

**DEPARTMENT OF HEALTH AND SOCIAL SERVICES
DIVISION OF PUBLIC HEALTH
4400 Health Systems Protection**

4467 Sanitation of Recreational Camps

1.0 Preamble

- 1.1 These Regulations as amended are approved by the Division of Public Health on February 27, 1989, pursuant to the authority invested by 16 **Del.C.** §122(3) a, b, c, d and g. These Regulations, as amended, provide a system of inspection of such facilities and establish procedures for their enforcement.
- 1.2 These Regulations, as amended, supersede regulations previously adopted by the Division of Public Health and have an effective date of April 1, 1989.

2.0 Introduction

Expanding leisure time, growing interest in outdoor recreation, rising standards of living and increased mobility make it possible for more people to seek and utilize recreational camps. To prevent the existence of adverse conditions, and to achieve and maintain such levels of environmental quality as will protect and promote public health, safety and general welfare, the establishment and enforcement of minimum standards in the form of regulations are established by the Division of Public Health. These Regulations provide a system of inspections of such recreational camps and establish procedures for their enforcement.

3.0 Purpose

- 3.1 It is hereby declared that the purpose of this part is to protect, preserve and promote the physical and mental health and social well-being of the people; to minimize the incidence of communicable disease; to regulate publicly and privately owned recreational camps for the purpose of maintaining adequate sanitation and public health; and promote the general welfare of the people by this Regulation.
- 3.2 To prevent the existence of adverse conditions, and to achieve and maintain such levels of environmental quality that will protect and promote public health and the general welfare, establishment and enforcement of such standards are required.

4.0 Application And Scope

The requirements of this part shall apply to the construction, alteration, addition, establishment, maintenance and/or operation of recreational camps.

5.0 Severability

If any provision or application of any provision of these Regulations is held invalid, that invalidity shall not affect other provisions or applications of these Regulations.

General Provisions

6.0 Definitions

The following words and terms, when used in these Regulations, shall have the following meaning unless the context clearly indicates otherwise:

“Camp” means a property consisting of a tract of land and all tents, vehicles, buildings, or other structures pertaining to it used as living quarters or shelter, which is operated gratuitously or for compensation.

“Camp Director” means the individual who has the primary responsibility for health matters, food, staff supervision, the administration of program operations, and supportive services, such as business and transportation.

“Camping” means a sustained experience which provides a creative, recreational and educational opportunity in group living in the out of doors. It utilizes trained leadership and the resources of natural surroundings to contribute to each camper’s mental, physical, social and spiritual growth.

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“Counselor” means an individual who has a supervisory role in a youth camp.

“Day Camp” means a camp operated on a campsite for any part of the day but less than 24 hours a day for at least six days or more per year for six or more day campers per year. This does not include day care centers as defined and licensed by the Department of Services for Children, Youth and Their Families.

“Dependent Camp Site” means a plot of ground with no sewage disposal or water service hookups and designed for the accommodation of a dependent camping vehicle or tent.

“Hostel” means a building where sleeping space and/or meals are offered for a fee on a daily basis for persons who are involved in a recreational experience.

“Independent Camp Site” means a plot of ground that is provided with sewer, water and electrical hookups that is designated for the accommodation of one independent camping vehicle.

“Permit” means a written permit as required under Section 7.0.

“Person” means any camp owner or operator and shall include any individual, firm, partnership, company, corporation, trustee, association, municipality, county authority, the State, or any public or private entity conducting, controlling, managing or operating a camp as defined herein.

“Primitive or Outpost Camp” means a permanent camp premises or other site at which the basic needs for camp operation such as places of abode, water supply systems and permanent toilet and cooking facilities are not usually provided.

“Recreational Camp” means a camp for travel, recreation or vacation use operated on a campsite by the same or different persons for six days or more per year on a mutual or prorated basis, for six-day or resident campers.

“Refuse” means all solid waste materials, including garbage, rubbish, and ashes, etc.

“Residential Camp” means a camp operating on a permanent campsite for six or more consecutive 24-hour periods.

“Service Building” means a building housing toilet, bathing, laundry and/or other sanitary facilities.

“Division of Public Health” means the Secretary of the Department of Health and Social Services and the Director of the Division of Public Health or an authorized agent of the Board.

“Swimming and Diving Areas” means and includes those aquatic facilities and operations generally known as swimming pools, wading pools, diving tanks, beaches, rivers, lakes, other natural bodies of water, and similar areas and facilities.

“Tent” means any shelter of which 25 percent or more of the walls or roof or both are constructed of, or covered or protected by, canvas or any other fabric material.

“Travel Camp” means a camp which provides care for not less than a 48-hour period and which uses motorized transportation to move campers as a group from one site to another.

“Travel Trailer” means a vehicular portable structure built on a chassis, designed as a temporary dwelling for travel, recreational, and vacation use, usually identified “Travel Trailer” by the manufacturer. When factory equipped for the road, of body width not exceeding eight (8) feet and of any length providing its gross weight does not exceed 4,500 pounds, or of any weight provided its body length does not exceed 32 feet.

- Dependent trailer means a trailer which is dependent upon a service building for toilet and lavatory facilities.
- Self-contained trailer means a trailer which can operate independent of connections to sewer, water and electric systems. It contains a water-flushed toilet, lavatory, shower and kitchen sink, all of which are connected to water storage and sewage holding tanks located within the trailer.

“Troop Camp” means a camp which provides care for not less than a 24-hour period for organized groups of campers sponsored by a voluntary organization serving children and youth. If a Troop Camp is operated as a primitive, residential, travel, or trip camp, the regulations governing that specific type of camp shall apply.

“Youth Camp” means any day camp, primitive or outpost camp, residential camp, travel camp, or troop camp on public or private land which is conducted for the same 6 or more campers under 18 years of age. It shall include programs and/or activities promoted or advertised as a “youth camp” regardless of the programs advocated and shall also include sites and facilities primarily designed for other purposes such as, but not limited to, schools, playgrounds, resorts, wilderness areas, and governmental lands.

7.0 Pre-operational Requirements

7.1 General

- 7.1.1 No person shall establish, promote, conduct, advertise or maintain a recreational camp without a permit issued by the Division of Public Health. No recreational camp shall be established until legible and detailed plans (in duplicate) have been submitted to the Bureau of Environmental Health, Division of Public Health, Dover, and have been approved in writing. A camp as defined in this regulation shall advertise and operate only as the type of camp for which a permit has been issued.
- 7.1.2 Specialized services shall not be advertised unless the camp has suitable facilities and staff members qualified to offer such specific services.
- 7.2 Classification of Recreational Camp Permits
 - 7.2.1 Annual Permit May be issued from date of satisfactory compliance to the end of the calendar year, when and if the Division of Public Health determines that the recreational camp operation is in compliance with this Regulation.
 - 7.2.2 Provisional Permit May be issued when and if the Division of Public Health determines that a violation of these Regulations exists, no health hazards are present, and the owner or operator demonstrates proof of intention to correct within a specified period of time, those items which do not meet permit requirements, a provisional permit shall be issued. A provisional permit shall be issued for a 30 day period, with possible extension to a maximum of 60 days and shall be non-renewable. Provisional permits shall be replaced with an annual permit when it has been determined by inspection that the camp is in compliance with these Regulations.
 - 7.2.3 Each permit shall specify maximum number of campers, staff and families that may be served; the name of the camp owner or operator; and the specific site(s) where the camp may operate. The permit shall be posted in a conspicuous place in the camp.
- 7.3 Primitive, Travel and Trip Camps
 - 7.3.1 The Division of Public Health will issue a permit on the basis of the proposed itinerary(ies) and evidence of compliance with the applicable sections of these Regulations.
- 7.4 Issuance of Permits
 - 7.4.1 Any person desiring to operate a camp shall make written application for a permit on forms provided by the Division of Public Health. Such application shall include the name and address of the owner, the location and type of the proposed camp operations and the signature of each applicant.
 - 7.4.2 Prior to approval of an application for a permit, the Regulatory Authority shall inspect the proposed camp operations to determine compliance with the requirements of these Regulations.
 - 7.4.3 The Regulatory Authority shall issue a permit to the applicant if its inspection reveals that the proposed camp operations comply with the requirements of these Regulations.
 - 7.4.4 Such permit shall be renewed annually and shall not be transferable.
- 7.5 Submission of Plans
 - 7.5.1 Sanitary Facilities for New Camps and Modification of Existing Camps. Duplicate copies of plans and specifications for the construction, reconstruction, or extensive alteration of any plumbing system, water supply, sewage system, garbage or refuse disposal system, kitchen, food service or dining facilities, swimming and/or diving area at any camp shall be submitted to the Division of Public Health for review at least 60 days prior to the initiation of construction and shall contain at least the following information:
 - 7.5.1.1 name and address of owner or operator of camp;
 - 7.5.1.2 location, boundaries and dimensions of campsite and lots;
 - 7.5.1.3 entrance and exit roads, access roads, and trails;
 - 7.5.1.4 location, use and floor plans of all proposed or existing buildings; detailed
 - 7.5.1.5 plans and specifications of swimming pools; and other swimming areas;
 - 7.5.1.6 location of all proposed or existing water supplies and sewage systems;
 - 7.5.1.7 source and method of protecting the water supply;
 - 7.5.1.8 method of storm water drainage;
 - 7.5.1.9 method of storage, collection, and disposal of solid wastes;
 - 7.5.1.10 location and number of sanitary conveniences including toilets, water closets, privies, urinals, showers, bathtubs, and handwashing facilities;
 - 7.5.1.11 a topographical map showing the relief of the land surface, location of all lakes, ponds, swamps, sink holes, abandoned wells, rivers, streams, abandoned quarries, and forests;

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- 7.5.1.12 method of ventilation of sleeping quarters and food service facilities; and
- 7.5.1.13 floor plans and equipment layout of all food service equipment and facilities.
- 7.5.2 Plans for plumbing must be submitted to the plumbing inspector and plumbing is to be done by a licensed plumber.
- 7.5.3 The Division of Public Health may declare a campsite unsatisfactory for camping purposes if, after review of the plans and a visit to the proposed site, conditions are found to exist which are hazardous or dangerous or which are in violation of the Regulations.
- 7.5.4 The licensee shall notify the Division of Public Health upon the completion of construction of a camp on a new site.
- 7.6 Post-construction Inspection. Whenever plans and specifications are required by Section 48-1.204 of these Regulations, the Regulatory Authority shall inspect the camp prior to the start of operation, to determine compliance with the approved plans and specifications and with the requirements of these Regulations. The post-construction inspection report shall indicate compliance with the plans and specifications as approved by the Regulatory Authority. All construction, conversions or repairs must be completed before a permit may be issued.
- 7.7 Pre-operational Inspection. The Regulatory Authority shall inspect a camp prior to the start of operations to determine compliance with the requirements of these Regulations, as follows:
 - 7.7.1 Following completion of a satisfactory post-construction inspection, a newly constructed, converted, or physically altered facility, or reopening of a facility that has been closed for thirty (30) days, shall be in a minimum of 90% compliance with these Regulations in order to be approved for an annual operating permit.
 - 7.7.2 Change of ownership, management firm or lessee of an existing operating facility:
 - 7.7.3 A new operating permit is required.
 - 7.7.4 The facility shall be in a minimum of 90% compliance with these Regulations in order to be approved for an annual operating permit.
 - 7.7.5 The new owner, management firm or lessee may be granted a provisional permit to operate in accordance with Section 48-1.202(b), pending completion of the requirement for an annual operating permit.
 - 7.7.6 The new owner, management firm or lessee may request a variance from certain requirements in accordance with Section 48-13.215 of these Regulations.

8.0 General Sanitation-Camps

- 8.1 Site Location. Camps shall be accessible at all times during the designated camping season. The topography shall permit complete drainage of storm water; when this is impossible, the camp area should be artificially drained. All natural hazards, such as sink-holes, pits, abandoned excavations, etc., shall be fenced or posted to reduce accidents.
- 8.2 Building and Living Shelters.
 - 8.2.1 Camp structure and facilities shall comply with applicable State and local building and zoning codes, including the plumbing code.
Every building, structure, tent, cabin, and premises shall be kept in good repair and shall be maintained in a safe and sanitary condition.
 - 8.2.2 Where floors are provided in buildings, tents, or other structures used for sleeping quarters, they shall be easily cleanable and in good repair, shall be constructed and maintained in a safe condition, and shall afford adequate protection against inclement weather.
- 8.3 Shelters for Residential Camps and Hostels
 - 8.3.1 In all permanent buildings, structures or tents, sleeping space shall be so arranged to provide a minimum of 50 square feet of floor area per person and 2 feet between each bunk. Beds shall be arranged for head-to-foot or foot-to-foot sleeping.
 - 8.3.2 Each camper shall be provided with sleeping space and a separate space for clothing and personal belongings. Mattresses or sleeping bags that are rented or provided to the camper are to be of the type that have non-absorbent covers and are cleaned and sanitized after use by one camper and/or before it is used again.
 - 8.3.3 All buildings used as sleeping quarters shall have a minimum ceiling height of 7 feet.

- 8.4 Lighting. Each habitable room in a camp shall be provided with at least one ceiling type light fixture and at least one separate floor or wall type convenience outlet. Laundry, toilet rooms and rooms where people congregate shall contain at least one ceiling or wall type fixture. Light levels in toilet and storage rooms shall be at least 20 foot candles, 30 inches from the floor. Other rooms including kitchens and living quarters, shall have light level of at least 30 foot candles, 30 inches from the floor. All electrical installations must meet the requirements of the State Board of Electrical Examiners.
- 8.5 Rodent and Insect Control
- 8.5.1 Adequate measures for the control of insects and rodents which the Division of Public Health deem a public health hazard shall be taken. All exterior openings shall be screened. Doors are to be self-closing and open outward.
- 8.5.2 Extermination methods and other measures to control rodents and insects shall conform with the requirements of the Division of Public Health
- 8.6 Weed Control
- 8.6.1 The growth of brush, weeds, grass and plants shall be controlled in central camp areas to prevent harborage of ticks, chiggers and other insects of public health importance.
- 8.6.2 The camp area shall be maintained to prevent growth of ragweed, poison ivy, poison oak and other noxious plants considered detrimental to health.
- 8.7 Day Camp Shelters. Inclement weather provisions shall include shelter, on or off-site, sufficiently large to house and provide for ongoing camp activities.
- 8.8 Tent Camps/Travel Trailers. Shall have a minimum dimension of 25 feet x 25 feet for each space, with each unit being 15 feet apart. Any structures attached to tent or trailers, such as carports, awnings or storage sheds should be considered as part of the unit when determining clearances.

9.0 General Supervision

- 9.1 Ratio of Counselor to Campers
- 9.1.1 Residential Camps shall have one counselor to 10 campers. Day Camps shall have one counselor to six campers under age 6; one counselor to nine campers under age 8; one counselor to 10 campers 8 years and older.
- 9.1.2 Primitive and Travel Camps shall have one counselor to 10 campers, with a minimum of two counselors. A maximum of 25 percent of the counselors may include individuals 16 and 17 years of age, provided that these individuals have proper training and supervision.
- 9.2 Camp Director.
- 9.2.1 It is recommended that each residential and day camp shall have a camp director on the premises who shall meet at least two of the following criteria:
- 9.2.1.1 be at least 25 years of age for residential or 21 years of age for day campers;
- 9.2.1.2 have successfully completed a course in camping administration such as those offered by national professional camping associations, national agencies, or their equivalent; or
- 9.2.1.3 have had at least two season's previous experience as part of the administrative staff of a youth camp.
- 9.2.2 In addition, the director should possess and demonstrate proof of previous experience in supervising a youth group in similar camping activities. Each Primitive and Travel Camp shall have a counselor accompany the campers who shall be at least 18 years old.
- 9.3 Supervision of Specialized Activities. When campers participate in specialized or high-risk activities such as, but not limited to, horseback riding, hiking, scuba diving, canoeing, and aquatic events, the counselors supervising the activity should possess evidence of appropriate training and experience in their program specialties. When applicable, adequate provisions shall be made to assure any special training necessary for camp personnel to protect the safety and health of handicapped campers.
- 9.4 Aquatic activities, including those events associated with swimming, boating, canoeing, watercraft and water skiing shall be directed by individuals currently certified as Red Cross Water Safety Instructors or YMCA Aquatic Instructor or the equivalent. When the aquatics director supervises two or more aquatic staff members, the director shall be at least 18 years of age.
- 9.5 Swimming activity supervision, in addition to the aquatics director, shall include a minimum ratio of one person with at least an Advanced Life Saving Certificate as issued by the American National Red Cross or YMCA Life

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Saving and Life Guarding Certificate per 30 campers in the water. There shall be a minimum of one to ten total staff to camper ratio maintained at all times.

- 9.6 All watercraft activities shall be supervised by a minimum of one counselor on the water to each 12 campers in watercraft. Said counselor shall possess at least one of the following criteria:
- 9.6.1 have participated in three white water canoe or raft trips totaling at least 6 hours on the water;
 - 9.6.2 have had at least six hours of practical instruction in survival and stream safety as taught by the American National Red Cross or its equivalent; or
 - 9.6.3 one counselor must hold a current American Red Cross Small Craft Certificate. All counselors and campers are to wear PFD's while on the water.
 - 9.6.4 Youth campers shall possess at least an American National Red Cross Advanced Beginner Swimming Certificate, American National Red Cross Survival Swimming Certificate, or its equivalent before being allowed to participate in salt water boating activities.
- 9.7 Fishing and shoreline activities shall be supervised.
- 9.8 Scuba diving activities shall be supervised by individuals who are currently certified by a national or regionally acceptable scuba training program.
- 9.9 Firearm activities shall be supervised by an individual who possesses a current National Rifle Association instructor's care or its equivalent. In addition, a ratio of one counselor per 10 campers on the range shall be maintained at all times.
- 9.10 Archery activities shall be supervised by an individual who possesses a current certificate as issued by a national or regional professional archery association.

10.0 General Health

- 10.1 General Health. Health Records and 48-4.103 Injury and Illness Reports shall not apply to tent camps, travel trailer camps or hostels.
- 10.2 Health Records.
- 10.2.1 Residential and Day Camper's records shall be readily available and shall include:
 - 10.2.1.1 camper's name and address;
 - 10.2.1.2 name, address and telephone number of parent, legal guardian, or designated adult emergency contact; and
 - 10.2.1.3 authorization from the parent/guardian of all emergency medical care.
 - 10.2.2 Every camper and staff member entering camp (except those entering Day Camps) shall furnish a health history and a report of a physical examination which has been performed by a qualified physician within the preceding 12 months. The health history and physical examination should emphasize those potential conditions for which camp personnel should be prepared. Each staff member and camper shall provide evidence of current immunizations for tetanus and diphtheria within the last 10 years. Proof of immunization for measles, rubella and mumps should be shown for all staff and campers born after 1958.
 - 10.2.3 Every camper shall receive a health screening not later than 48 hours after arrival at camp by resident health service personnel.
 - 10.2.4 If there are religious objections to physical examinations or immunizations, the camper or staff member shall submit a written statement, signed by parents or legal guardian for campers, to the effect that the individual is in good health.
 - 10.2.5 All records shall be on file in camp for review by the licensing personnel.
 - 10.2.6 Day campers shall not be required to furnish a report of physical examination; however, a medical history, including allergies, other health conditions, and current immunizations shall be required and kept on file at the camp.
 - 10.2.7 The camps shall maintain a record of all employees which shall include at least:
 - 10.2.7.1 name, address, age, training, education experience; and
 - 10.2.7.2 other qualifications and the names and telephone number of persons to be notified in the event of an emergency.
- 10.3 Injury and Illness Reports

- 10.3.1 If an injury or illness is judged to be serious by the individual in charge of health supervision, the camp physician shall be consulted immediately. When the patient is a minor, the parents or guardian shall be notified as soon as possible.
- 10.3.2 A medical log listing date, name of patient, ailment, and treatment prescribed shall be maintained at the camp.
- 10.3.3 Except for Day Camps, an appropriate report form shall be completed in duplicate for each injury, illness, or fatality which occurs at camp, and which is attended by a physician or nurse and as a result of which the child (1) is sent home, or (2) is admitted to a hospital, or (3) has either laboratory analyses or x-rays performed which result in a positive diagnosis. The original report form shall be maintained at the camp or sponsoring organization for at least 1 year for the purposes of these Regulations. A copy shall be forwarded to the Division of Public Health not later than 1 month after the event comes to the attention of camp or medical authorities.

10.4 Communicable Diseases to be Reported. Appendix A is a list of reportable diseases; the occurrence of suspected occurrence of these diseases shall be reported to the County Health Officer within 48 hours of recognition. Reports shall be made by telephone or in writing except for certain specified diseases as indicated by a (T) which shall be reported immediately by telephone. This shall be the duty of the permit holder when made aware of such reportable disease. The provisions of the Communicable Disease Regulations of the Division of Public Health shall be followed.

10.5 Health Staff

10.5.1 There shall be a qualified person on duty at all times who is charged with health supervision. Said adult may be a licensed physician, a licensed physician's assistant, a registered nurse, licensed practical nurse, and/or an individual who has completed at least the Standard First Aid and Personal Safety Course as presented by the American National Red Cross or its equivalent.

10.5.2 Primitive, Travel and Trip Camps shall have at least one individual in addition to the health supervisor accompanying the camp who is adequately trained to render first aid. Said individual shall possess at least a certificate of completion of the Basic First Aid Course as presented by the American National Red Cross or its equivalent.

10.6 Medication. Medication prescribed for campers or staff members shall be kept in the original containers bearing the pharmacy label and stored in a locked cabinet and in an area not accessible to the children. When no longer needed, medications shall be returned to parents, staff member, or destroyed.

10.7 First Aid Supplies

10.7.1 First aid supplies shall be available to staff in all recreational camps at food service operations, all program areas, in motor vehicles, and office maintenance areas. In addition, first aid supplies shall be readily available to staff enroute to Primitive, Travel, and Trip Camps.

10.7.2 First aid kits shall be equivalent to the 16 unit first aid kit recommended by the American Red Cross, and provided in a ratio of one per 50 persons (campers and staff). Appendix B is a list of materials that makes up a basic 16 unit first aid kit.

11.0 Swimming And Diving Areas

11.1 Management of Swimming and Diving Areas. All swimming, diving areas and bathing places at recreational camps shall be operated and maintained in accordance with the Division of Public Health regulations pertaining to swimming pools and bathing places.

12.0 Water Supply

12.1 The water supply shall be adequate in quantity and shall be obtained from an approved public water supply system when available and in other instances, shall be obtained from a source not considered dangerous or potentially dangerous as determined by a sanitary survey made by an agent of the Division of Public Health, and by bacteriological and chemical examination of the water. Bacteriological and chemical samples will be collected in accordance with schedules prescribed in the State of Delaware Regulations Governing Drinking Water Standards.

12.2 If the water requires treatment in any way, plans and specifications for any such existing or proposed treatment shall be submitted for approval to the Division of Public Health.

13.0 Solid Wastes

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13.1 Storage

13.1.1 All garbage and refuse containing food waste shall, prior to disposal, be kept in leak-proof, nonabsorbent, rust and corrosion resistant containers of adequate number, which shall be covered with tight-fitting lids, when filled or stored or not in continuous use, but another manner of storage may be used if approved by the Division of Public Health.

13.1.2 All other refuse shall be stored in containers or areas of sufficient numbers and in a manner so as to prevent arthropod, or rodent problems and other nuisances.

13.2 Disposal. The collection of all garbage and refuse shall be conducted in a sanitary manner to prevent spillage or a nuisance. Garbage shall be removed from the camp preferably daily, but at least every other day.

14.0 Sewage And Liquid Waste Disposal

14.1 Disposal. The sewage and waste water from all recreational camps shall be disposed of in a manner approved by the Division of Public Health and/or the Department of Natural Resources and Environmental Control.

14.2 Sewer Connections. Each independent recreational camp site shall be equipped with provisions for making a watertight connection between the independent camping vehicle drain and the sewer. Each individual sewer connection shall be so constructed that it may be closed when not connected to an independent camping vehicle, and when not in use shall be capped so as to prevent the escape of any odors and the entrance of vermin. Such connections and installations shall comply with all applicable plumbing codes, and shall be equipped with a clean out plug.

15.0 Sanitary Facilities

15.1 Toilet Facilities and Urinals

15.1.1 Toilet facilities and urinals shall be provided in each recreational camp. The minimum number of facilities shall be provided as specified in the following tables:

Table 1. Hostels, Travel Trailer (Dependent Trailer) And Residential Camps – Except Day Camps*

| Water Closets | Urinals | Lavatories | Showers | Drinking Fountain |
|---|---|--|---|-------------------------------|
| Male Female | # of Males# of Fixtures | # of persons/# of fixtures | 1 per 8 persons | 1 fixture for each 75 persons |
| 1/10 1/8 | 1-150 1 per 25 | | | |
| Over 10, add 1 fixture for each 25 males, and 1 for each 20 females | Over 150, add 1 fixture for each 50 males | 1-12 fixtures for each 20 males and 1 for each 15 females/ 1 | Additional fixtures shall be installed at the ratio of one per 30 persons | |
| | | | Over 150 persons, add 1 fixture for each persons | |

All new construction must meet the following requirements of the State Plumbing Code:

| Water Closets | Urinals | Lavatories | Lavatories | Drinking Fountain |
|---------------|---------|------------|------------|-------------------|
|---------------|---------|------------|------------|-------------------|

| | | | | |
|----------|---|----------|---------|-----------|
| 1 per 10 | shall not be substituted for more than 50% of the required water closets. | 1 per 10 | 1 per 8 | 1 per 100 |
|----------|---|----------|---------|-----------|

Flush urinals or urinals specifically designed for females may be substituted for not more than one-half the required number of toilet facilities.

Table 2. Day Camps*

| Water Closets | | Urinals | Lavatories | Drinking Fountains |
|---------------|--------|----------------|------------|--------------------|
| Male | Female | 1 per 30 males | 1 per 30 | 1 per 40 |
| 1/60 | 1/35 | | | |
| | | | | |

All new construction must meet the following requirements of the State Plumbing Code:

| Water Closets | Lavatories | Drinking Fountains |
|---------------|------------|--------------------|
| 1 per 15 | 1 per 15 | 1 per 100 |

15.1.2 Primitive or Output Camps and Travel Camps situations which involve overnight excursions shall supply potable toilets or slit latrines in a ratio of at least one foot of length for each ten individuals served.

15.1.3 Sleeping areas within a camp shall not be at a greater distance than 200 feet from toilets and urinals.

15.1.4 Each toilet room shall have the following:

- 15.1.4.1 Doors that are self-closing;
- 15.1.4.2 Adequate ventilation to the outside air;
- 15.1.4.3 Toilet tissue;
- 15.1.4.4 Covered receptacles for women.

15.2 Operation and Maintenance Requirements for Toilet Facilities and Urinals

15.2.1 Water-flushed toilets, chemical toilets or latrines and urinals shall be of a sanitary design and maintained in a clean and sanitary condition.

Table 3. Travel Trailers (Self-contained)

| |
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| <p>One flush toilet, one lavatory, and one sanitary station/100 parking spaces. The station is to utilize a foot operated seal to cover the sewer pipe inlet when it is not in use. That station is also to have water available to wash any spillage into the drain, and a concrete 4'0" x 8'0" platform that is designed to slope to the sewage inlet. The wash down hose is to be protected against backflow.</p> |
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15.3 Handwashing and Bathing Facilities

15.3.1 Hostels, Dependent Travel Trailer and Residential Camps shall provide handwashing and bathing facilities and shall meet the requirements of Table 1.

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- 15.3.2 Day Camps shall not be required to provide bathing facilities, except when such camps utilize a bathing beach, in which case at least one operating showerhead shall be made available. Handwashing facilities shall be provided as stated in Table 2.
- 15.3.3 Primitive or Outpost Camps, Travel Camps, Troop Camps and Self-Contained Travel Trailer Camps shall not be required to adhere to the handwashing or bathing requirements outlined in Table 1.
- 15.3.4 Handwashing facilities shall be supplied with hot and cold water under pressure and shall be maintained in a clean and sanitary condition. They shall also meet the standards of the State Plumbing Code. Handwashing facilities shall be provided adjacent to toilet facilities and urinals; and
- 15.3.5 Shower stalls, bathtub areas and dressing compartments shall be maintained in a clean and sanitary condition. Showers or bathtubs, when provided, shall be in the living areas, or in a centrally located structure, have tempered water and meet the standards of the State Plumbing Code; and

15.4 Drinking Facilities

- 15.4.1 In all Residential and Day Camps, at least one drinking fountain or facility shall be provided and centrally located.
- 15.4.2 No common drinking utensils shall be provided or used.

16.0 Farm And Domestic Animals**16.1 Pets and Other Small Animals**

- 16.1.1 The camp premises shall be free of unvaccinated (rabies) dogs or other mammals, which may cause injury or disease to campers.
- 16.1.2 Horses, dogs or other domestic animals or pets shall not be permitted at swimming, diving or food service areas.
- 16.1.3 The camp operator shall promptly report to the Division of Public Health any animal bites inflicted upon any individual in the camp area.

16.2 Stable Sanitation

- 16.2.1 Horses or other farm animals shall not be permanently quartered within 500 feet of living quarters, kitchens, or mess halls.
- 16.2.2 A temporary shelter, corral, tie-rail or hitching post shall not be located within 200 feet of dining hall, kitchen, or other place where food is prepared, cooked or served.
- 16.2.3 The stable area shall be provided with toilet facilities for campers, employees and visitors in the event toilet facilities are not conveniently located nearby.
- 16.2.4 Manure shall not be allowed to remain for more than 24 hours as such locations as temporary shelters, corrals, tie-rails, or hitching posts.
- 16.2.5 Manure from permanent and shelter quarters shall be removed twice weekly. Interim storage shall be in fly-tight enclosures or an area isolated from camp activity.
- 16.2.6 Adequate measures shall be taken at all times to keep fly, mosquito, and rodent populations to a minimum.

17.0 Food Safety**17.1 Special Provisions – Youth Camps Excluding Travel Trailer Camps**

- 17.1.1 When campers are allowed to bring food from home for consumption at a camp, facilities shall be provided to insure that spoilage does not occur.
- 17.1.2 All food taken with the youth camp, or purchased or prepared en route by campers and/or staff, shall be appropriate to the length and type of trip, taking into consideration the lack of refrigeration and problems of sanitation that may be encountered.
- 17.1.3 Hostels, residential, day camps and travel trailer camps, or any camp where the camp is responsible for the preparation and/or serving of food, shall meet the requirements of the Division of Public Health Regulations Governing Public Eating Places.

18.0 Transportation

- 18.1 Responsibility for Campers Being Transported. When a camp provides transportation for a camper, it shall also provide adult supervision between the pickup site, camp, or delivery site.
- 18.2 Responsibilities in Transit

- 18.2.1 When two or more vehicles are traveling to the same distant point, there shall be a prearranged method of communication with each other.
- 18.2.2 Only that number of children or adults for whom there is seating space shall be transported in a vehicle. The maximum capacity of the vehicle shall be clearly indicated thereon. Adequate space for luggage and other equipment shall also be provided.
- 18.2.3 Standing while in transit and projection of head or limbs outside the vehicle is prohibited.
- 18.2.4 In addition to the driver, there shall be at all times, at least one adult or counselor in a vehicle on a public thoroughfare when nine or more campers are being transported where the driver and the campers are not physically separated. When physically separated, an adult or counselor must ride in the compartment with the campers.
- 18.3 Responsibility for Drivers and Vehicles. All camp vehicles shall be equipped with a first aid kit, fire extinguisher, flares, and reflectors.

19.0 Compliance Procedures

- 19.1 General
 - 19.1.1 Enforcement. It shall be the duty of the State Health Officer, the Deputy State Health Officers, or any officially designated representative to enforce the provisions of this Regulation.
 - 19.1.2 The Division of Public Health, or its designated authority, for just reasons of non-compliance with the requirements of these Regulations, may refuse to issue a permit, may deny the reissuance of a permit, or may suspend a permit. In all cases, the applicant for a permit, or the holder of a permit shall be granted due process in the appeal of action by the Regulatory Authority.
- 19.2 New and Existing Facilities. The owner/operator of every recreational camp operation shall comply with the requirement of Section 20.0 of these Regulations. If a recreation camp does not have a permit, the Regulatory Authority must notify the Deputy State Health Officer. The Deputy State Health Officer will send a letter to the owner/operator of the recreational camp operations if the owner/operator fails to apply for a permit. Action will be taken as described in Section 20.14 of these Regulations.
- 19.3 Change of Ownership, Management Firm or Lessee
 - 19.3.1 In the event a recreational camp changes ownership, management firm or lessee, it is the responsibility of the new owner to notify the Regulatory Authority of such a change, and to provide the Regulatory Authority with the name(s) and address(es) of the new owners, managers, operators as an update to the permit application. The notice of the change shall be forwarded to the Deputy State Health Officer in the county in which the recreational camp is located.
 - 19.3.2 If any upgrading of the physical structure of the transferred facility is required based on previous inspection reports of the Regulatory Authority, the new ownership will be held responsible for the needed renovations. Compliance with these Regulations shall be completed prior to the start of business unless the new ownership is either granted a variance in accordance with Section 20.15, or is granted a provisional permit in accordance with Section 7.2.2 of these Regulations. Upon compliance with these Regulations, an annual permit shall be issued to the operator as described in Section 7.2.1.

20.0 Inspections

- 20.1 Inspection Frequency. An inspection of a recreational operation shall be performed before a permit is issued and at least once during the operational season by the staff of the Division of Public Health, State of Delaware. Additional inspections of camp operations shall be performed as often as necessary for the enforcement of these Regulations.
- 20.2 Access. Representatives of the Regulatory Authority, after proper identification, shall be permitted to enter any recreational camp operation at any reasonable time, for the purpose of making inspections to determine compliance with these Regulations. These inspections may include any room or area associated with the camp operation. The Deputy State Health Officer may, after providing an opportunity for a hearing, suspend for a period not to exceed 30 days, the permit to operate a recreational camp operation for refusing access to representatives of the Regulatory Authority.
- 20.3 Inspection Report Form. The form as modified by these Regulations in Appendix C shall be used to record inspections of the recreational camp as specified in Section 48-13.204 below. The post-construction inspection report form, which appears as Appendix D in these Regulations, shall be used to record the post-construction inspections of a camp. A co-signed copy of the completed inspection report form shall be furnished to the

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person in charge of the recreational camp operation at the conclusion of the inspection. Inspection remarks on the completed inspection form shall refer to the item(s) violated, give the time period for correcting the violation(s), and shall state the corrections to be made. The inspection report form shall summarize the requirements of the Regulations. It shall also state that, "Failure to comply with any time limits for corrections in this notice may result in cessation of your recreational camp operation." The completed inspection report form is a public document that shall be made available for public disclosure to any person who requests it, in accordance with the Freedom of Information Act.

20.4 Report of Inspections

20.4.1 Regular Inspections. Regular inspections are performed on a routine basis in permitted facilities. These inspections shall address all items on the inspection report form. Items in violation shall be recorded by item number.

20.4.2 Follow-up Inspections. Follow-up inspections shall be performed when one or more 4 or 5-point weighted items are in violation. The follow-up inspection shall address only the 4 or 5-point weighted items or any other violations the Environmental Health Specialist deems as being merited. Follow-up inspections may also be performed after complaint and investigation inspections, or after conferences and hearings.

20.4.3 Complaint Inspections. Complaint inspections are performed in response to formal or informal complaints against permitted facilities. A complete inspection may be performed by the Regulatory Authority in the interest of the public's health.

20.4.4 Investigation Inspections. Investigation inspections are performed on permitted or non-permitted recreational camps for determining compliance with these Regulations.

20.4.5 Other Inspections. These inspections include post-construction, pre-operational, and other inspections not included above.

20.5 Epidemiology. When the Regulatory Authority has reasonable cause to suspect possible disease transmission by a recreational camp operation or employee thereof, it may conduct an epidemiological investigation. This can indicate morbidity histories, suspected employees, or make any other investigations as indicated, and shall take appropriate action deemed necessary and feasible by the Deputy State Health Officer or the State Epidemiologist to protect the health of the public and employees of the camp operation.

20.6 Repeat Violations**20.6.1 Correction of Violations**

20.6.1.1 Critical Items (4 or 5-point weighted items).

20.6.1.1.1 The establishment shall initiate corrective action on all identified 4 and 5-point weighted violations as soon as possible, but in any event, within 48 hours.

20.6.1.1.2 Follow-up inspection shall be conducted at reasonable time intervals to assure correction.

20.6.1.2 Non-critical Items (2-point weighted items)

20.6.1.2.1 All 2-point weighted items shall be corrected as soon as possible, but in any event, by the time of the next regular inspection

20.6.1.2.2 In the case of temporary recreational camp, all violations shall be corrected within 24 hours. If violations are not corrected within 24 hours, the Deputy State Health Officer, or his designee, in the county in which the temporary recreational camp operates, shall suspend the operating permit. The establishment shall immediately cease recreational camp operations until authorized to resume by the Regulatory Authority.

20.6.1.2.3 If a follow-up inspection indicates non-compliance or general insanitary conditions are found to exist in a recreational camp, a conference shall be scheduled by the Regulatory Authority. However, if the Regulatory Authority determines that conditions warrant, an administrative hearing shall be scheduled.

20.7 Conference

20.7.1 The conference shall be scheduled by the Supervising Sanitarian within five working days after the inspection, or as soon as possible thereafter. Notification of a conference shall be made by hand-delivered letter or certified letter to the person in charge of the recreational camp.

20.7.2 A report documenting the results of the conference shall be submitted in writing to the owner/operator by the Supervising Environmental Health Specialist immediately following the conference.

20.8 Procedure for Administrative Action. If the Deputy State Health Officer determines that a condition(s) exists in a recreational camp operation which represents a threat to life or a serious risk of damage to health, safety and

welfare of the public, or if serious violations, repeat violations, or general insanitary conditions are found to exist, administrative action is required.

20.9 Imminent Health Hazards

20.9.1 Suspension of Permit. If some condition is determined to exist in the recreational camp which presents an imminent health hazard to the public, the Deputy State Health Officer, or his designee in the county in which the recreational camp operates, may suspend the operating permit of the recreational camp without a hearing or written notice for a period not to exceed ten (10) days.

20.9.1.1 Such an imminent health hazard shall include, but is not limited to, any one of the following:

20.9.1.1.1 A lack of equipment capable of maintaining the product temperature of all potentially hazardous foods as required in Section 18.3 of these Regulations; or

20.9.1.1.2 An ongoing outbreak of an infectious, pathogenic or toxic agent capable of being transmitted; or

20.9.1.1.3 The absence of potable water, supplied under pressure, in a quantity capable of meeting the needs of the facility; or

20.9.1.1.4 A backup of sewage into the facility or into equipment containing food or utensils; or

20.9.1.1.5 An infestation of vermin to the extent that food and food-contact surfaces cannot be protected from contamination; or

20.9.1.1.6 The absence of adequate toilet facilities.

20.9.1.2 The suspension shall be effective upon receipt of written notice to the person in charge of the recreational camp. A suspension statement recorded on the inspection report by the inspecting Regulatory Representative and acknowledged by the signature of the person in charge constitutes a written notice. Service of a written notice of suspension by the Deputy State Health Officer stating the reason(s) for suspension shall be made as soon as possible, either by certified mail or hand-delivered to the person in charge of the recreational camp. The person in charge shall be requested to yield the permit to the representative of the Regulatory Authority.

20.9.2 Automatic Reinstatement of Permit. In the event of a suspension of a permit without a hearing, the permit shall be reinstated upon expiration of the suspension. In no event shall the permit be suspended for a period longer than ten (10) days without a hearing.

20.9.3 Reinstatement of Permit by Letter. If an inspection by a representative of the Division of Public Health shows the imminent health hazard(s) to no longer exist in the recreational camp, then the permit shall be reinstated by the Deputy State Health Officer or his designee in the county in which the recreational camp operates. Service of a written notice of reinstatement shall be made as soon as possible, either by certified mail or by hand-delivery to the person in charge of the recreational camp. The permit shall be returned to the person in charge.

20.9.4 Reinstatement of Permit by Hearing

20.9.4.1 The owner/operator of the recreational camp may request in writing, a hearing before the Deputy State Health Officer at any time during the period of suspension for the purpose of demonstrating that the imminent health hazard(s) no longer exist(s).

20.9.4.2 The Deputy State Health Officer must schedule a meeting within the 10-day suspension period or the suspension automatically terminates at the end of the 10-day period. The Deputy State Health Officer shall issue a written notice of the hearing to the owner/operator stating the reason for the suspension, the time, date and place of the hearing. The notice shall be hand-delivered to the person in charge at the recreational camp. The recreational camp shall remain closed pending the outcome of the hearing.

20.9.4.3 If the Deputy State Health Officer determines, after a hearing, that the condition(s) which presented an imminent health hazard no longer exist(s), the suspension of the permit of the camp shall end immediately. If, however, the Deputy State Health Officer determines that the conditions still exist, he may order that the suspension be extended indefinitely, until such time that the owner/operator of the camp demonstrates that the condition(s) that present(s) an imminent health hazard no longer exist(s).

20.9.5 Extension of Suspension of Permit by Hearing. If the Deputy State Health Officer has reason to believe that the imminent health hazard(s) will continue to exist after the period of suspension by written notice, he may schedule a hearing to determine whether further suspension is required by notifying the owner/

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operator in writing. The Deputy State Health Officer may decide to request the Division of Public Health to revoke the permit.

- 20.9.6 Documentation of Hearings. A record of all proceedings shall be made in accordance with Section 20.13 of these Regulations.
- 20.10 Division of Public Health Action. If the suspension is extended by the Deputy State Health Officer, the owner/operator of the recreational camp may appeal the extension of the suspension of the permit to the Division of Public Health for reconsideration. However, appeal of the decision shall not stay the suspension of the permit. In order to appeal for reconsideration by the Division of Public Health, a written notice of appeal must be received by the Division of Public Health within ten (10) days after the suspension is announced. The notice of appeal may be sent via certified mail or hand-delivered to the offices of the Division of Public Health, Dover, Delaware. If a notice of appeal is timely filed, the Division of Public Health shall inform the owner/operator of the recreational camp in writing of the time, date and place of the hearing and the reason for the hearing. Delivery of such notice may be made via certified mail or hand-delivered to the person in charge of the recreational camp.
- 20.11 Administrative Hearings
- 20.11.1 Whenever the compliance terms of a conference, held in accordance with Section 20.7 of these Regulations, have not been met or whenever conditions in a camp warrant, the Deputy State Health Officer shall schedule an administrative hearing. The purpose of the hearing shall be to consider suspension, or recommend revocation of a permit. The Deputy State Health Officer shall not suspend nor recommend revocation of a permit of a recreational camp for serious or repeated violations, which do not present an imminent health hazard, without having first held a hearing to determine whether the permit should be suspended or revoked.
- 20.11.2 The holder of the permit, or the person in charge of the recreational camp must be informed at least ten (10) days prior to the hearing of the date, time and place of the hearing and the specific charges against the recreational camp. The notification of the hearing shall be sent by certified mail or by hand-delivery. The Deputy State Health Officer, after providing the opportunity for a hearing, may suspend for a period not to exceed 30 days, or may recommend revocation of a permit to operate a recreational camp for serious or repeated violations of any of the requirements of these Regulations.
- 20.11.3 If, after holding a hearing, the Deputy State Health Officer renders a decision to suspend, or recommends revocation of the permit, the decision shall not be effective until ten (10) days after the decision is announced in writing to the defendant. A recommendation to revoke a permit must be forwarded to the Division of Public Health in writing.
- 20.12 Right of Appeal to the Division of Public Health. The owner/operator of the recreational camp may appeal to the Division of Public Health for reconsideration of the decision of the Deputy State Health Officer. In order to appeal for reconsideration, written notice of appeal must be received by the Division of Public Health within ten (10) days after the decision of the Deputy State Health Officer is announced. The notice of appeal may be sent via certified mail or hand-delivered to the Division of Public Health, Dover, Delaware. If a notice of appeal is timely filed, the decision of the Deputy State Health Officer in regard to suspension or revocation of the permit of a camp for critical or repeat violations, will be stayed until that decision is confirmed by the Division of Public Health. If the notice of appeal is timely filed, the Division of Public Health shall hold a hearing within 30 days of the filing of the notice of appeal with the Division.
- 20.13 Records of Administrative Proceedings. The hearings provided for in these Regulations shall be conducted by the regulatory authority at a time and place designated by it. Written minutes shall be made of all hearing proceedings and shall become documents of record. A written report of the hearing decision shall be furnished to the holder of the permit by the Deputy State Health Officer within 10 days following the hearing.
- 20.14 Refusing to Apply for a Permit. If the owner/operator of a recreational camp operation refuses to apply for a permit or the establishment does not comply with the requirements of these Regulations, then the Supervising Environmental Health Specialist shall refer the case, to the Deputy State Health Officer.
- 20.15 Variance
- 20.15.1 The Division of Public Health may, from time to time, grant written permission to individual employers or providers of recreational camp operations to vary from particular provisions set forth in this Part when the extent of the variation is clearly specified, and it is demonstrated to their satisfaction that:
- 20.15.1.1 Such variation is necessary to obtain a beneficial use of an existing facility;
- 20.15.1.2 The variation is necessary to prevent a practical difficulty or unnecessary hardship; and

20.15.1.3 Appropriate alternative measures have been taken to protect the health and safety and assure that the purposes of the provisions from which the variation is sought will be observed.

20.15.2 Written applications for such variations shall be filed with the Director, Division of Public Health. No such variation shall be effective until granted by the Division of Public Health.

20.16 Remedies

20.16.1 Penalties. Any person (or responsible officer of that person) who violates a provision of this Regulation, and any person (or responsible officer of that person) who is the holder of a permit or who otherwise operates a recreational camp operation that does not comply with the requirements of these Regulations shall be subject to the provisions of 16 Del.C. §107.

APPENDIX A
Notifiable Disease

Acquired Immune Deficiency Syndrome (T)

Amebiasis

Anthrax (T)

Botulism (T)

Brucellosis

Campylobacteriosis

Chancroid

Cholera (T)

Diphtheria (T)

Encephalitis

Foodborne Disease Outbreaks (T)

Giardiasis

Gonococcal Infections

Granuloma Inguinale

Hansen's Disease (Leprosy)

Hepatitis (viral-all types)

Histoplasmosis

Influenza

Lead Poisoning

Legionnaires Disease

Leptospirosis

Lymphogranuloma Venereum

Malaria

Measles (T)

Meningitis (bacterial)

Meningitis (aseptic)

Meningococcal Disease (other)

Mumps

Pertussis

Plague (T)

Poliomyelitis (T)

Psittacosis

Rabies (man, animal) (T)

Reye's Syndrome

Rocky Mountain Spotted Fever

Rubella

Rubella, Congenital Syndrome
Salmonellosis
Shigellosis
Smallpox (T)
Syphilis
Tetanus
Toxic Shock Syndrome
Trichinosis
Tuberculosis
Tularemia
Typhoid Fever (T)
Typhus Fever
Vaccine Adverse Reactions
Waterborne Disease Outbreaks (T)
Yellow Fever (T)
(T)'s Notified by telephone call

APPENDIX B

First Aid Kit

First aid kits can be made from old shoeboxes, fishing tackle boxes or purchases commercially. The following materials make up the basic contents for a I6 unit first aid kit:

- 2 packages 1" adhesive compress
- 2 packages 2" bandage compress
- 1 package 3" bandage compress
- 1 package 4" bandage compress
- 1 package 3" x 3" plain gauze pads
- 1 package 2" gauze roller bandage
- 2 packages plain absorbent gauze – ½ sq. yd.
- 2 packages plain absorbent gauze - 24" x 72"
- 3 packages triangular bandages (40" – 1 tourniquet)
- Scissors
- Tweezers
- Eye dressing packet
- Alcohol
- Adhesive tape
- Antiseptic spray – small container
- Tongue depressors

Telephone number of doctor, hospital or place where medical care can be obtained should be written on top of the box.

Tape a quarter on inside of box for telephone call if pay telephone has to be used.

Training in first aid is available through the local units of the American National Red Cross.

APPENDIX C

**TITLE 16 HEALTH AND SAFETY
DELAWARE ADMINISTRATIVE CODE**

STATE OF DELAWARE
DEPARTMENT OF HEALTH AND SOCIAL SERVICES
RECREATIONAL CAMP INSPECTION REPORT

N/A = Not Applicable

N/O = Not Observed

Based on an inspection this day, the items circled below identify the violation of the facility. Failure to comply with any time limits for corrections in this notice may result in cessation of your recreation camp operations.

Name of Camp Address Phone # Camp Capacity

Name of Operator Address Zip Code

| | | | | | |
|------|-----|------|-----|------|-----|
| Item | Wt. | Item | Wt. | Item | Wt. |
|------|-----|------|-----|------|-----|

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| | | | | | |
|---|---|---|---|---|---|
| 48-2.0 <u>General</u> <u>Sanitation</u> 48-2.101 Site Drained | 2 | *48-2.107 Day Camp Shelter sufficient for inclement weather | 4 | *48-5 <u>Swimming and Diving Areas</u> Meets the Requirements of the State Board of Health. A separate inspection sheet is required for this area | 5 |
| All natural hazards, pits, abandoned excavations shall be fenced | 2 | *48-2.108 Tent camp/travel trailer - 25 ft x 25 ft. for each space, 15 ft. apart | 4 | | |
| 48-2.102 Shelter - Good repair | 2 | | | | |
| Floors cleanable, good Repair | 2 | 48-3.0 <u>General</u> <u>Supervision</u> 48-3.101 Ration of Counselors to campers - residential, day camps, primitive, travel camps | 2 | *48-6.0 <u>Water Supply</u> - Adequate, approved Source | 5 |
| *48-2.103 Shelter-Residential - 50 square feet/person, 2 feet between bunks | 5 | | | 48-7.0 SolidWaste - Storage, disposal | 2 |
| Separate space for clothing/personal belongings | 4 | 48-3.102 Camp Director - Qualified | 2 | 48-8.0 <u>Sewage/Liquid Waste Disposal</u> | 5 |
| Non-absorbent bedding, cleaned/sanitized after use | 4 | 48-3.103-110 Supervision of activities - Adequate | 2 | *Approved disposal | 5 |
| Sleeping quarters - Min. 7 ft. ceiling | 4 | 48-4.0 General Health * 48-4.102 Health records available | 5 | *sewer connections | 5 |
| 48-2.104 Lighting - fixtures and outlet | 2 | *4-4.104 Communicable diseases reported | 5 | *48-9.0 <u>Sanitary Facilities</u> - Toilets, urinals, lavatories, showers, drinking facilities - adequate in number | 5 |
| 48-2.105 Rodent/Insect Control - Windows Screened | 2 | *48-4.105 Health staff | 5 | | 2 |
| Doors self-closing, open outward | 2 | *48-4.106 Medication | 5 | 48-10.0 <u>Farm/Domestic Animals</u> - Restricted, stable sanitation | 2 |
| 48-2.106 <u>Weeds</u> controlled in central camp area. | 2 | 48-4.107 First aid supplies | 2 | | |
| | | | | *48-11.0 <u>Food Service</u> - Meets requirements of State Board of Health - a separate inspection sheet required for this area | 5 |
| | | | | 48-12.0 <u>Transportation</u> - supervision, speed limits posted | 2 |
| *Items identified as critical Remarks: | | | | | |

Follow Up Inspection
Yes ® No ®
Received by:

Rating Score:®®®
Date Inspected by:

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APPENDIX D

STATE OF DELAWARE
DEPARTMENT OF HEALTH AND SOCIAL SERVICES

Recreational Camp
Post-Construction Inspection Report

N/O Not Observed

Based on an inspection this day, the items circled below identify the violations of the facility which must be corrected before a permit may be issued to operate the Recreational Camp.

Name of Camp Address Phone # Camp Capacity

Name of Operator Address Zip Code

| Section | Item | Section | Item |
|----------|---|----------|------------------------------------|
| 48-2.101 | Site Well drained | 48-2.107 | Day camp shelters - Provision for |
| 48-2.102 | Shelter in good repair | | inclement weather |
| | Floors - cleanable construction, | 48-2.108 | Tent camp/travel trailer - 25 x |
| | good repair | | 25 ft. space, 15 ft. apart |
| 48-2.103 | Shelter - Residential Camps/ Hostels | 48-4.107 | First aid supplies - Available in |
| | 50 sq. ft. of floor space/person | | food service and program areas |
| | 2 ft. between each bunk | 48-5.0 | Swimming/diving areas - Meets |
| | Bed arrangement | | regulation |
| | Separate space for clothing and | 48-6.0 | Water supply - Adequate |
| | personal belongings | 48-8.1 | Sewage/liquid waste disposal - |
| | Bedding - non-absorbent covers | | Facilities approved |
| | cleaned and sanitized after each | 48-8.2 | Sewer connections - Watertight |
| | camper | 48-9.1 | Toilet facilities, lavatories, |
| | Minimum ceiling height | | showers and drinking fountains - |
| 48-2.104 | Lighting - Fixtures and outlet | | Adequate |
| 48-2.105 | Rodent/insect control - Doors | 48-10.0 | Farm and domestic animals - No |
| | self-closing, open outward | | animals permanently quartered |
| | exterior openings screened | | within 500 ft. of living quarters, |
| 48-2.106 | Weed control - Weeds under | | kitchens or mess halls |
| | control | | |
| | in central camp area | 48-11.0 | Food service - Food protected, |
| | | | meets requirements of the |
| | | | Division of Public Health |

Remarks

Camp Operator

Date

Inspected by