

---

**TITLE 14 EDUCATION**  
**DELAWARE ADMINISTRATIVE CODE**

---

1

**DEPARTMENT OF EDUCATION**  
**OFFICE OF THE SECRETARY**  
**900 Special Populations**

**910 Delaware Requirements for Issuance of the Secondary Credential**

**1.0 Purpose**

Pursuant to 14 Del.C. §122(b)(18), a Delaware secondary credential is given to persons who satisfactorily pass a secondary credential assessment approved and recognized by the Delaware Department of Education.

**17 DE Reg. 724 (01/01/14)**

**22 DE Reg. 944 (05/01/19)**

**2.0 Definitions**

The following words and terms, when used in this regulation, have the following meaning unless the context clearly indicates otherwise:

**"Assessment"** means a set of tests that evaluates high school skill levels in the content areas of English Language Arts, Math, Science and Social Studies.

**"Department"** means the Delaware Department of Education

**"Secondary Credential"** means a document that verifies the successful completion of the assessment that evaluates high school level skills in the areas of English Language Arts, Math, Science and Social Studies.

**22 DE Reg. 944 (05/01/19)**

**3.0 Eligibility for a Secondary Credential Assessment**

3.1 For persons 18 years of age or older, an applicant shall:

3.1.1 Be a resident of Delaware or, if a resident of another state, be currently employed in Delaware and have been so employed for a minimum of six months prior to taking the test; and

3.1.2 Certify by signature on the secondary credential assessment application form that they are not enrolled in a public or non public school program.

3.2 For a person 16 or 17 years of age an applicant shall:

3.2.1 Seek a waiver of the 18 years of age requirement by completing a written application to the Delaware Department of Education that includes showing good cause for taking the test early and designating where the test will be taken; and

3.2.2 Be a resident of the State of Delaware; and

3.2.3 Verify that they are at least 16 years of age at the time of the application for the waiver of the age requirement using a birth certificate, driver's license, a State of Delaware Identification Card or other comparable and reliable documentation of age; and

3.2.4 Provide verification of withdrawal from the applicant's public or non public school program; and

3.2.5 Provide a transcript from the applicant's public or non public school program.

**17 DE Reg. 724 (01/01/14)**

**22 DE Reg. 944 (05/01/19)**

**4.0 Scores Required for a Delaware Secondary Credential**

An individual shall attain the minimum passing standard as approved by the Department.

**17 DE Reg. 724 (01/01/14)**

**22 DE Reg. 944 (05/01/19)**

**5.0 Assessment Approval Process**

5.1 The assessment provider must complete a Department-approved application. The application must include, at a minimum, the following:

5.1.1 Provider's qualification and experience;

---

**TITLE 14 EDUCATION**  
**DELAWARE ADMINISTRATIVE CODE**

---

- 5.1.2 Assessment content and form;
- 5.1.3 Validation and norming processes;
- 5.1.4 Assessment delivery;
- 5.1.5 Technology processes;
- 5.1.6 Security provisions;
- 5.1.7 Accommodations processes;
- 5.1.8 Assessment scoring and reporting processes;
- 5.1.9 Assessment data access requirements;
- 5.1.10 Practice test and supplementary instructional materials;
- 5.1.11 Staff training;
- 5.1.12 Alignment with college and career readiness standards and Delaware accountability system; and
- 5.1.13 Cost and timeframe for implementation.

**17 DE Reg. 724 (01/01/14)**

**22 DE Reg. 944 (05/01/19)**

**6.0 Currently Recognized Assessments and Publication**

- 6.1 The GED® Test has been previously approved and is a Department-recognized secondary credential assessment.
- 6.2 The Department will publish annually a list of approved assessments.

**2 DE Reg. 375 (09/01/98)**

**5 DE Reg. 1285 (12/01/01)**

**10 DE Reg. 862 (11/01/06)**

**15 DE Reg. 1008 (01/01/12)**

**17 DE Reg. 724 (01/01/14)**

**22 DE Reg. 944 (05/01/19)**