

**DEPARTMENT OF EDUCATION  
PROFESSIONAL STANDARDS BOARD**

Statutory Authority: 14 Delaware Code, Section 1205(b) (14 **Del.C.** §1205(b))  
14 **DE Admin. Code** 1510

**FINAL**

**REGULATORY IMPLEMENTING ORDER**

**1510 Issuance of Initial License**

**I. SUMMARY OF THE EVIDENCE AND INFORMATION SUBMITTED**

The Professional Standards Board, acting in cooperation and collaboration with the Department of Education, seeks the consent of the State Board of Education to amend regulation 14 **DE Admin. Code** 1510 Issuance of Initial License. The regulation applies to the issuance of an Initial License for educators, pursuant to 14 **Del.C.** §1210. It is necessary to amend this regulation in order to update and clarify some of the definitions, requirements and to adopt a new examination of general knowledge (CORE).

Notice of the proposed adoption of the regulation was published in the *Delaware Register of Regulations* on October 1, 2013. The notice invited written comments. Similar comments were received from the Governor's Advisory Council for Exceptional Citizens and the State Council for Persons with Disabilities. Both Councils questioned the narrow definition for "suspension" in relation to Praxis I. As a result of their comments, the definition was amended to clarify and include language aligned to 7.0. The phrase [an approved examination of general knowledge, such as] was added to the definition for "suspension". The councils also questioned the requirement for initial license to include meeting requirements for certification; they also questioned the reference to "one year" in 5.2.1, asking if this referenced a calendar year or fiscal year; and finally they commented on the inactive license status for applicants who remain unemployed as an educator in Delaware. The Standard Board is continuing to look at this regulation to implement SB51 prior to July 1, 2014; therefore, these comments will be considered in the amendment process. The Professional Standards Board received comments from, as well as entertained public comments during the November Public Meeting, the Delaware School Nurses' Association. The primary concerns of the written comments and public statements centered around Senate Bill 51 in the areas of Clinical Experience, considering the requirements for Nursing Preparation Programs to meet the requirements of student teaching; and consideration of the Nursing Exam required in that same program as an approved test of general knowledge currently Praxis I. The concerns raised will be considered in the amendment process. The regulation was brought forward for the primary purpose of approving the CORE Academic Skills Assessment with a September 1, 2013 effective, while future amendments will have an effective date that aligns with Senate Bill 51 effective July 1, 2014.

**II. FINDINGS OF FACTS**

The Professional Standards Board and the State Board of Education find that it is appropriate to adopt this regulation to comply with changes in statute.

**III. DECISION TO ADOPT THE REGULATION**

For the foregoing reasons, the Professional Standards Board and the State Board of Education conclude that it is appropriate to adopt the regulation. Therefore, pursuant to 14 **Del.C.** §1205(b), the regulation attached hereto as Exhibit "A" is hereby adopted. Pursuant to the provision of 14 **Del.C.** §122(e), the regulation hereby adopted shall be in effect for a period of five years from the effective date of this order as set forth in Section V. below.

**IV. TEXT AND CITATION**

The text of the regulation adopted shall be in the form attached hereto as Exhibit "A", and said regulation shall be cited as 14 **DE Admin. Code** 1510 of the Administrative Code of Regulations of the Professional Standards Board.

**V. EFFECTIVE DATE OF ORDER**

The effective date of this Order shall be ten (10) days from the date this Order is published in the *Delaware Register of Regulations*.

**APPROVED BY THE PROFESSIONAL STANDARDS BOARD THE 7<sup>th</sup> DAY OF NOVEMBER, 2013**

Chris Kenton, Chair  
Diane Albanese  
Michael Casson  
Joanne Christian  
Samtra Devard  
Stephanie DeWitt  
Cristy Greaves  
David Kohan

Rosaria Macera  
Byron Murphy  
Wendy Murray  
Mary Pinkston  
Whitney Price  
JoAnn Reynolds  
Stephanie Smith  
Jacque Wisnauskas

**IT IS SO ORDERED THIS 12th DAY OF NOVEMBER, 2013.**

**Department of Education**

Mark Murphy, Secretary of Education

Approved this 12<sup>th</sup> day of November, 2013.

**State Board of Education**

Teri Quinn Gray, Ph.D., President  
Jorge L. Melendez, Vice President  
G. Patrick Heffernan  
Barbara B. Rutt

Gregory B. Coverdale, Jr.  
Terry M. Whittaker, Ed.D.  
Randall L. Hughes

**1510 Issuance of Initial License**

**4.0 Content**

This regulation shall apply to the issuance of an Initial License for educators, pursuant to 14 ~~Del.C.~~ §1210.

~~7 DE Reg. 161 (8/1/03)~~

**2.0 Definitions**

The following words and terms, when used in this regulation, shall have the following meaning unless the context clearly indicates otherwise:

~~"Alternative Routes to Licensure and Certification"~~ means programs approved by the Department of Education to certify or license candidates who hold bachelors' degrees appropriate to the instructional field they desire to teach, but who did not complete a regionally accredited educator preparation program.

~~"Career and Technical Education"~~ is also known as Vocational Education, Vocational Technical Education or Career Technical Education.

~~"Composite Score"~~ means a total of an applicant's scores on all three (3) subtests of PRAXIS I which is equal to, or greater than, the sum of the passing scores on the three subtests. Scores from either the PRAXIS I (PPST) paper and pencil test and/or from the PRAXIS I (GPPST) computerized test may be used when applying the composite score provision. Scores from the PRAXIS I computer based test (CBT) may be used when applying the composite score provision, but may not be used in conjunction with scores from the PRAXIS I (PPST) paper and pencil test and/or with the PRAXIS I (GPPST) computerized test.

~~"Date of Hire"~~ means the effective date of employment by a school district, charter school, or other employing authority.

~~"Department"~~ means the Delaware Department of Education.

~~"Educator"~~ means a public school employee who holds a license issued under the provisions of 14 ~~Del.C.~~, Ch. 12, and includes teachers, specialists, and administrators, and as otherwise defined by the Standards Board and the State Board, pursuant to 14 ~~Del.C.~~ §1203, but does not include substitute teachers.

~~"Examination of General Knowledge"~~ means a standardized test which measures general knowledge and essential skills in mathematics or quantitative and verbal skills, including reading and writing.

~~"Exigent Circumstances"~~ means unanticipated circumstances or circumstances beyond the educator's control, including, but not limited to, expiration of a license during the school year, serious illness of the

educator or a member of his/her immediate family, activation to active military duty, and other serious emergencies which necessitate the educator's temporarily leaving active service.

**"Jurisdiction"** means a state, territory or country.

**"License"** means a credential which authorizes the holder to engage in the practice for which the license is issued.

**"Mentoring"** means activities prescribed by the Department and other employing authority in which a holder of an Initial License must engage during the three year term of the Initial License.

**"Novice Applicant"** means an applicant who has not previously held an Initial License in Delaware.

**"PRAXIS I or PPST"** means a test from Educational Testing Service of general knowledge in reading, writing, and mathematics.

**"PRAXIS I CBT"** means the discontinued PRAXIS I computer based test from Educational Testing Service taken between November 1993 and December 2001, with a possible score range of 300 to 335. Scores from the PRAXIS I CBT test may not be combined with scores from the PRAXIS I paper and pencil test or the PRAXIS I computerized test (CPPST) to derive a composite score.

**"PRAXIS I CPPST"** means the PRAXIS I computerized test from Educational Testing Service which began in January 2002. This test, which is delivered in a computer format, has a possible score range of 150 to 190. Scores from the CPPST and the PRAXIS I (PPST) paper and pencil test may be combined for a composite scores.

**"Skilled and Technical Sciences (STS)"** is also known as Trade and Industrial Education, Career and Technical Education, Career Technical Education or Career-Technical Education.

**"Standard Certificate"** means a credential issued to certify that an educator has the prescribed knowledge, skill or education to practice in a particular area, teach a particular subject, or teach a category of students.

**"Standards Board"** means the Professional Standards Board established pursuant to 14 **Del.C.** §1201.

**"State Board"** means the State Board of Education of the State pursuant to 14 **Del.C.** §104.

**"Student Teaching Program"** means a traditional student teaching placement within a National Association of State Directors of Teacher Education and Certification or National Council for the Accreditation of Teacher Education approved program offered by a college or university, or such alternatives as deemed appropriate to the program, such as supervised internships or other field based experience recognized as a required component of the regionally accredited educator preparation program. For the purposes of this regulation, student teaching program also means one year of teaching experience within the last year consisting of a minimum of 91 days of long term teaching experience at one assignment during which regular evaluations were conducted, evidencing at least satisfactory performance.

**"Suspension"** means the temporary removal of an Initial License for failure to pass the PRAXIS I test.

**"Trade and Industries Teacher"** means a Skilled and Technical Sciences Teacher.

**"Trade and Industries"** means Skilled and Technical Sciences.

7-DE Reg. 161 (8/1/03)

7-DE Reg. 623 (11/1/03)

7-DE Reg. 1181 (3/1/04)

12-DE Reg. 945 (01/01/09)

### 3.0 Requirements for Initial License

In accordance with 14 **Del.C.** §1210, the Department shall issue an Initial License to a novice applicant who submits evidence of (1) receipt of a bachelors degree from a regionally accredited 4 year college or university; (2) completion of a student teaching program, or one year of teaching experience consisting of a minimum of 91 days of long term teaching experience at one assignment or enrollment in an Alternative Routes to Licensure and Certification program, and (3) a passing score on an examination of general knowledge, such as PRAXIS I, or such other alternative as may be established by the Standards Board, with the approval of the State Board. For the purposes of this regulation, a bachelor's degree for a Skilled and Technical Sciences teacher shall be two (2) years of college or technical training, plus six (6) years of work experience. An Initial License shall also be issued to an applicant currently licensed as an educator in another jurisdiction with less than three years of teaching experience or to an applicant who previously held a valid Delaware Standard or Professional Status Certificate who has been out of the profession for more than three years. In addition to an Initial License, applicants must also apply for a Standard Certificate in the particular area, subject, or category in which they wish to be employed, and must verify that they possess the prescribed knowledge, skill or education to practice in that area, subject, or category. (See 14 **DE Admin. Code** 1505).

- 3.1 An applicant for an Initial License shall submit the completed application form, official transcripts, and official scores on an examination of general knowledge, such as the PRAXIS I tests in any format, as defined in 2.0, to the Department.
- 3.1.1 Official transcripts shall be forwarded directly from the issuing institution or by the applicant in an unopened, unaltered envelope.
- 3.2 Examination of General Knowledge Requirements
  - 3.2.1 An applicant seeking initial licensure in Delaware shall provide the Department with official test scores for one or more of the following tests of essential skills in reading, writing and mathematics: the PRAXIS I Tests (PPST) or such alternatives as set forth in 3.2.4 below.
  - 3.2.2 Scores of Examinations of General Knowledge.
    - 3.2.2.1 The following minimum passing scores are required in the areas of reading, writing and mathematics for each of the examinations of essential skills.
      - 3.2.2.1.1 Pre professional Skills Test (PPST) taken between July 1, 1983 and October 22, 1993: reading, 175, mathematics, 175, writing, 172.
      - 3.2.2.1.2 PRAXIS I (PPST) Paper and Pencil Tests and thereafter with a possible score range of 150 to 190 and PRAXIS I Computerized Pre Professional Skills Tests taken January 1, 2002 and thereafter, both of which have a possible score range of 150 to 190, with passing scores of: reading, 175, mathematics, 174, writing, 173.
      - 3.2.2.1.3 PRAXIS I, Computer Based Tests (CBT) (Tests taken between October 23, 1993 and December 31, 2001), with passing scores of: reading, 322, mathematics, 319, writing, 319.
    - 3.2.3 Individuals holding Delaware certificates issued prior to July 1, 1983 are exempt from the testing requirements.
    - 3.2.4 Acceptable alternatives to the PRAXIS I test scores include:
      - 3.2.4.1 Scores from the California Test of Basic Skills (CTBS) shall be accepted in lieu of PPST or PRAXIS I scores if the test was taken as a condition of meeting certification or licensure requirements in that state and the scores total 123, with a minimum of at least 37 in each category.
      - 3.2.4.2 Scholastic Aptitude Tests (SAT) taken after April 1, 1995 and presented for exemption must meet the scores set forth below due to a recentering of the SAT.
        - 3.2.4.2.1 A minimum score of 520 on the SAT Mathematics taken prior to 4/1/95, and a minimum score of 540 on the SAT Mathematics test taken thereafter will be accepted as fulfillment of the PRAXIS I Mathematics requirement.
        - 3.2.4.2.2 A minimum score of 480 on the SAT Verbal test taken prior to April 1, 1995, and a minimum score of 560 on the SAT verbal test taken thereafter will be accepted as fulfillment of the PRAXIS I reading requirement.
      - 3.2.4.3 Graduate Record Examination (GRE) scores presented for exemption must meet the scores set forth below.
        - 3.2.4.3.1 A minimum score of 490 on the Graduate Record Examination (GRE) Verbal test will be accepted as fulfillment of the PRAXIS I reading requirement.
        - 3.2.4.3.2 A minimum score of 540 on the Graduate Record Examination (GRE) Quantitative test will be accepted as fulfillment of the PRAXIS I mathematics requirement.
      - 3.2.4.4 National Teacher Examination (NTE) Core Battery Communications Skills with a minimum score of 670 will be accepted as fulfillment of the PRAXIS I writing requirement.
    - 3.2.5 Any Scholastic Aptitude Test (SAT) scores, Graduate Records Exam (GRE) scores or NTE Communication Skills scores intended to be used as an exemption for the PPST or PRAXIS I, shall be submitted within the same timeline as that required for PRAXIS I and scores must predate the employment date.
    - 3.2.6 Timeline for Examination of General Knowledge
      - 3.2.6.1 An applicant for an Initial License must pass the three PRAXIS I (PPST) tests in any format or an approved alternative within the period of time from the date of hire to the end of the next, consecutive fiscal year. If proof of passage of Praxis I is not provided by the end of the next consecutive fiscal year, the Initial License shall be suspended. Notwithstanding the foregoing, the superintendent of the employing school district or charter school or other employing authority may submit to the Secretary of Education a written request for a one year extension. The request must document the effectiveness of the applicant.
        - 3.2.6.1.1 Evidence of passage of PRAXIS I within the time period of the suspension shall result in the reinstatement of the Initial License.

- 3.2.6.1.2 If proof of passage of PRAXIS I is not provided by the end of the next consecutive fiscal year, the Initial License shall be suspended for a maximum of two years.
- 3.2.6.1.3 Suspension
  - 3.2.6.1.3.1 An applicant who does not pass PRAXIS I during the time period of the suspension, and whose Initial License is expired, must reapply and may be issued an Initial License, valid for three years, if he/she meets the requirements for initial licensure then in effect.
  - 3.2.6.1.3.2 Notwithstanding the foregoing, the superintendent of the employing school district or charter school or other employing authority may submit to the Secretary of Education a written request for a one year extension. The request must document the effectiveness of the applicant.
- 3.2.6.1.4 Composite Score
  - 3.2.6.1.4.1 Scores from either the paper and pencil PRAXIS I (PPST) test or from the computerized PRAXIS I (CPPST) test, begun in January, 2002, both of which have a possible score range of 159 to 190, may be used when applying the composite score provision. Scores from the PRAXIS I computer based test (CBT), taken between November, 1993 and December 31, 2001 may be used when applying the composite score provision, but may not be used in conjunction with the paper and pencil PRAXIS I test or with the computerized PRAXIS I (CPPST) test.
  - 3.2.6.1.4.2 An applicant for an Initial License who does not achieve a passing score on PRAXIS I, but whose score on PRAXIS I is within 2 points of the passing score on the reading, writing, or mathematics section of PRAXIS I may use a composite score to meet the requirements of passage.
  - 3.2.6.1.4.3 Notwithstanding the use of a composite score, an applicant who seeks to teach in the secondary content area of mathematics must meet the current state passing score for the PRAXIS I mathematics test. An applicant who seeks to teach in the secondary content area of English language arts must meet the current state passing score for the PRAXIS I reading and writing tests.
- 3.2.6.2 An applicant in a Skilled and Technical Sciences specific career area must pass PRAXIS I or an approved alternative within six (6) years of the date of employment or before the expiration of the Initial License, whichever is later.
- 3.2.7 There is no limit on the number of times an individual may take the PPST or PRAXIS I. Once passed, a section need not be taken again.
  - 3.2.7.1 Passing scores in each area (reading, writing, mathematics) may be attained in any testing format.
- 3.2.8 Submission of Scores of Examination of General Knowledge.
  - 3.2.8.1 Test scores shall be official and sent directly from Educational Testing Service or other test vendor to the Department.
  - 3.2.8.2 Unopened, unaltered envelopes containing PPST or PRAXIS I scores, or scores of acceptable alternatives, sent to the individual may be accepted as official. The Department shall determine whether the scores as presented are acceptable.
  - 3.2.8.3 Direct verification from another State Department of Education shall be considered as official. An original of the grade form shall be forwarded directly from the other State Department to the Department. This method will be accepted only when official test scores from Educational Testing Service are not available.
- 3.3 The Department shall not act on an application for licensure if the applicant is under official investigation by any state or local authority with the power to issue educator licenses or certifications, where the alleged conduct involves allegations of immorality, misconduct in office, incompetence, willful neglect of duty, disloyalty or falsification of credentials, until the applicant provides evidence of the investigation's resolution.
  - 3.3.1 **"Immorality"** means conduct which is inconsistent with the rules and principles of morality expected of an educator and may reasonably be found to impair an educator's effectiveness by reason of his or her unfitness.
- 3.4 Skilled and Technical Sciences Teacher Educational and Experience Requirements.
  - 3.4.1 A bachelor's degree equivalent for a Skilled and Technical Sciences teacher shall be two (2) years of college or technical training, plus six (6) years of work experience. The requirement for two (2) years of college or technical training may be satisfied through the satisfactory completion of any one of the following options in the specific career area to be taught:
    - 3.4.1.1 An associate's degree with a major in the specific career area; or

- 3.4.1.2 Two years of college majoring in the specific career area with at least 50% of the major courses required for a bachelor's degree satisfactorily completed; or
- 3.4.1.3 A state issued certificate indicating completion of apprenticeship hours and apprentice related training (e.g. journey papers) in the specific career area; or
- 3.4.1.4 Completion of four (4) years of sequential Delaware Trade Extension courses in the specific career area; or
- 3.4.1.5 Completion of four (4) years of National Center for Construction Education and Research's *Centren* documented training in the specific career area; or
- 3.4.1.6 A 70% or above score on both the written and performance elements of a Delaware Apprentice-related Education Provider's National Center for Construction Education and Research's *Centren*-derived full Apprentice Equivalency test-out covering all Apprentice-related Education years in the specific career area; or
- 3.4.1.7 Passage of the State of Delaware Licensing test in the specific career area, offered through the Division of Professional Regulation; or
- 3.4.1.8 576 hours of military training in the specific career area; or
- 3.4.1.9 576 hours postsecondary trade school training in the specific career area; or
- 3.4.1.10 A 70% or above score on both the written and performance teacher tests for the National Occupational Competency Testing Institute in the specific career area; or
- 3.4.1.11 An industry recognized certification of technical competence or journey person status in the specific career area; or
- 3.4.1.12 DOE approved equivalents of any one of the above including but not limited to equivalents from any combination of the above options.

**12 DE Reg. 945 (01/01/09)**

**4.0 Validity of Initial License**

- 4.1 An Initial License is valid for three (3) years, unless revoked, and may not be renewed. Notwithstanding the foregoing, an Initial License issued to an applicant in a Skilled and Technical Sciences specific career area is valid for up to six (6) years to provide time for completion of specified college level course work required for certification.
- 4.2 An Initial License issued to an applicant who is not currently employed by a school district, charter school, or other employing authority shall be inactive until such time as an applicant is employed by a public school district or charter school. Once employed, the Initial License shall be in effect for three (3) years from the date of hire until the last day of the month of issuance three (3) years later, except in the case of the Skilled and Technical Sciences specific career areas which shall expire on the last day of the month of issuance six (6) years later.
- 4.3 During the term of the Initial License, license holders are required to participate in mentoring and other prescribed professional development activities offered by the Department and by the school district or charter school or other employing authority in which they are employed.

**12 DE Reg. 945 (01/01/09)**

**5.0 Applicants with Foreign Credentials**

Applicants graduating from foreign institutions shall provide an analysis of the degree equivalency, along with all other required application materials, which shall be reviewed by the Department.

**12 DE Reg. 945 (01/01/09)**

**6.0 Extension for Exigent Circumstances**

The Department may extend an Initial License for a period not to exceed one (1) year, exigent circumstances warranting the necessity of such extension.

- 6.1 A license holder whose license expires during the school year may have the Initial License extended until the last day of the fiscal year upon a request from the district superintendent, charter school administrator, or other employing authority. This extension shall be considered an exigent circumstance and shall not exceed one (1) year in length.

**7.0 Leave of Absence**

An educator may take a leave of absence of up to three (3) years with no effect upon the validity or expiration of the Initial License.

## **8.0 Criminal Conviction History**

An applicant shall disclose his or her criminal conviction history upon application for an Initial License. Failure to disclose a criminal conviction history is grounds for denial or revocation of an Initial License as specified in 14 Del.C. §1219.

## **9.0 Exceptions**

This regulation shall apply to all requests for issuance of an Initial License, except as specifically addressed herein.

- 9.1 Educators employed on a Limited Standard Certificate or a Temporary Certificate issued prior to August 31, 2003 shall continue on that certificate until the requirements specified are met or the certificate expires, whichever comes first. In no case shall a Limited Standard or Temporary Certificate be valid after July 1, 2008.

## **10.0 Secretary of Education Review**

The Secretary of Education may, at the request of the superintendent of a local school district or charter school administrator or other employing authority, review licensure credentials on an individual basis and grant a license to an applicant who otherwise does not meet the requirements for Initial License, but whose effectiveness is documented by the local school district, charter school, or other employing authority.

## **1.0 Content**

This regulation shall apply to the issuance of an Initial License for educators, pursuant to 14 Del.C. §1210.

## **2.0 Definitions**

The following words and terms, when used in this regulation, shall have the following meaning unless the context clearly indicates otherwise:

**"Alternative Routes to Licensure and Certification"** means programs approved by the Department of Education to certify or license candidates who hold bachelors' degrees appropriate to the instructional field they desire to teach, but who did not complete a regionally accredited educator preparation program.

**"Career and Technical Education"** is also known as Vocational Education, Vocational Technical Education or Career Technical Education.

**"Composite Score"** means a total of an applicant's scores on all three (3) subtests of PRAXIS I which is equal to, or greater than, the sum of the passing scores on the three subtests. Scores from either the PRAXIS I (PPST) paper and pencil test and/or from the PRAXIS I (CPPST) computerized test may be used when applying the composite score provision. Scores from the PRAXIS I computer based test (CBT) may be used when applying the composite score provision, but may not be used in conjunction with scores from the PRAXIS I (PPST) paper and pencil test and/or with the PRAXIS I (CPPST) computerized test.

**"Date of Hire"** means the effective date of employment by a school district, charter school, or other employing authority.

**"Department"** means the Delaware Department of Education.

**"Educator"** means a public school employee who holds a license issued under the provisions of 14 Del.C., Ch. 12, and includes teachers, specialists, and administrators, and as otherwise defined by the Standards Board and the State Board, pursuant to 14 Del.C. §1203, but does not include substitute teachers.

**"Examination of General Knowledge"** means a standardized test which measures general knowledge and essential skills in mathematics or quantitative and verbal skills, including reading and writing.

**"Exigent Circumstances"** means unanticipated circumstances or circumstances beyond the educator's control, including, but not limited to, expiration of a license during the school year, serious illness of the educator or a member of his/her immediate family, activation to active military duty, and other serious emergencies which necessitate the educator's temporarily leaving active service.

**"Immorality"** means conduct which is inconsistent with the rules and principles of morality expected of an educator and may reasonably be found to impair an educator's effectiveness by reason of his or her unfitness.

**"Jurisdiction"** means a state, territory or country.

**"License"** means a credential which authorizes the holder to engage in the practice for which the license is issued.

**"Mentoring"** means activities prescribed by the Department and other employing authority in which a holder of an Initial License must engage during the three year term of the Initial License.

**"Novice Applicant"** means an applicant who has not previously held an Initial License in Delaware.

**"PRAXIS I or PPST"** means a test from Educational Testing Service of general knowledge in reading, writing, and mathematics.

**"PRAXIS I CBT"** means the discontinued PRAXIS I computer based test from Educational Testing Service taken between November 1993 and December 2001, with a possible score range of 300 to 335. Scores from the PRAXIS I CBT test may not be combined with scores from the PRAXIS I paper and pencil test or the PRAXIS I computerized test (CPPST) to derive a composite score.

**"PRAXIS I CPPST"** means the PRAXIS I computerized test from Educational Testing Service which began in January 2002. This test, which is delivered in a computer format, has a possible score range of 150 to 190. Scores from the CPPST and the PRAXIS I (PPST) paper and pencil test may be combined for a composite scores.

**"Skilled and Technical Sciences (STS)"** is also known as Trade and Industrial Education, Career and Technical Education, Career Technical Education or Career-Technical Education.

**"Standard Certificate"** means a credential issued to certify that an educator has the prescribed knowledge, skill or education to practice in a particular area, teach a particular subject, or teach a category of students.

**"Standards Board"** means the Professional Standards Board established pursuant to 14 Del.C. §1201.

**"State Board"** means the State Board of Education of the State pursuant to 14 Del.C. §104.

**"Student Teaching Program"** means a traditional student teaching placement within a National Association of State Directors of Teacher Education and Certification or National Council for the Accreditation of Teacher Education (NCATE) or the Council for the Accreditation of Educator Preparation (CAEP) approved program offered by a college or university, or such alternatives as deemed appropriate to the program, such as supervised internships or other field based experience recognized as a required component of the regionally accredited educator preparation program.

**"Suspension"** means the temporary removal of an Initial License for failure to pass ~~[the PRAXIS I test]~~ **an approved examination of general knowledge]** within the timeframe permitted.

**"Trade and Industries Teacher"** means a Skilled and Technical Sciences Teacher.

**"Trade and Industries"** means Skilled and Technical Sciences.

### **3.0 Requirements for Initial License**

- 3.1** In accordance with 14 Del.C. §1210, an applicant must meet all the requirements in this regulation for the Department to issue an Initial License.
- 3.2** An Initial License shall be issued to a novice applicant or other applicant who meets all the requirements in this regulation.
  - 3.2.1** An applicant who previously held a Delaware initial license that has since expired will be treated as a novice applicant and must meet all the requirements in the regulation.
  - 3.2.2** Notwithstanding the requirements in sections 4.0, 5.0 and 6.0, an Initial License shall also be issued to the following:
    - 3.2.2.1** An applicant currently licensed as an educator in another jurisdiction with less than three years of successful teaching experience that meets all the other requirements herein.
    - 3.2.2.2** An applicant who previously held a valid Delaware Standard or Professional Status Certificate who has been out of the profession for more than three years that meets all the other requirements herein.
    - 3.2.2.3** An applicant who meets the criteria for Meritorious New Teacher candidate designation adopted pursuant to 14 Del.C. §1203.
- 3.3** In addition to an Initial License, applicants must also apply for a Standard Certificate in the particular area, subject, or category in which they wish to be employed, and must verify that they possess the prescribed knowledge, skill or education to practice in that area, subject, or category. (See 14 DE Admin. Code 1505). An initial license will not be issued if the applicant does not meet the requirements for certification.
- 3.4** An applicant for an Initial License shall submit the completed application form, official transcripts, and official scores on an approved examination of general knowledge to the Department.
  - 3.4.1** Official transcripts shall be forwarded directly from the issuing institution or by the applicant in an unopened, unaltered envelope.

### **4.0 Degree Requirements**

- 4.1 To qualify for an initial license, an applicant must hold a bachelor's degree from a regionally accredited 4 year college or university;
- 4.2 For the purposes of this regulation, a bachelor's degree for a Skilled and Technical Sciences teacher shall be two (2) years of college or technical training, plus six (6) years of work experience as further defined in Section 9.0.

## **5.0 Student Teaching Requirements and Alternatives**

- 5.1 To qualify for an initial license, an applicant must successfully complete a student teaching program or an approved alternative to student teaching.
- 5.2 An approved alternative to student teaching is one year of successful teaching experience consisting of a minimum of 91 days of long term teaching experience at one assignment as specified within this regulation.
  - 5.2.1 The one year of teaching experience must have occurred within the last year.
  - 5.2.2 The teaching experience must consist of a minimum of 91 days of long term teaching experience at one assignment during which regular evaluations were conducted, evidencing at least satisfactory performance.
- 5.3 An approved alternative to student teaching is enrollment in an Alternative Routes to Licensure and Certification program.
- 5.4 An approved alternative to student teaching is completion of the special institute.

## **6.0 Examination of General Knowledge Requirements**

- 6.1 To qualify for an initial license, an applicant must receive a passing score on an approved examination of general knowledge, such as PRAXIS I, or such other alternative as may be established by the Standards Board, with the approval of the State Board.
- 6.2 An applicant must provide the Department with official test scores for one or more of the required assessments of essential skills in the three required components of reading, writing, and mathematics as set forth in the table in section 18.0.
  - 6.2.1 Unless otherwise stated in this regulation, an applicant may submit the official test scores of an approved alternative assessment to satisfy one or more of the three required essential skills components of reading, writing, and mathematics as set forth in the table in section 18.0.
    - 6.2.1.1 Any Scholastic Aptitude Test (SAT) scores, Graduate Records Exam (GRE) scores or NTE Communication Skills scores intended to be used as an exemption for the PPST or PRAXIS I, shall be submitted within the same timeline as that required for PRAXIS I and scores must predate the employment date.

## **7.0 Timeline for Examination of General Knowledge**

- 7.1 An applicant for an Initial License must pass an approved examination of general knowledge within the period of time from the date of hire to the end of the next, consecutive fiscal year.
  - 7.1.1 Suspension
    - 7.1.1.1 If proof of passage of an approved examination is not provided by the end of the next consecutive fiscal year, the Initial License shall be suspended. Notwithstanding the foregoing, the superintendent of the employing school district or charter school or other employing authority may submit to the Secretary of Education a written request for a one year extension. The request must document the effectiveness of the applicant.
    - 7.1.1.2 Evidence of passage of an approved examination within the time period of the suspension shall result in the reinstatement of the Initial License.
    - 7.1.1.3 If proof of passage of an approved examination is not provided by the end of the next consecutive fiscal year, the Initial License shall be suspended for a maximum of two years.
    - 7.1.1.4 An applicant who does not pass an approved examination during the time period of the suspension, and whose Initial License is expired, must reapply and may be issued an Initial License, valid for three years, if the applicant meets the requirements for initial licensure then in effect.
  - 7.2 Composite Score
    - 7.2.1 An applicant for an Initial License who does not achieve a passing score on PRAXIS I, but whose score on PRAXIS I is within 2 points of the passing score on the reading, writing, or mathematics section of PRAXIS I may use a composite score to meet the requirements of passage.

7.2.1.1 Scores from either the paper and pencil PRAXIS I (PPST) test or from the computerized PRAXIS I (CPPST) test, begun in January, 2002, both of which have a possible score range of 159 to 190, may be used when applying the composite score provision. Scores from the PRAXIS I computer based test (CBT), taken between November, 1993 and December 31, 2001 may be used when applying the composite score provision, but may not be used in conjunction with the paper and pencil PRAXIS I test or with the computerized PRAXIS I (CPPST) test.

7.2.2 Notwithstanding the use of a composite score, an applicant who seeks to teach in the secondary content area of mathematics must meet the current state passing score for the PRAXIS I mathematics test. An applicant who seeks to teach in the secondary content area of English language arts must meet the current state passing score for the PRAXIS I reading and writing tests.

7.3 An applicant in a Skilled and Technical Sciences specific career area must pass an approved test within six (6) years of the date of employment or before the expiration of the Initial License, whichever is later.

7.4 There is no limit on the number of times an individual may take the PPST or PRAXIS I. Once passed, a section need not be taken again.

7.5 Passing scores in each area (reading, writing, mathematics) may be attained in any testing format.

## **8.0 Submission of Scores of Examination of General Knowledge.**

8.1 Test scores shall be official and sent directly from Educational Testing Service or other test vendor to the Department.

8.2 Unopened, unaltered envelopes containing PPST or PRAXIS I scores, or scores of acceptable alternatives, sent to the individual may be accepted as official. The Department shall determine whether the scores as presented are acceptable.

8.3 Direct verification from another State Department of Education shall be considered as official. An original of the grade form shall be forwarded directly from the other State Department to the Department. This method will be accepted only when official test scores from Educational Testing Service are not available.

## **9.0 Skilled and Technical Sciences Teacher Educational and Experience Requirements.**

9.1 A bachelor's degree equivalent for a Skilled and Technical Sciences teacher shall be two (2) years of college or technical training, plus six (6) years of work experience. The requirement for two (2) years of college or technical training may be satisfied through the satisfactory completion of any one of the following options in the specific career area to be taught:

9.1.1 An associate's degree with a major in the specific career area; or

9.1.2 Two years of college majoring in the specific career area with at least 50% of the major courses required for a bachelor's degree satisfactorily completed; or

9.1.3 A state issued certificate indicating completion of apprenticeship hours and apprentice related training (e.g. journey papers) in the specific career area; or

9.1.4 Completion of four (4) years of sequential Delaware Trade Extension courses in the specific career area; or

9.1.5 Completion of four (4) years of National Center for Construction Education and Research's Contren documented training in the specific career area; or

9.1.6 A 70% or above score on both the written and performance elements of a Delaware Apprentice-related Education Provider's National Center for Construction Education and Research's *Contren*-derived full Apprentice Equivalency test-out covering all Apprentice-related Education years in the specific career area; or

9.1.7 Passage of the State of Delaware Licensing test in the specific career area, offered through the Division of Professional Regulation; or

9.1.8 576 hours of military training in the specific career area; or

9.1.9 576 hours postsecondary trade school training in the specific career area; or

9.1.10 A 70% or above score on both the written and performance teacher tests for the National Occupational Competency Testing Institute in the specific career area; or

9.1.11 An industry recognized certification of technical competence or journey person status in the specific career area; or

9.1.12 DOE approved equivalents of any one of the above including but not limited to equivalents from any combination of the above options.

## **10.0 Hold on Application**

The Department shall not act on an application for licensure if the applicant is under official investigation by any state or local authority with the power to issue educator licenses or certifications, where the alleged conduct involves allegations of immorality, misconduct in office, incompetence, willful neglect of duty, disloyalty or falsification of credentials, until the applicant provides evidence of the investigation's resolution.

## **11.0 Validity of Initial License**

- 11.1 An Initial License is valid for three (3) years, unless revoked, and may not be renewed. Notwithstanding the foregoing, an Initial License issued to an applicant in a Skilled and Technical Sciences specific career area is valid for up to six (6) years to provide time for completion of specified college level course work required for certification.
- 11.2 An Initial License issued to an applicant who is not currently employed by a school district, charter school, or other employing authority shall be inactive until such time as an applicant is employed by a public school district or charter school. Once employed, the Initial License shall be in effect for three (3) years from the date of hire until the last day of the month of issuance three (3) years later, except in the case of the Skilled and Technical Sciences specific career areas which shall expire on the last day of the month of issuance six (6) years later.
- 11.3 During the term of the Initial License, license holders are required to participate in a comprehensive educator induction program including mentoring and other prescribed professional development activities offered by the Department and by the school district or charter school or other employing authority in which they are employed.

## **12.0 Applicants with Foreign Credentials**

Applicants graduating from foreign institutions shall provide an analysis of the degree equivalency in a format approved by the Department, along with all other required application materials, which shall be reviewed by the Department.

## **13.0 Extension for Exigent Circumstances**

- 13.1 The Department may extend an Initial License for a period not to exceed one (1) year, exigent circumstances warranting the necessity of such extension.
  - 13.1.1 A license holder whose license expires during the school year may have the Initial License extended until the last day of the fiscal year upon a request from the district superintendent, charter school administrator, or other employing authority. This extension shall be considered an exigent circumstance and shall not exceed one (1) year in length.

## **14.0 Leave of Absence**

An educator may take a leave of absence of up to three (3) years with no effect upon the validity or expiration of the Initial License.

## **15.0 Criminal Conviction History**

An applicant shall disclose his or her criminal conviction history upon application for an Initial License. Failure to disclose a criminal conviction history is grounds for denial or revocation of an Initial License as specified in 14 **Del.C.** §1219.

## **16.0 Exceptions**

This regulation shall apply to all requests for issuance of an Initial License, except as specifically addressed herein.

## **17.0 Secretary of Education Review**

The Secretary of Education may, at the request of the superintendent of a local school district or charter school administrator or other employing authority, review licensure credentials on an individual basis and grant a license to an applicant who otherwise does not meet the requirements for Initial License, but whose effectiveness is documented by the local school district, charter school, or other employing authority.

## **18.0 Required Assessments or Approved Alternatives for Examination of General Knowledge**

<b>Required Assessment</b>	<b>Cut Score</b>	<b>Effective Tests taken</b>	<b>Date-</b>	<b>Provider &amp; Test#</b>
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<u>CORE-The Praxis Series Core Academic Skills for Educators</u>	<u>Reading-156</u> <u>Writing- 162</u> <u>Math- 150</u>	<u>Sept. 1, 2013* and thereafter</u>	<u>ETS- 5712.</u> <u>5722.</u> <u>5732</u>
<u>Praxis I - Computerized Pre Professional Skills Test (Praxis I CPPST) Paper and Pencil Test (PPST)</u>	<u>Reading-175</u> <u>Writing- 173</u> <u>Math- 174</u>	<u>Jan. 1, 2002- May 31, 2014*</u> <u>*Overlap from Sept. 1, 2013 to May 31, 2014 for either Praxis I or CORE</u>	<u>ETS-</u>
<u>Praxis I - CBT Computer Based Test</u>	<u>Reading- 322</u> <u>Writing- 319</u> <u>Math- 319</u>	<u>Oct. 23,1993- Dec.31,2001</u>	<u>ETS Praxis Series</u>
<u>Pre Professional Skills Test</u>	<u>Reading- 175</u> <u>Writing- 172</u> <u>Math- 175</u>	<u>July 1, 1983- Oct. 22, 1993</u>	<u>ETS Praxis Series</u>

**Approved Alternative Assessment by Component**

**Accepted in lieu of the Praxis I - Reading Component (\*\*See 6.2.1 for restrictions)**

	<u>Cut Score / Component</u>	<u>Effective Date – test taken</u>	<u>Provider &amp; Test info</u>
<u>SAT-Scholastic Aptitude Test</u>	<u>Verbal- 560</u>	<u>After April 1, 1995</u>	<u>ETS College Board</u>
<u>SAT-Scholastic Aptitude Test</u>	<u>Verbal- 480</u>	<u>Prior to April 1, 1995</u>	<u>ETS College Board</u>
<u>GRE-Graduate Record Examination</u>	<u>Verbal- 490</u>	<u>Date Taken**</u>	<u>ETS</u>

**Accepted in lieu of the Praxis I - Math Component (\*\*See 6.2.1 for restrictions)**

<u>Exam/Assessment</u>	<u>Cut Score</u>	<u>Effective Date Range</u>	<u>Provider &amp; Test info</u>
<u>SAT-Scholastic Aptitude Test</u>	<u>Math- 540</u>	<u>After April 1, 1995</u>	<u>ETS College Board</u>
<u>SAT-Scholastic Aptitude Test</u>	<u>Math- 520</u>	<u>Prior to April 1, 1995</u>	<u>ETS College Board</u>
<u>GRE-Graduate Record Examination Quantitative</u>	<u>540</u>	<u>Date Taken **</u>	<u>ETS</u>

**Accepted in lieu of the Praxis I - Writing Component (\*\*See 6.2.1 for restrictions)**

<u>Exam/Assessment</u>	<u>Cut Score</u>	<u>Effective Date Range</u>	<u>Provider &amp; Test info</u>
<u>NTE-National Teacher Exam Core Battery Communication Skills</u>	<u>670</u>	<u>**Scores must pre-date the application</u>	<u>ETS</u>

**Approved Alternative Assessment – Accepted in lieu of PPST or Praxis I**

<u>Exam/Assessment</u>	<u>Cut Score</u>	<u>Test information</u>
CTBS-California Test of Basic Skills	Total Scores 123 With a minimum of at least 37 in each category	Accepted if test was taken as a condition of meeting certification or licensure requirements in another state.

**7 DE Reg. 161 (8/1/03)**

**7 DE Reg. 623 (11/103)**

**7 DE Reg. 1181 (3/1/04)**

**12 DE Reg. 945 (01/01/09)**

**17 DE Reg. 610 (12/01/13) (Final)**