping Checklist

A.2 HP Form 16 State of Delaware SUPERLOAD Route Survey

State of Delaware SUPERLOAD Route Survey

Refer to ROUTE SURVEY REQUIREMENTS and INSTRUCTIONS before completing Route Survey (See Pages 3-5)

LOAD INFORMATION

1. ROUTE SURVEY WAS PERFORMED FOR: (PERMITTEE NAME)			
2. LOAD DESCRIPTION			
3. OVERALL LENGTH	FT	IN	
4. OVERALL WIDTH	FT	IN	
5. OVERALL HEIGHT	FT	IN	
6. GROSS WEIGHT	LBS		

SURVEY PERFORMED BY INFORMATION

7. DATE SURVEY WAS PHYSICALLY PERFORMED AND DRIVEN (SURVEY VALID FOR 14 DAYS FROM GIVEN DATE)							
8. ROUTE SURVEY WAS PERFORMED WITH POLE SET AT*				FT	IN	NOT REQUIRED	
9. NAME OF COMPANY PERFORMING ROUTE SURVEY							
10. NAME OF INDIVIDUAL PERFORMING PHYSICAL ROUTE SURVEY							
11. PHONE NUMBER							
12. FAX NUMBER							
13. EMAIL							
14. SIGNATURE OF INDIVIDUAL PERFORMING PHYSICAL SURVEY						15. DATE	
<p>*For loads less than or equal to 12'0" in width the pole must be set Three (3) inches higher than the overall height of the above load. For loads greater than 12'0" in width the height pole must be set six (6) inches higher than the overall height of the above load.</p> <p>Additional minimum clearances include: 1'0" on each side of vehicle/load; 1'0" under load clearance; and 6 inches under trailer/semi-trailer clearance.</p>							

ROUTE INFORMATION

MOVING FROM: _____ TO _____
(Point of Origin City and State) (Destination City and State)

ROUTING IN DELAWARE: List ALL Interstate, US, State or County road number(s) and / or name(s), in order of movement that load travels on in Delaware. List must begin and end with State Lines being crossed as applicable.

Example: MD/DE LINE - 95 - 273 - 1 - 13 - PADDOCK RD – BRICK STORE LANDING ROAD

ROUTE IMPACT INFORMATION

List obstruction(s) in any route segment along movement regarding Weight, Length, Width, Height, Turning Radius, etc that load will encounter and action required to negotiate.

LOCATION OF OBSTRUCTION <small>(Use Mile marker or closest intersection)</small>	TYPE OF OBSTRUCTION	ACTION REQUIRED <small>(Use Action Number below)</small>	NOTES

(Attach additional 8 1/2" X 11" sheet(s) if necessary)

Action Required:

1. Vehicle must leave traffic lane to avoid obstruction, but does not move into oncoming traffic.
2. Vehicle must move into oncoming traffic lanes to avoid obstruction. Police support to control traffic is required if the permitted vehicle crosses into oncoming traffic lanes.
3. Obstruction must be moved. Only a DeIDOT approved signal contractor may move a traffic signal. Permission must be obtained from owners of any overhead wires or trees and arrangements made that are satisfactory to the Department.

ROUTE SURVEY REQUIREMENTS

- This survey assures that sufficient clearance of all physical objects along the route(s) as shown above exist for the movement to be made and that no roadway or bridge weight limits will be exceeded.
- For height clearance, the survey shall guarantee that no portion of the movement shall be within three or six inches, dependent on overall width, of any overhead object. If the permitted vehicle is forced to leave the right lane of travel to avoid an overhead obstruction, maneuver through a work zone, or arrangements need to be made to move any overhead object, the route survey must note the necessary impacts in the impact section of the survey.
- Overhead wires, cables, signal or traffic lights, limbs of trees or overhead structures shall not be disturbed without first obtaining permission from the owners thereof and movements shall not be commenced until after such consents are obtained in writing. Permittee must notify and make arrangements with all utility companies and owners.
- Permittee must provide a signal contractor that is approved by DeIDOT to accompany the move with a bucket truck to move the signals when necessary. Skidding of traffic signal equipment is not permitted.
- For width clearance, the survey shall guarantee that no portion of the movement shall be within one inch on each side of any lateral object. Lateral objects may include utility poles, cables, signs, limbs of trees, or structures. If the permitted vehicle is forced to leave the right lane of travel to avoid a lateral obstruction, maneuver through a work zone, or arrangements need to be made to move any object, the route survey must note the necessary impacts.
- For length clearance, the survey shall guarantee that a single movement can occur along the intended route. If the permitted vehicle is forced to conduct multiple movements to maneuver through a specific location of the route, the route survey shall note the impacts. Additional arrangements or data may be required to accommodate these maneuvers.
- For weight impacts, the survey shall guarantee that no portion of the movement shall exceed posted bridge weight limits. If the permitted vehicle is forced to structural enhance the roadway or structure to travel along the proposed route, the route survey must note the necessary enhancements. All enhancements must be approved by Department of Transportation prior to permit approval.
- Submission of or operation of a route survey found not to be legitimate by any Law Enforcement Officer or Department of Transportation employee or a survey not actually performed on the date shown above, may result in revocation of the existing special hauling permit and may result in sanctions against the company/person that has certified the route survey assigned above.

ROUTE SURVEY INSTRUCTIONS

GENERAL

The Route Survey form is used to document a physical route survey performed within the State of Delaware of a route or routes to be taken by over dimensional/overweight vehicles. The surveyor shall assure that sufficient clearance of all physical objects along the route or routes exists for the movement or movements to be made, and that the roadway or bridge weight limits are not exceeded.

It is assumed that the permitted vehicle is driven in the right-most lane of traffic, excluding the shoulder. If the permitted vehicle must deviate from this lane for any reason, it must be noted on the route survey. If the deviation is due to the presence of an overhead obstruction or maneuver through a work zone, this must be noted in the impact section of the survey. No overhead wires, cables, signals, or structures may be disturbed without obtaining written permission from the owners thereof.

If while in the right-most lane of traffic the permitted vehicle will be in oncoming traffic lanes, this must be noted on the route survey.

All abnormal maneuvers, such as backing up or taking the wrong direction on a one-way street, must be noted on the route survey.

LOAD INFORMATION

1. ROUTE SURVEY WAS PERFORMED FOR: (PERMITTEE NAME): The name of the hauler that will be applying for the OSOW hauling permit.

2. LOAD DESCRIPTION: Enter a brief description of what is to be transported, i.e. EXCAVATOR, HOUSE TRANSFORMER, STEEL VESSEL, MILITARY TANK, etc

3. OVERALL LENGTH: Enter the overall length which is the measurement from the Power Unit front bumper to end of Trailer or load if rear overhang. Front overhang if protruding in front of Power Unit will be included.

4. OVERALL WIDTH: Enter the overall width of the vehicle or load whichever is greater.

5. OVERALL HEIGHT: Measurement from road surface to top of vehicle or load whichever is greater.

6. GROSS WEIGHT: Enter combined weight of Vehicle and Load.

SURVEY PERFORMED BY INFORMATION

7. DATE SURVEY WAS PHYSICALLY PERFORMED AND DRIVEN: This is the date the route survey was driven. If completed over multiple days document the beginning and ending locations for that day. A route survey is valid for 14 days after the surveyed date. After 14 days the route must be physically re-surveyed.

8. ROUTE SURVEY WAS PERFORMED WITH POLE SET AT: If a height pole is required, the height the pole was set at while the survey was performed. If the height pole was not needed, indicate "Not Required." If the load to be moved is 12' wide or less, the height pole must be set at least 3" higher than the overall height of the load. If the load to be moved is greater than 12' wide, the height pole must be set at least 6" higher than the overall height of the load.

9. NAME OF COMPANY PERFORMING ROUTE SURVEY: Self explanatory

10. NAME OF INDIVIDUAL PERFORMING PHYSICAL ROUTE SURVEY: Self explanatory

11. PHONE NUMBER: Phone number of individual performing the physical route survey.

12. FAX: Fax number of individual performing the physical route survey.

13. EMAIL: Email of individual performing the physical route survey.

14. SIGNATURE OF INDIVIDUAL PERFORMING PHYSICAL SURVEY: Signature of individual performing the physical route survey.

15. DATE: Date Route Survey was signed by individual performing the physical route survey.

ROUTE INFORMATION

MOVING FROM: _____ **TO:** _____ Enter the Point of Origin City and State and the Destination City and State for this move.

ROUTING IN DELAWARE: List ALL Interstate, US, State or County road number(s) and / or name(s), in order of movement that load travels on in Delaware. List must begin and end with State Lines being crossed as applicable.

Example of an acceptable Route string is listed on form.

ROUTE IMPACT INFORMATION

List obstructions in any route segment along movement in Delaware regarding Weight, Length, Width, Height, Turning Radius, etc that load will encounter. Further identify what action needs or is going to be taken to negotiate the obstacle.

EXAMPLE

LOCATION OF OBSTRUCTION (Use Mile marker or closest intersection)	TYPE OF OBSTRUCTION	ACTION REQUIRED (Use Action Number below)	NOTES
I-95	All horizontal and vertical obstacles are clear	None	
DE 273 at Chapman Rd	Signal	1	Vehicle moves to right shoulder
DE 273 at DE 7	Signal	3	Need contacts for approved DelDOT signal contractor's
SR 1	All horizontal and vertical obstacles are clear	None	
US 13 at Duck Creek Rd	Signal	1	Vehicle moves to right shoulder
US 13 at Rest Stop	Signal	1	Vehicle moves to right shoulder
US 13 at Paddock Rd	Signal	3	Need contacts for approved DelDOT signal contractor's
Paddock Rd at US 13	Overhead Utility lines	2	Coordination with utility company and DSP has occurred
Paddock Rd	Roadway width	2	Road needs to be closed temporarily using DSP

Figure A.2: HP Form 16 State of Delaware SUPERLOAD Route Survey Form

A.3 Permit Format

STATE OF DELAWARE PERMIT OVERSIZE/OVERWEIGHT NONDIVISIBLE LOADS

										PAGE OF			
APPLICANT					REQUESTED START DATE			OVERALL FEET INCHES*		OVERALL FEET INCHES*			
LOAD DESCRIPTION – MAKE, MODEL, SERIAL No, OR BILL OF LADING No.					LOAD CODE			LENGTH		HEIGHT			
					# OF PIECES			WIDTH		OVERHANG FEET INCHES* FRONT REAR			
MOTOR CARRIER'S NAME AND ADDRESS							USDOT / FEIN / SS#						
							VEHICLE		LIC. PLATE # IF NONE: VIN		ST/ JUR	# OF AXLES	
							POWER UNIT						
TRAILER													
AXLE #	STEERING AXLE	2	3	4	5	6	7	GROSS WEIGHT					
AXLE WEIGHTS													
AXLE SPACINGS FEET/INCHES*													
SPECIFIC ADDRESS OF TRIP ORIGIN					SPECIFIC ADDRESS OF TRIP DESTINATION								
ROUTING INFORMATION										FEES			
										MIN:			
										WT:			
										TOLLS:			
										AMEND:			
TOLLS: MD LINE: BIDDLES: DOVER:										TOTAL:			
<p>(WE) HAVE READ THIS FORM AND HEREBY CERTIFY: THAT THE ABOVE DATA IS CORRECT TO THE BEST OF MY(OUR) KNOWLEDGE AND BELIEF, THAT THE LOAD IS NONDIVISIBLE, THAT SATISFACTORY ARRANGEMENTS HAVE BEEN MADE WITH THE PROPER AUTHORITIES TO TRAVEL ROADS AND CROSS OVER AND UNDER ALL STRUCTURES OPERATED BY AUTHORITIES NOT PARTY TO THIS PERMIT. APPENDIX B OF THE DELAWARE HAULING PERMIT MANUAL CONTAINS THE COMMON SAFETY STANDARDS THAT APPLY TO THIS MOVE. COPIES ARE AVAILABLE FROM THE PERMIT OFFICE OR THE APPLICANT'S REPRESENTATIVE.</p>													
NAME OF APPLICANT'S REPRESENTATIVE				REP'S PHONE NUMBER				<hr style="border: 1px solid black;"/> DRIVER SIGNATURE					
DATE & TIME OF APPLICATION				REP'S FAX NUMBER									
								<hr style="border: 1px solid black;"/> DRIVER SIGNATURE					
EFFECTIVE DATE			ISSUE DATE										
EXPIRATION DATE			ISSUE TIME					PERMIT NUMBER					
SPECIAL PROVISIONS:													
<p>THE SIGNED PERMIT MUST BE WITH THE VEHICLE DURING THE MOVE. AUTHORIZATION AND PERMISSION IS HEREBY GRANTED TO MOVE THE VEHICLE/LOAD ON THE ROUTING AS DESCRIBED ABOVE. THIS MOVEMENT SHALL ALSO BE MADE IN COMPLIANCE WITH DELAWARE LAW. THIS PERMIT MAY BE CONFISCATED AND/OR INVALIDATED IF ANY LAWS, RULES, REGULATIONS, OR PROVISIONS OF THE STATE OF DELAWARE ARE VIOLATED. ALL POSTED HIGHWAY/BRIDGE LIMITS MUST BE OBSERVED UNLESS SPECIFICALLY EXEMPTED HEREIN. THE ISSUANCE OF THIS PERMIT DOES NOT GUARANTEE THAT ANY HIGHWAY OR STRUCTURE IS CAPABLE OF CARRYING OR PASSING THE VEHICLE OR LOAD DESCRIBED.</p>													

Figure A.3: Oversized/Overweight Hauling Permit

A.4 HP Form 8 Extreme Emergency Hauling Permit Notification

Extreme Emergency Hauling Permit Notification

Name of Responding Company:	
Name of Company Representative:	
Company Representative Telephone Number:	
Nature of Emergency:	
Location of Emergency:	
Date(s) of move:	
Inclusive times of move in Delaware:	
Type and Number(s) of Equipment being moved:	
Route in Delaware:	
Validation Authorization:	

Figure A.4: HP Form 8 Extreme Emergency Hauling Permit Notification