
TITLE 24 REGULATED PROFESSIONS AND OCCUPATIONS
DELAWARE ADMINISTRATIVE CODE

1

DEPARTMENT OF STATE
Division of Professional Regulation

3800 State Board of Dietetics/Nutrition

1.0 Definitions

"Medical nutrition therapy" means the use of specific nutrition services to treat, or rehabilitate an illness, injury, or condition. Medical nutrition therapy includes nutrition assessment, intervention, education, and counseling.

"Nutrition assessment" means the evaluation of the nutritional needs of individuals or groups based on appropriate nutrient intake, biochemical values, anthropometric measures, physical and metabolic parameters, socio-economic factors, current medical diagnosis and medications, enteral and parenteral nutrition or dietary data to determine nutrient needs and recommend appropriate medical nutrition therapy.

"Nutrition Care Services" means assessing the nutritional needs of individuals or groups, determining resources and constraints in the practice setting, and providing appropriate nutritional recommendations, counseling or education.

"Nutrition counseling" means advising and assisting individuals or groups on appropriate nutritional intake by integrating information from the nutrition assessment with information on food and other sources of nutrients and meal preparation consistent with cultural background and socioeconomic status.

"Nutritional Care Plan" means a plan of care developed by a licensed Dietitian/Nutritionist that includes: the design and implementation of nutrition programs/plans, which include goals and objectives for individuals and groups for the maintenance of health and prevention of disease; the design and implementation of therapeutic nutrition regimens, including enteral and parenteral nutrition for the management of nutritionally related health disorders; establishing priorities, goals, and objectives that meet nutritional needs and are consistent with available resources and constraints; developing, implementing, and managing nutrition care systems; and evaluating, making changes in, and maintaining appropriate standards of quality in food and nutrition care services.

"Nutritional care standards" means policies and procedures pertaining to the provision of nutritional care in institutional and community settings.

"Nutritional education" means a planned program based on learning objectives with expected outcomes designed to modify nutrition-related behaviors.

19 DE Reg. 933 (04/01/16)

2.0 Qualifications of Applicants

2.1 Major Course of Study

2.1.1 A major course of study [24 Del.C. §3806(2)] must include 3 semester credits with content in biochemistry, 3 semester credits with content in human physiology, and 12 semester credits of courses with major content in human nutrition and/or dietetics including 3 semester credits in nutrition and disease or diet therapy.

2.2 Foreign Degrees:

2.2.1 An agency authorized to validate foreign academic degrees equivalent to the Baccalaureate or Master's Degree conferred by a regionally accredited college or University in the U.S. includes the following:
International Consultants of Delaware, Inc., P.O. Box 8629, Philadelphia, PA 19101 -www.icdeval.com
IERF Credentials Evaluation Services, Inc., 3665 Culver City, CA 90231-3665) - www.ierf.org
World Education Services, Inc., (5087 Bowling Green Station, New York, NY 10274-5087) - www.wes.org
Education Credential Evaluators, Inc., (P.O. Box 5140740, Milwaukee, WI 53203-3470) - www.ece.org
Josef Silny & Associates, International Education Consultants, 7107 SW 102 Ave. Miami, FL 33173) - www.jsilny.com

2.3 Supervised Practice

2.3.1 Proof of completion of supervised practice experience of 900 hours [24 Del.C. §3806(a)(3)] is required and may be demonstrated by documenting completion of a Commission on Accreditation for Dietetic Education (CADE) program. CADE is the accrediting agency for the American Dietetic Association (ADA); or

TITLE 24 REGULATED PROFESSIONS AND OCCUPATIONS

DELAWARE ADMINISTRATIVE CODE

2.3.2 At least 900 hours of supervised participation in nutrition services. The scope of activities may include observation, but must include direct client/patient involvement. The 900 hours must be concurrent with and/or following completion of the academic requirements for certification and need not be a paid experience. The following will define the equivalent professional practice experience and verification necessary:

2.3.2.1 Each supervisor shall have administrative responsibility for the area of the professional practice experience OR provide a letter from the area's administrator showing approval for him/her to officially function as a supervisor of the applicant's experience for the purposes of this chapter.

2.3.2.2 The supervisor shall have access to relevant patient/client records in the site of the professional practice experience. In order to guide the applicant and to have a basis for evaluation, the supervisor shall review performance by periodic observation, either directly or by some recording of the nutrition services.

2.3.2.3 If there is more than one supervisor and/or facility for different parts of the experience, information and verification of each part is required.

2.3.2.4 The applicant shall provide to the Board for each supervisor/facility

2.3.2.4.1 the name and address of the facility providing the professional practice experience and name of the area within the facility where the professional practice experience occurred.

2.3.2.4.2 the name, address, phone and title of the official supervisor who is supervising the qualifying experience for purpose of obtaining the certification. The supervisor for the purpose of certification may be different than the administrative supervisor of the unit in the facility.

2.3.2.4.3 a summary of the nature of nutrition services performed, along with dates and hours spent performing them.

2.3.2.4.4 evidence that the supervisor was either a registered dietitian, a licensed dietitian or a certified dietitian/nutritionist or a certified nutrition specialist in Delaware or any other state at the time of supervision; or the supervisor was a licensed health care professional or individual with a doctoral degree from an accredited college or university with expertise in human nutrition. A copy of the current license, certification, or registration must be provided.

2.3.2.4.5 the applicant will send the description of the qualifying experience noted above to the professional practice experience supervisor for verification.

2.3.2.4.6 Each supervisor must review the evidence provided by the applicant and verify that the information is true including

2.3.2.4.6.1 that the applicant participated in nutrition services under his/her supervision, indicating the total number of hours.

2.3.2.4.6.2 that the applicant performed the nutrition services at a satisfactory level and followed the Code of Ethics in the course of this qualifying experience.

2.4 Examination

2.4.1 The satisfactory completion of the registration examination established by the Commission on Dietetic Registration (CDR), the examination of the Board for Certification of Nutrition Specialists (BCNS), or another national examination acceptable to the Board and approved by the Director of Professional Regulation is required. [24 **Del.C.** §3806(a)(4)].

2.4.1.1 The passing score shall be the passing score established by the exam provider.

2.4.2 The cost of the examination shall be borne by the applicant.

2.5 Individuals seeking a waiver under the provisions of 24 **Del.C.** §3806(f) of the qualifications for licensure specified in 24 **Del.C.** §3806(a)(1)-(4) and 24 **Del.C.** §3806(b) must document at least 10 years or greater work experience in the field of nutrition as defined in 24 **Del.C.** §3802(3) acceptable to the Board.

13 DE Reg. 414 (09/01/09)

19 DE Reg. 933 (04/01/16)

25 DE Reg. 201 (08/01/21)

3.0 Reciprocity

3.1 The Board may grant licensure to registered, certified or licensed dietitians/nutritionists holding a valid license issued by another jurisdiction whose standards of licensure are equal to or greater than those of 24 **Del.C.** Ch. 38.

TITLE 24 REGULATED PROFESSIONS AND OCCUPATIONS

DELAWARE ADMINISTRATIVE CODE

3

- 3.2 The applicant shall include, as part of the application, copies of state licensing and/or practice statutes and regulations pertaining to the practice of dietetics and nutrition for each jurisdiction through which he/she is seeking reciprocity.
- 3.3 The Applicant shall include letters of good standing from all jurisdictions in which the applicant is licensed or registered.
- 3.4 **"Standards of licensure"** as used in 24 Del.C. §3807, shall refer to the qualifications of applicants set forth at §3806.

13 DE Reg. 414 (09/01/09)

19 DE Reg. 933 (04/01/16)

4.0 Continuing Professional Education

- 4.1 Continuing Education Hours Required for Renewal
 - 4.1.1 The LDN shall be required to complete 30 hours of continuing professional education (CPE) acceptable to the Board during each biennial renewal period.
 - 4.1.2 Proof of continuing professional education is satisfied with an attestation by the licensee that he or she has satisfied the requirements of this Rule.
 - 4.1.3 Attestation shall be completed electronically at the time of online renewal.
 - 4.1.4 The LDN shall retain all certificates and other documented evidence of participation in an approved/ accredited CPE program for a period of at least three years. Upon request, such documentation shall be made available to the Board for random audit and verification purposes.
 - 4.1.4.1 Proof of attendance. While course brochures may be used to verify contact hours, they are not considered to be acceptable proof for use of verification of course attendance. Acceptable proof shall include:
 - 4.1.4.1.1 The date of CPE course;
 - 4.1.4.1.2 The instructors of CPE course; the sponsor of CPE course;
 - 4.1.4.1.3 The title of CPE course; and
 - 4.1.4.1.4 The number of hours of CPE course.
 - 4.1.5 CPE requirements shall be prorated for new LDNs as follows:
 - 4.1.5.1 If the new LDN has been licensed less than 1 year, CPE is not required for renewal.
 - 4.1.5.2 If the new LDN has been licensed for more than 1 year but less than 2 years, half of the 30 CPE hours (15 hours) are required.
 - 4.1.5.3 If licensed for 2 or more years, the full 30 hours of CPE is required.
- 4.2 Exemptions and Extensions
 - 4.2.1 A licensee who because of a physical or mental illness during the license period could not complete the continuing professional education requirement may apply to the Board for a waiver. A waiver may provide for an extension of time or an exemption from some or all of the continuing professional education requirements for one renewal period. A separate request must be submitted for every renewal period during which a waiver is requested.
 - 4.2.2 A request for a waiver must be submitted sixty days prior to the license renewal date.
 - 4.2.3 Requests for Extension - Extenuating Circumstances. A licensee applying for renewal may request an extension and be given up to an additional twelve months to make up all outstanding required hours upon a showing of good cause as to why the requirements could not be met at the time of renewal. The licensee must state the reason for such extension along with any relevant documentation. The Board shall consider requests such as extensive travel outside the United States, military service, extended illness of the licensee or licensee's immediate family, or a death in the immediate family of the licensee. The written request for extension must be received prior to the renewal deadline. The Board shall issue an extension when it determines that one or more of these criteria have been met or if circumstances beyond the control of the licensee have rendered it impossible for the licensee to obtain the required hours. A licensee who has successfully applied for an extension under this paragraph shall make up all outstanding hours of continuing education within the extension period approved by the Board. Make-up credits may not be used in the next renewal period.
- 4.3 Acceptable Continuing Professional Education. The overriding consideration in determining whether a specific program qualifies as acceptable continuing education is whether the program is a planned program of learning

TITLE 24 REGULATED PROFESSIONS AND OCCUPATIONS

DELAWARE ADMINISTRATIVE CODE

that contributes directly to the professional competence of the LDN. Continuing education hours awarded for activities or programs approved by the following are appropriate for fulfilling the continuing education requirements pursuant to these regulations:

- 4.3.1 The Commission on Dietetic Registration;
- 4.3.2 The Board for Certification of Nutrition Specialists; or
- 4.3.3 Other professional or education organizations so long as the specific program is acceptable to the Board.
- 4.4 Acceptable CPE Activities. The following are acceptable CPE activities and the maximum number of hours allowed for each activity during the biennial renewal period.
 - 4.4.1 Academic Coursework (No maximum):
 - 4.4.1.1 A one semester or trimester credit hour course taken will be worth 5 CPEs;
 - 4.4.1.2 A one semester or trimester credit hour course audited will be worth 3 CPEs;
 - 4.4.1.3 A one-quarter credit hour course taken will be worth 3 CPEs;
 - 4.4.1.4 A one quarter credit hour course audited will be worth 2 CPEs.
 - 4.4.2 Non-Academic Coursework (One CPE is equivalent to one contact hour. No maximum.):
 - 4.4.2.1 Recorded Online Academic Lectures or Seminars. Recorded online lectures or seminars that are offered by US regionally accredited colleges or universities. Official verification of participation is required such as a certificate of completion.
 - 4.4.2.2 Case Presentations: Examples include but are not limited to grand rounds and patient case studies.
 - 4.4.2.3 Certificate Program: Intensive training program with a component that assesses the participant's performance. Upon completion of the program, participants receive a certificate attesting to the attainment of a new knowledge or skill set such as CDR's Certificate of Training in Adult Weight Management or BCNS' Certified Ketogenic Nutrition Specialist Program. Certificate programs must:
 - 4.4.2.3.1 Be dietetics or nutrition-related;
 - 4.4.2.3.2 Have stated learning objectives upon which the course and assessment content is based;
 - 4.4.2.3.3 Include content expert instruction and interactive discussion, which may occur face-to-face or by electronic delivery;
 - 4.4.2.3.4 Include a post-course assessment that assesses the participant's completion of the program's learning objectives;
 - 4.4.2.3.5 Have all course materials reviewed by a minimum of three professionals with demonstrated expertise in the content area attesting to the number of hours needed to complete the program; and
 - 4.4.2.3.6 Be approved or accredited by the Commission on Dietetic Registration (CDR) or BCNS. If the program includes a self-study component, the self-study must include an assessment based on stated learning objectives wherein course participants must pass the assessment to continue in the program and to receive CPEUs for the self-study component.
 - 4.4.2.4 Exhibits: Dietetics or nutrition-related exhibits such as those presented at the Academy of Nutrition and Dietetics Food and Nutrition Conference and Expo. (One half CPE is equivalent to one-half contact hour. Five CPE maximum);
 - 4.4.2.5 Experiential Skill Development: Examples include but are not limited to culinary skills training, physical assessment training, multi-skills training, and computer/technology training. (One CPE is equivalent to one contact hour. No maximum);
 - 4.4.2.6 Journal Clubs: Preplanned meetings, which provide for group participation, include three or more professionals and include in-depth discussion of a single dietetics or nutrition-related topic from pre-assigned articles/papers in professional, peer-reviewed journals (materials should not be older than five years). Online journal clubs, in which interactive posts by dietetics or nutrition professionals are read by and responded to by dietetics or nutrition professionals. (One CPE is equivalent to one contact hour. No maximum)
 - 4.4.2.7 Lectures, Seminars, Webinars, or Teleseminars: These activities must occur in real time and allow for interaction between the presenter and attendees. (One CPE is equivalent to one contact hour. No maximum);

TITLE 24 REGULATED PROFESSIONS AND OCCUPATIONS

DELAWARE ADMINISTRATIVE CODE

5

- 4.4.2.8 Recorded CPE Preapproved by CDR, BCNS, or other acceptable provider. (One CPE is equivalent to one contact hour. Ten CPE maximum);
- 4.4.2.9 Poster Sessions: Dietetics-related poster sessions, such as those seen at the Academy of Nutrition and Dietetics Food and Nutrition Conference and Expo, can be awarded CPEUs. (One-half CPE is equivalent to one-half contact hour. Five CPE maximum);
- 4.4.2.10 Professional Leadership: Holding an elected or appointed office in a dietetics or dietetics-related national, state, or district organization that contributes to the acquisition of leadership skills and professional development. (Three CPEs per office held per year. Six CPE maximum); and
- 4.4.2.11 Professional Reading: Peer-reviewed, dietetics or nutrition-related articles from professional journals and professional newsletters. Online journals are acceptable. Articles in professional newsletters must be identified as peer reviewed. The article must be read within 5 years of the date the article was published. (Reading one article is equivalent to one-half CPE. Five CPE maximum)

4.5 Audit of Continuing Education Hours

- 4.5.1 Audit. Each biennium, the Division of Professional Regulation shall randomly select from the list of renewed licensees a percentage of licensees, determined by the Board, to be audited. The Board may also audit based on complaints or charges against an individual license, relative to compliance with continuing education requirements or based on a finding of past non-compliance during prior audits.
- 4.5.2 Documentation. When a licensee is selected for audit, the licensee shall be required to submit documentation showing detailed accounting of the various hours claimed by the licensee. Licensees selected for random audit are required to supplement the attestation with supporting materials which may include a syllabus, agenda, itinerary or brochure published by the sponsor of the activity and a document showing proof of attendance (i.e., certificate, a signed letter from the sponsor attesting to attendance, report of passing test score). The Board shall attempt to verify the hours shown on the documentation provided by the licensee. Upon completion of the review, the Board will determine whether the licensee's hours meet the requirements of these rules.
 - 4.5.2.1 Any continuing education not meeting all provisions of these rules will be rejected in part or in whole by the Board.
 - 4.5.2.2 Any incomplete or inaccurate documentation of continuing education may be rejected in part or in whole by the Board.
 - 4.5.2.3 Any continuing education that is rejected must be replaced by acceptable continuing education within a reasonable period of time established by the Board. This continuing education will not be counted towards the next renewal period.

- 4.6 Board Review and Hearing Process. The Board shall review all documentation requested of any licensee shown on the audit list. If the Board initially determines the licensee has not met the requirements, the licensee shall be notified and a hearing will be held pursuant to the Administrative Procedures Act. This hearing will be conducted to determine if the licensee has met the requirement and if not, if there are any extenuating circumstances justifying the noncompliance with these requirements. Unjustified noncompliance with these regulations shall be considered unprofessional conduct in the practice of polysomnography and subject to discipline.

11 DE Reg. 226 (08/01/07)

13 DE Reg. 414 (09/01/09)

19 DE Reg. 933 (04/01/16)

25 DE Reg. 201 (08/01/21)

5.0 Licensure-Renewal

- 5.1 The biennial licensure period expires on May 31 of every odd-numbered year. A licensee may have his/her license renewed by submitting a renewal application to the Board by the renewal date and upon payment of the renewal fee prescribed by the Division of Professional Regulation (Division) along with an attestation of completion of the continuing education requirements. License renewal may be accomplished online at the Division's website. Alternatively, licensees may submit paper renewal documents. Requests for paper renewal forms must be directed to the Division.
- 5.2 Any licensee who fails to renew his/her license by the renewal date may reactivate his/her license during the one (1) year period immediately following the license expiration date provided the licensee pays a late fee in

TITLE 24 REGULATED PROFESSIONS AND OCCUPATIONS

DELAWARE ADMINISTRATIVE CODE

addition to the prescribed renewal fee, submits an application on an appropriate form to the Board and provides proof that he/she completed the required continuing education.

- 5.3 No LDN will be permitted to renew his/her license once the one-year period has expired but the former licensee may re-apply under the same conditions that govern applicants for licensure under 24 **Del.C.** Ch. 38.

13 DE Reg. 414 (09/01/09)

19 DE Reg. 933 (04/01/16)

6.0 Code of Ethics. [24 Del.C. §3811(a)(4).]

- 6.1 The LDN provides professional service with objectivity and with respect for the unique needs and values of individuals, avoiding discrimination on the basis of race, creed, gender, national origin, age or disability.
- 6.2 The LDN accurately presents professional qualifications and credentials and does not permit the use of these credentials by an unqualified person.
- 6.3 The LDN remains free of conflict of interest and promotes or endorses products/services in a manner that is neither false nor misleading.
- 6.4 The LDN assumes responsibility and accountability for personal competence in practice through continuing professional education and adherence to accepted standards of practice.
- 6.5 The LDN shall recognize and exercise professional judgment within the limits of his/her qualifications and shall not accept or perform professional responsibilities which the LDN is not qualified to perform.
- 6.6 The LDN practices nutrition/dietetics based on scientific principles and current substantiated information without personal bias, enabling clients to make informed decisions.
- 6.7 The LDN maintains the confidentiality of information obtained from clients and maintains records relating to services provided to a client in the course of a professional relationship.
- 6.8 The LDN conducts himself/herself with honesty, integrity and fairness, advertises services in a factual, straightforward manner, and fulfills professional commitments in good faith.
- 6.9 The LDN shall not engage in dietetic practice while under the influence of alcohol or drugs which impair the provision of such practice.
- 6.10 The LDN shall be responsible for reporting alleged misrepresentation or violations of the Code of Ethics to the State Committee of Dietetics/Nutrition.

13 DE Reg. 414 (09/01/09)

19 DE Reg. 933 (04/01/16)

7.0 Crimes Substantially Related To Provision Of Dietetic/Nutrition Services.

- 7.1 For the purposes of this section the following definition shall apply:
 - 7.1.1 **"Conviction"** means a verdict of guilty by whether entered by a judge or jury, or a plea of guilty or a plea of nolo contendere or other similar plea such as a "Robinson" or "Alford" plea unless the individual has been discharged under §1024 of Title 10 (domestic violence diversion program) or by §4764 of Title 16 (first offenders controlled substances diversion program). Including all crimes prohibited by or punishable under Title 18 of the United States Code Annotated (U.S.C.A.) such as, but not limited to, Federal Health Care offenses.
- 7.2 Conviction of any of the following crimes in Title 11, or of the attempt to commit or of a conspiracy to commit or conceal or of solicitation to commit the following crimes, is deemed to be a crime substantially related to the provision of Dietetics/Nutrition services as a LDN in the State of Delaware without regard to the place of conviction:
 - 7.2.1 §501 Criminal solicitation in the third degree
 - 7.2.2 §502 Criminal solicitation in the second degree
 - 7.2.3 §503 Criminal solicitation in the first degree
 - 7.2.4 §511 Conspiracy in the third degree
 - 7.2.5 §512 Conspiracy in the second degree
 - 7.2.6 §513 Conspiracy in the first degree
 - 7.2.7 §601 Offensive touching; Class A Misdemeanor
 - 7.2.8 §602. Menacing;
 - 7.2.9 §603. Reckless endangering in the second degree;

- 7.2.10 §604. Reckless endangering in the first degree;
- 7.2.11 §605. Abuse of a pregnant female in the second degree;
- 7.2.12 §606. Abuse of a pregnant female in the first degree;
- 7.2.13 §611. Assault in the third degree;
- 7.2.14 §612. Assault in the second degree;
- 7.2.15 §613. Assault in the first degree;
- 7.2.16 §615 Assault by abuse or neglect;
- 7.2.17 §621 Terroristic threatening;
- 7.2.18 §625 Unlawfully administering drugs;
- 7.2.19 §626 Unlawfully administering controlled substance or counterfeit substance or narcotic drugs;
- 7.2.20 §629 Vehicular assault in the first degree;
- 7.2.21 §630 Vehicular homicide in the second degree;
- 7.2.22 §630A Vehicular homicide in the first degree;
- 7.2.23 §631 Criminally negligent homicide;
- 7.2.24 §632 Manslaughter;
- 7.2.25 §633 Murder by abuse or neglect in the second degree;
- 7.2.26 §634 Murder by abuse or neglect in the first degree;
- 7.2.27 §635 Murder in the second degree;
- 7.2.28 §636 Murder in the first degree;
- 7.2.29 §645 Promoting suicide.

Sexual Offenses

- 7.2.30 §763 Sexual harassment;
- 7.2.31 §764 Indecent exposure in the second degree;
- 7.2.32 §765 Indecent exposure in the first degree;
- 7.2.33 §766 Incest;
- 7.2.34 §767 Unlawful sexual contact in the third degree;
- 7.2.35 §768 Unlawful sexual contact in the second degree;
- 7.2.36 §769 Unlawful sexual contact in the first degree;
- 7.2.37 §770 Rape in the fourth degree;
- 7.2.38 §771 Rape in the third degree;
- 7.2.39 §772 Rape in the second degree;
- 7.2.40 §773 Rape in the first degree;
- 7.2.41 §776 Sexual extortion;
- 7.2.42 §777 Bestiality;
- 7.2.43 §778 Continuous sexual abuse of a child;
- 7.2.44 §780 Female genital mutilation.
- 7.2.45 §781 Unlawful imprisonment in the second degree;
- 7.2.46 §782 Unlawful imprisonment in the first degree;
- 7.2.47 §783 Kidnapping in the second degree;
- 7.2.48 §783A Kidnapping in the first degree;
- 7.2.49 §791 Acts constituting coercion;

- 7.3 Any crime which involves dishonesty or false, fraudulent or aberrant behavior and shall include by way of example and not of limitation the following crimes listed in Title 11 of the **Delaware Code Annotated**:

- 7.3.1 §801 Arson in the third degree;
- 7.3.2 §802 Arson in the second degree;
- 7.3.3 §803 Arson in the first degree;
- 7.3.4 §811 Criminal mischief, Felony.
- 7.3.5 §820 Trespassing with intent to peer or peep into a window or door of another;
- 7.3.6 §824 Burglary in the third degree;

TITLE 24 REGULATED PROFESSIONS AND OCCUPATIONS
DELAWARE ADMINISTRATIVE CODE

- 7.3.7 §825 Burglary in the second degree;
- 7.3.8 §826 Burglary in the first degree;
- 7.3.9 §828 Possession of burglar's tools or instruments facilitating theft;

Robbery

- 7.3.10 §831 Robbery in the second degree;
- 7.3.11 §832 Robbery in the first degree.
- 7.3.12 §835 Carjacking in the second degree;
- 7.3.13 §836 Carjacking in the first degree;
- 7.3.14 §840 Shoplifting; Felony
- 7.3.15 §841 Theft;
- 7.3.16 §846 Extortion;
- 7.3.17 §854 Identity theft;
- 7.3.18 §860 Possession of shoplifter's tools or instruments facilitating theft;
- 7.3.19 §861 Forgery
- 7.3.20 §862 Possession of forgery devices;
- 7.3.21 §871 Falsifying business records;
- 7.3.22 §873 Tampering with public records in the second degree;
- 7.3.23 §876 Tampering with public records in the first degree;
- 7.3.24 §877 Offering a false instrument for filing;
- 7.3.25 §878 Issuing a false certificate;
- 7.3.26 §903 Unlawful use of credit card; Felony.
- 7.3.27 §903 A Re-encoder and scanning devices;
- 7.3.28 §906 Deceptive business practices;
- 7.3.29 §907B Criminal impersonation of a police officer;
- 7.3.30 §908 Unlawfully concealing a will;
- 7.3.31 §909 Securing execution of documents by deception;
- 7.3.32 §913 Insurance fraud;
- 7.3.33 §913A Health care fraud;

- 7.4 Any crime which involves misuse or abuse of children or animals and shall include by way of example and not of limitation the following crimes listed in Title 11 of the **Delaware Code Annotated**:

- 7.4.1 §1100 Dealing in children;
- 7.4.2 §1101 Abandonment of child;
- 7.4.3 §1102 Endangering the welfare of a child;
- 7.4.4 §1105 Endangering the welfare of an incompetent person;
- 7.4.5 §1106 Unlawfully dealing with a child;
- 7.4.6 §1107 Endangering children;
- 7.4.7 §1108 Sexual exploitation of a child;
- 7.4.8 §1109 Unlawfully dealing in child pornography;
- 7.4.9 §1111 Possession of child pornography;
- 7.4.10 §1112 Sexual offenders; prohibitions from school zones.
- 7.4.11 §1112A Sexual solicitation of a child;
- 7.4.12 §1113 Criminal non-support and aggravated criminal non-support.
- 7.4.13 §1325 Cruelty to animals;
- 7.4.14 §1326 Animals; fighting and baiting prohibited;
- 7.4.15 §1327 Maintaining a dangerous animal, felony;

- 7.5 Any crime which involves offenses against the public order the commission of which may tend to bring discredit upon the profession and which are thus substantially related to one's fitness to practice such profession and shall include by way of example and not of limitation the following crimes listed in Title 11 of the **Delaware Code Annotated**:

- 7.5.1 §1201 Bribery;
- 7.5.2 §1203 Receiving a bribe;
- 7.5.3 §1207 Improper influence;
- 7.5.4 §1211 Official misconduct
- 7.5.5 §1212 Profiteering
- 7.5.6 §1221 Perjury in the third degree;
- 7.5.7 §1222 Perjury in the second degree;
- 7.5.8 §1223 Perjury in the first degree;
- 7.5.9 §1233 Making a false written statement; class
- 7.5.10 §1240 Terroristic threatening of public officials or public servants
- 7.5.11 §1245 Falsely reporting an incident, felony;
- 7.5.12 §1250 Offenses against law-enforcement animals;
- 7.5.13 §1254 Assault in a detention facility;
- 7.5.14 §1256 Promoting prison contraband, felony;
- 7.5.15 §1257A Use of an animal to avoid capture, felony;
- 7.5.16 §1261 Bribing a witness;
- 7.5.17 §1262 Bribe receiving by a witness;
- 7.5.18 §1263 Tampering with a witness;
- 7.5.19 §1263A Interfering with child witness;
- 7.5.20 §1264 Bribing a juror;
- 7.5.21 §1265 Bribe receiving by a juror;
- 7.5.22 §1266 Tampering with a juror;
- 7.5.23 §1267 Misconduct by a juror;
- 7.5.24 §1269 Tampering with physical evidence;
- 7.5.25 §1273 Unlawful grand jury disclosure;
- 7.6 Any crime which involves offenses against a public health order and decency which may tend to bring discredit upon the profession, specifically including the below listed crimes from Title 11 of the **Delaware Code Annotated** which evidence a lack of appropriate concern for the safety and well being of another person or persons in general or sufficiently flawed judgment to call into question the individuals ability to make health care decisions or advise upon health care related matters for other individuals.
 - 7.6.1 §1302 Riot;
 - 7.6.2 §1304 Hate crimes;
 - 7.6.3 §1312 Aggravated harassment;
 - 7.6.4 §1312A Stalking. felony;
 - 7.6.5 §1313 Malicious interference with emergency communications;
 - 7.6.6 §1331 Desecration;
 - 7.6.7 §1332 Abusing a corpse;
 - 7.6.8 §1333 Trading in human remains and associated funerary objects.
 - 7.6.9 §1335 Violation of privacy;
 - 7.6.10 §1338 Bombs, incendiary devices, Molotov cocktails and explosive devices;
 - 7.6.11 §1339 Adulteration;
 - 7.6.12 §1340 Desecration of burial place.
 - 7.6.13 §1341 Lewdness;
 - 7.6.14 §1351 Promoting prostitution in the third degree;
 - 7.6.15 §1352 Promoting prostitution in the second degree;
 - 7.6.16 §1353 Promoting prostitution in the first degree;
 - 7.6.17 §1355 Permitting prostitution;
 - 7.6.18 §1361 Obscenity; acts constituting;
 - 7.6.19 §1365 Obscene literature harmful to minors

TITLE 24 REGULATED PROFESSIONS AND OCCUPATIONS
DELAWARE ADMINISTRATIVE CODE

- 7.7 Any crime which involves the illegal possession or the misuse or abuse of narcotics, or other addictive substances and those non-addictive substances with a substantial capacity to impair reason or judgment and shall include by way of example and not of limitation the following crimes listed in Chapter 47 of Title 16 of the **Delaware Code Annotated**:

- 7.7.1 §4751 Prohibited acts A;
- 7.7.2 §4752 Prohibited acts B;
- 7.7.3 §4752A Unlawful delivery of noncontrolled substance;
- 7.7.4 §4753A Trafficking in marijuana, cocaine, illegal drugs, methamphetamines, L.S.D., or designer drugs;
- 7.7.5 §4754A Possession and delivery of noncontrolled prescription drug (felony);
- 7.7.6 §4755 Prohibited acts E;
- 7.7.7 §4756 Prohibited acts;
- 7.7.8 §4757 Hypodermic syringe or needle; delivering or possessing (felony); disposal (felony);
- 7.7.9 §4761 Distribution to persons under 21 years of age;
- 7.7.10 §4761A Purchase of drugs from minors;
- 7.7.11 §4767 Distribution, delivery, or possession of controlled substance within 1,000 feet of school property;
- 7.7.12 §4768 Distribution, delivery or possession of controlled substance in or within 300 feet of park, recreation area, church, synagogue or other place of worship;
- 7.7.13 §4774 Drug Paraphernalia (felony).

- 7.8 Any crime which involves the misuse or illegal possession or sale of a deadly weapon or dangerous instrument and shall include by way of example and not of limitation the following crimes listed in Title 11 of the **Delaware Code Annotated**:

- 7.8.1 §1442 Carrying a concealed deadly weapon;
- 7.8.2 §1443 Carrying a concealed dangerous instrument;
- 7.8.3 §1444 Possessing a destructive weapon;
- 7.8.4 §1445a Unlawfully dealing with a dangerous weapon (felony);
- 7.8.5 §1446 Unlawfully dealing with a switchblade knife;
- 7.8.6 §1447 Possession of a deadly weapon during commission of a felony;
- 7.8.7 §1447A Possession of a firearm during commission of a felony;
- 7.8.8 §1448 Possession and purchase of deadly weapons by persons prohibited;
- 7.8.9 §1448A Criminal history record checks for sales of firearms
- 7.8.10 §1449 Wearing body armor during commission of felony;
- 7.8.11 §1450 Receiving a stolen firearm;
- 7.8.12 §1451 Theft of a firearm;
- 7.8.13 §1452 Unlawfully dealing with knuckles-combination knife;
- 7.8.14 §1453 Unlawfully dealing with martial arts throwing star;
- 7.8.15 §1454 Giving a firearm to person prohibited;
- 7.8.16 §1455 Engaging in a firearms transaction on behalf of another;
- 7.8.17 §1456 Unlawfully permitting a minor access to a firearm;
- 7.8.18 §1457 Possession of a weapon in a Safe School and Recreation Zone;
- 7.8.19 §1458 Removing a firearm from the possession of a law enforcement officer;
- 7.8.20 §1459 Possession of a weapon with a removed, obliterated or altered serial number;
- 7.8.21 §1504 Organized Crime & Racketeering;
- 7.8.22 §3532 Acts of Intimidation;
- 7.8.23 §3533 Aggravated act of intimidation;
- 7.8.24 §3534 Attempt to Intimidate;

Other Crimes

- 7.8.25 Title 16 §1136 Violations – neglect or abuse of patient or resident of nursing facilities;
- 7.8.26 Title 23 §2302 – Operation of a vessel or boat while under the influence of intoxicating liquor or drugs (Felony under §2305);
- 7.8.27 Title 30 §571 Attempt to evade or defeat tax;

- 7.8.28 Title 30 §572 Failure to collect or pay over tax;
- 7.8.29 Title 30 §574 Fraud and false statements (felony);
- 7.8.30 Title 31 §§1003,1004 and 1005 (felony under §1007);
- 7.8.31 Title 21 §2810 Driving after judgment prohibited;
- 7.8.32 Title 21 §4177 Driving a vehicle while under the influence or with a prohibited alcohol content, (felony);
- 7.8.33 Title 21 §4177J Drinking while driving prohibited;
- 7.8.34 Title 21 §6704 Receiving or transferring stolen vehicle
- 7.8.35 Title 21 §6705 Removed, falsified or unauthorized identification number on vehicle, bicycle or engine; removed or affixed license/registration plate with intent to misrepresent identify, (felony);
- 7.8.36 Title 7 §1717 Unauthorized Acts against a Service Guide or Seeing Eye Dog, (class D felony);
- 7.8.37 Title 11 §2402 Interception of Communications Generally; Divulging Contents of Communications;
- 7.8.38 Title 11 §2403 Manufacture, Possession or Sale of Intercepting Device;
- 7.8.39 Title 11 §2410 Breaking and Entering, Etc. to Place or Remove Equipment;
- 7.8.40 Title 11 §2412 Obstruction, Impediment or Prevention of Interception;
- 7.8.41 Title 11 §2421 Obtaining, Altering or Preventing Authorized Access;
- 7.8.42 Title 11 §2422 Divulging Contents of Communications;
- 7.8.43 Title 11 §2431 Installation and Use Generally [of pen trace and trap and trace devices];
- 7.8.44 Title 11 §8523 Penalties [Criminal History Record Information-penalties for violation of reporting provision re: SBI], (felony);
- 7.8.45 Title 11 §8562 - for failure of child-care provider to obtain information [Criminal History Record Information] required under §8561 or for those providing false information;
- 7.8.46 Title 11 §8572 [Providing false information when seeking employment in a public school];
- 7.8.47 Title 16 §914 Penalty for Violation [of reporting requirements involving abuse under §903];
- 7.8.48 Title 16 §2513 Penalties [relating to improper health-care decisions] (falsification, destruction of a document to create a false impression that measures to prolong life have been authorized);
- 7.8.49 Title 16 §7112 Penalties [for violations of chapter [Sale, Use, Etc., of Explosive Materials other than §7103] (felony);
- 7.8.50 Title 23 §2303 Operation of a Vessel or Boat while under the Influence of Intoxicating Liquor and/or Drugs (Felony);
- 7.8.51 Title 31 §3913 Violations [knowing or reckless abuse of an infirm adult];
- 7.9 Any crime which is a violation of Title 24, Chapter 38 (Dietetics and Nutrition Practice Act) as it may be amended from time to time.
- 7.10 Crimes substantially related to the provision of services as a LDN shall be deemed to include any crimes under any federal law, state law, or valid town, city or county ordinance, that are substantially similar to the crimes identified in this rule.

8 DE Reg. 1288 (03/01/05)

11 DE Reg. 226 (08/01/07)

13 DE Reg. 414 (09/01/09)

19 DE Reg. 933 (04/01/16)

8.0 Voluntary Treatment Option for Chemically Dependent or Impaired Professionals

- 8.1 If the report is received by the chairperson of the regulatory Board, that chairperson shall immediately notify the Director of Professional Regulation or his/her designate of the report. If the Director of Professional Regulation receives the report, he/she shall immediately notify the chairperson of the regulatory Board, or that chairperson's designate or designates.
- 8.2 The chairperson of the regulatory Board or that chairperson's designate or designates shall, within 7 days of receipt of the report, contact the individual in question and inform him/her in writing of the report, provide the individual written information describing the Voluntary Treatment Option, and give him/her the opportunity to enter the Voluntary Treatment Option.
- 8.3 In order for the individual to participate in the Voluntary Treatment Option, he/she shall agree to submit to a voluntary drug and alcohol screening and evaluation at a specified laboratory or health care facility. This initial

evaluation and screen shall take place within 30 days following notification to the professional by the participating Board chairperson or that chairperson's designate(s).

- 8.4 A regulated professional with chemical dependency or impairment due to addiction to drugs or alcohol may enter into the Voluntary Treatment Option and continue to practice, subject to any limitations on practice the participating Board chairperson or that chairperson's designate or designates or the Director of the Division of Professional Regulation or his/her designate may, in consultation with the treating professional, deem necessary, only if such action will not endanger the public health, welfare or safety, and the regulated professional enters into an agreement with the Director of Professional Regulation or his/her designate and the chairperson of the participating Board or that chairperson's designate for a treatment plan and progresses satisfactorily in such treatment program and complies with all terms of that agreement. Treatment programs may be operated by professional Committees and Associations or other similar professional groups with the approval of the Director of Professional Regulation and the chairperson of the participating Board.
- 8.5 Failure to cooperate fully with the participating Board chairperson or that chairperson's designate or designates or the Director of the Division of Professional Regulation or his/her designate in regard to the Voluntary Treatment Option or to comply with their requests for evaluations and screens may disqualify the regulated professional from the provisions of the Voluntary Treatment Option, and the participating Board chairperson or that chairperson's designate or designates shall cause to be activated an immediate investigation and institution of disciplinary proceedings as appropriate.
- 8.6 The Voluntary Treatment Option may require a regulated professional to enter into an agreement which includes, but is not limited to, the following provisions:
- 8.6.1 Entry of the regulated professional into a treatment program approved by the participating Board. Board approval shall not require that the regulated professional be identified to the Board. Treatment and evaluation functions must be performed by separate agencies to assure an unbiased assessment of the regulated professional's progress.
- 8.6.2 Consent to the treating professional of the approved treatment program to report on the progress of the regulated professional to the chairperson of the participating Board or to that chairperson's designate or designates or to the Director of the Division of Professional Regulation or his/her designate at such intervals as required by the chairperson of the participating Board or that chairperson's designate or designates or the Director of the Division of Professional Regulation or his/her designate, and such person making such report will not be liable when such reports are made in good faith and without malice.
- 8.6.3 Consent of the regulated professional, in accordance with applicable law, to the release of any treatment information from anyone within the approved treatment program.
- 8.6.4 Agreement by the regulated professional to be personally responsible for all costs and charges associated with the Voluntary Treatment Option and treatment program(s). In addition, the Division of Professional Regulation may assess a fee to be paid by the regulated professional to cover administrative costs associated with the Voluntary Treatment Option. The amount of the fee imposed under this subparagraph shall approximate and reasonably reflect the costs necessary to defray the expenses of the participating Board, as well as the proportional expenses incurred by the Division of Professional Regulation in its services on behalf of the Board in addition to the administrative costs associated with the Voluntary Treatment Option.
- 8.6.5 Agreement by the regulated professional that failure to satisfactorily progress in such treatment program shall be reported to the participating Board's chairperson or his/her designate or designates or to the Director of the Division of Professional Regulation or his/her designate by the treating professional who shall be immune from any liability for such reporting made in good faith and without malice.
- 8.6.6 Compliance by the regulated professional with any terms or restrictions placed on professional practice as outlined in the agreement under the Voluntary Treatment Option.
- 8.7 The regulated professional's records of participation in the Voluntary Treatment Option will not reflect disciplinary action and shall not be considered public records open to public inspection. However, the participating Board may consider such records in setting a disciplinary sanction in any future matter in which the regulated professional's chemical dependency or impairment is an issue.
- 8.8 The participating Board's chairperson, his/her designate or designates or the Director of the Division of Professional Regulation or his/her designate may, in consultation with the treating professional at any time during the Voluntary Treatment Option, restrict the practice of a chemically dependent or impaired professional if such action is deemed necessary to protect the public health, welfare or safety.

- 8.9 If practice is restricted, the regulated professional may apply for unrestricted licensure upon completion of the program.
- 8.10 Failure to enter into such agreement or to comply with the terms and make satisfactory progress in the treatment program shall disqualify the regulated professional from the provisions of the Voluntary Treatment Option, and the participating Board shall be notified and cause to be activated an immediate investigation and disciplinary proceedings as appropriate.
- 8.11 Any person who reports pursuant to this section in good faith and without malice shall be immune from any civil, criminal or disciplinary liability arising from such reports, and shall have his/her confidentiality protected if the matter is handled in a nondisciplinary matter.
- 8.12 Any regulated professional who complies with all of the terms and completes the Voluntary Treatment Option shall have his/her confidentiality protected unless otherwise specified in a participating Board's rules and regulations. In such an instance, the written agreement with the regulated professional shall include the potential for disclosure and specify those to whom such information may be disclosed.

9.0 Telehealth

- 9.1 Telehealth is the use of electronic communications to provide and deliver a host of health-related information and health-care services, including dietetics and nutrition-related information and services, over large and small distances. Telehealth encompasses a variety of health care and health promotion activities, including education, advice, reminders, interventions, and monitoring of interventions.
- 9.2 The licensed dietitian/nutritionist (referred to as "licensee" for the purpose of this Board Rule) who provides treatment through telehealth shall meet the following requirements:
 - 9.2.1 Location of patient during treatment through telehealth
 - 9.2.1.1 The licensee shall have an active Delaware license in good standing to practice telehealth in the state of Delaware.
 - 9.2.1.2 Licensees understand that this rule does not provide licensees with authority to practice telehealth to clients located in any jurisdiction other than Delaware, and licensees bear responsibility for complying with laws, rules, and/or policies for the practice of telehealth set forth by other jurisdictional boards dietetics and nutrition.
 - 9.2.1.3 Licensees practicing telehealth shall comply with all of these rules of professional conduct and with requirements incurred in state and federal statutes relevant to the practice of dietetics and nutrition.
 - 9.2.2 Informed consent
 - 9.2.2.1 Before services are provided through telehealth, the licensee shall obtain written, informed consent from the patient, or other appropriate person with authority to make health care treatment decisions for the patient. At minimum, the informed consent shall inform the patient and document acknowledgement of the risk and limitations of:
 - 9.2.2.1.1 The use of electronic communications in the provision of care;
 - 9.2.2.1.2 The potential breach of confidentiality, or inadvertent access, of protected health information using electronic communication in the provision of care; and
 - 9.2.2.1.3 The potential disruption of electronic communication in the use of telehealth.
 - 9.2.3 Confidentiality: The licensee shall ensure that the electronic communication is secure to maintain confidentiality of the patient's medical information as required by the Health Insurance Portability and Accountability Act (HIPAA) and other applicable Federal and State laws. Confidentiality shall be maintained through appropriate processes, practices and technology, including disposal of electronic equipment and data.
 - 9.2.4 Competence and scope of practice
 - 9.2.4.1 The licensee shall be responsible for determining and documenting that telehealth is an appropriate level of care for the patient.
 - 9.2.4.2 The licensee shall comply with the Board's law and rules and regulations and all current standards of care requirements applicable to onsite care.
 - 9.2.4.3 The licensee shall limit the practice of telehealth to the area of competence in which proficiency has been gained through education, training and experience.
 - 9.2.4.4 All initial evaluations shall be performed face to face and not through audio-only communication.

TITLE 24 REGULATED PROFESSIONS AND OCCUPATIONS
DELAWARE ADMINISTRATIVE CODE

9.2.4.5 The licensee shall document in the file or record which services were provided by telehealth.

21 DE Reg. 738 (03/01/18)

10.0 Inactive status

10.1 A licensee may be placed on inactive status by the Board for a period of no more than five years. Requests for inactive status shall be made, in writing, to the Board.

10.2 To apply for reactivation of an inactive license, a licensee shall:

10.2.1 Submit a letter requesting reactivation;

10.2.2 Submit a prorated reactivation fee;

10.2.3 Submit proof of completion of the full CPE requirement within 24 months prior to reapplication.

8 DE Reg. 1288 (03/01/05)

11 DE Reg. 226 (08/01/07)

13 DE Reg. 414 (09/01/09)

19 DE Reg. 933 (04/01/16)

21 DE Reg. 738 (03/01/18)

25 DE Reg. 201 (08/01/21)