
TITLE 14 EDUCATION
DELAWARE ADMINISTRATIVE CODE

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DEPARTMENT OF EDUCATION
PROFESSIONAL STANDARDS BOARD
1500 Professional Standards Board (Licensure, Certification and Professional Development)

1553 Driver and Traffic Safety Education Teacher

1.0 Content

This regulation shall apply to the requirements for a Driver and Traffic Safety Education Teacher Standard Certificate pursuant to 14 **Del.C.** §1220(a). This Standard Certificate is required to teach driver and traffic safety education in a Delaware public school.

16 DE Reg. 628 (12/01/12)

26 DE Reg. 105 (08/01/22)

2.0 Definitions

The following words and terms, when used in this regulation, shall have the following meaning:

"Department" means the Delaware Department of Education.

"Educator" means a person licensed and certified by the State under 14 **Del.C.** Ch. 12 to engage in the practice of instruction, administration or other related professional support services in Delaware public schools, including charter schools, pursuant to rules and regulations promulgated by the Professional Standards Board and approved by the State Board of Education. The term 'educator' does not include substitute teachers.

"Employing Authority" means any entity which employs educators, and includes, but is not limited to, school districts, charter schools, boards of directors, and management companies.

"Immorality" means conduct which is inconsistent with the rules and principles of morality expected of an educator and may reasonably be found to impair an educator's effectiveness by reason of the educator's unfitness or otherwise.

"License" means a credential which authorizes the holder to engage in the practice for which the license is issued.

"Regionally Accredited" means educational accreditation by a regional accrediting agency that is recognized by the U.S. Secretary of Education as a reliable authority concerning the quality of education offered by the institutions of higher education it accredits, including Middle States Commission on Higher Education.

"Standard Certificate" means a credential issued to certify that an educator has the prescribed knowledge, skill or education to practice in a particular area, teach a particular subject, or teach a category of students.

"Standards Board" means the Professional Standards Board established pursuant to 14 **Del.C.** §1201.

"Valid and Current License or Certificate" means a current full or permanent certificate or license as an educator issued by another state or jurisdiction. This means the applicant is fully credentialed by having met all of the requirements for full licensure or certification as an educator in another state or jurisdiction and is in good standing in that state or jurisdiction. It does not include temporary, emergency, conditional certificates of eligibility or expired certificates or licenses issued from another state or jurisdiction.

16 DE Reg. 628 (12/01/12)

26 DE Reg. 105 (08/01/22)

3.0 Issuance of a Standard Certificate

3.1 In accordance with 14 **Del.C.** §1220(a), the Department shall issue a Driver and Traffic Safety Education Teacher Standard Certificate to an applicant who:

3.1.1 Holds a valid Delaware Initial, Continuing, or Advanced License or a Standard or Professional Status Certificate issued by the Department prior to August 31, 2003 and meets the requirements in Section 4.0 of this regulation; or

3.1.2 Has met the requirements for an educator's license in Delaware and presents proof of a Valid and Current License or Certificate as a driver and traffic safety education teacher issued by another state or jurisdiction whose requirements are substantially similar to the requirements in Section 4.0 of this regulation; or

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3.1.3 Has met the requirements for an educator's license in Delaware and meets the requirements set forth in Section 5.0 of this regulation.

- 3.2 Notwithstanding any provision to the contrary herein, the Department shall not act on an application for a Driver and Traffic Safety Education Teacher Standard Certificate if the applicant is under official investigation by any national, state, or local authority with the power to issue educator licenses or certifications. The Department shall not act where the allegations include but are not limited to conduct such as Immorality, misconduct in office, incompetence, willful neglect of duty, disloyalty, or falsification of credentials until the applicant provides evidence of the investigation's resolution.

16 DE Reg. 628 (12/01/12)

21 DE Reg. 324 (10/01/17)

26 DE Reg. 105 (08/01/22)

4.0 Prescribed Education, Knowledge, and Skill Requirements

- 4.1 An applicant for a Driver and Traffic Safety Education Teacher Standard Certificate shall have satisfied the requirements in subsections 4.1.1 through 4.1.3.

- 4.1.1 The applicant shall have completed a minimum of 21 college credits or an equivalent number of hours in professional development with one credit equating to 15 hours taken either as part of a degree program or in addition to a degree program from a Regionally Accredited college or university or a professional development provider approved by the Department in the following areas:

4.1.1.1 Human development (three credits);

4.1.1.2 Introduction to exceptional children (three credits);

4.1.1.3 Effective teaching strategies (three credits);

4.1.1.4 Cultural diversity (three credits);

4.1.1.5 Driver education: methods and materials (three credits);

4.1.1.6 Driver education: in-car training (three credits); and

4.1.1.7 One of the following:

4.1.1.7.1 Alcohol and drug education (three credits);

4.1.1.7.2 Current issues in driver education (three credits);

4.1.1.7.3 Safety in driver education (three credits);

4.1.1.7.4 First aid (three credits);

4.1.1.7.5 Curriculum and instruction for exceptional learners (three credits);

4.1.1.7.6 Education for safe living (three credits);

4.1.1.7.7 Technology and teaching driver education (three credits); or

4.1.1.7.8 Driving task analysis (three credits).

- 4.1.2 The applicant shall hold a valid and current driver's license.

- 4.1.3 The applicant's driving record shall have no more than five points total from Delaware or five points or the equivalence of five points in citations from any other jurisdiction.

- 4.1.4 The applicant's driver's license shall not have been suspended, revoked, or disqualified in Delaware or any other jurisdiction in the five years prior to the date of the application.

16 DE Reg. 628 (12/01/12)

21 DE Reg. 324 (10/01/17)

26 DE Reg. 105 (08/01/22)

5.0 Reciprocity

- 5.1 If an applicant is already licensed or certified as a driver and traffic safety education teacher in a state or jurisdiction whose requirements are not substantially similar to the requirements in Section 4.0, the applicant shall have satisfied the requirements in subsections 5.1.1 through 5.1.6 in order for the Department to issue a Driver and Traffic Safety Education Teacher Standard Certificate.

- 5.1.1 The applicant shall hold a Valid and Current License or Certificate as a driver and safety education teacher.

- 5.1.2 The applicant shall hold a bachelor's degree in any content area from a Regionally Accredited college or university.

- 5.1.3 The applicant shall have completed a minimum of 21 college credits or an equivalent number of hours in professional development with one credit equating to 15 hours taken either as part of a degree program or in addition to a degree program from a Regionally Accredited college or university or a professional development provider approved by the Department in the areas specified in subsections 4.1.1.1 through 4.1.1.7.
- 5.1.4 The applicant shall hold a valid and current driver's license.
- 5.1.5 The applicant's driving record shall have no more than five points total or the equivalence of five points in citations from any jurisdiction.
- 5.1.6 The applicant's driver's license shall not have been suspended, revoked, or disqualified in any jurisdiction in the five years prior to the date of the application.

26 DE Reg. 105 (08/01/22)

6.0 Application Requirements

- 6.1 If an applicant is applying for an Initial License, a Standard Certificate must be applied for simultaneously with the application for the Initial License, and the applicant shall also provide all required documentation for the License.
- 6.2 An applicant must disclose the applicant's criminal conviction history upon application for a Driver and Traffic Safety Education Teacher Standard Certificate. Failure to disclose a criminal conviction history is grounds for denial of a Driver and Traffic Safety Education Teacher Standard Certificate as specified in 14 **Del.C.** §1219.
- 6.3 For an applicant who is applying under subsection 3.1.1, the following documentation is required with the application for a Driver and Traffic Safety Education Teacher Standard Certificate:
 - 6.3.1 Official transcript from the applicant's Regionally Accredited college or university.
 - 6.3.1.1 Electronic transcripts may be submitted by the Employing Authority or by the applicant's Regionally Accredited college or university; or
 - 6.3.1.2 Sealed paper transcripts may be submitted.
 - 6.3.1.3 The Department will not accept copies of transcripts; and
 - 6.3.2 Documents verifying successful completion of Department-approved professional development, if applicable; and
 - 6.3.3 Documentation that the applicant holds a valid and current driver's license; and
 - 6.3.4 A copy of the applicant's driving record; and
 - 6.3.5 Additional documentation as required by the Department.
- 6.4 For an applicant who is applying under subsection 3.1.2, the following documentation is required with the application for a Driver and Traffic Safety Education Teacher Standard Certificate:
 - 6.4.1 An official copy of the Valid and Current License or Certificate as a driver and traffic safety education teacher; and
 - 6.4.2 Additional documentation as required by the Department.
- 6.5 For an applicant who is applying under subsection 3.1.3, the following documentation is required with the application for a Driver and Traffic Safety Education Teacher Standard Certificate:
 - 6.5.1 An official copy of the Valid and Current License or Certificate as a driver and traffic safety education teacher; and
 - 6.5.2 Official transcript from the applicant's Regionally Accredited college or university.
 - 6.5.2.1 Electronic transcripts may be submitted by the Employing Authority or by the applicant's Regionally Accredited college or university; or
 - 6.5.2.2 Sealed paper transcripts may be submitted.
 - 6.5.2.3 The Department will not accept copies of transcripts; and
 - 6.5.3 Documents verifying successful completion of Department-approved professional development, if applicable; and
 - 6.5.4 Documentation that the applicant holds a valid and current driver's license; and
 - 6.5.5 A copy of the applicant's driving record; and
 - 6.5.6 Additional documentation as required by the Department.

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7.0 Secretary of Education Review

- 7.1 The Secretary of Education may, upon the written request of a local school district or charter school, review credentials submitted in an application for a Driver and Traffic Safety Education Teacher Standard Certificate on an individual basis and grant such a Standard Certificate to an applicant who otherwise does not meet the requirements for a Driver and Traffic Safety Education Teacher Standard Certificate but whose effectiveness is documented by the local school district or charter school.
- 7.1.1 For school districts, requests shall be approved by the superintendent of the school district.
- 7.1.2 For charter schools, requests concerning the head of school of the charter school shall be approved by the charter school's board of directors and requests concerning all other applicants shall be approved by the charter school's head of school.

26 DE Reg. 105 (08/01/22)

8.0 Validity of a Standard Certificate

- 8.1 A Driver and Traffic Safety Education Teacher Standard Certificate is valid regardless of the assignment or employment status of the holder provided that the Educator's License remains current and valid.
- 8.2 A Driver and Traffic Safety Education Teacher Standard Certificate is not subject to renewal.

26 DE Reg. 105 (08/01/22)

9.0 Requirements Related to the Retention of a Driver and Traffic Safety Education Teacher Standard Certificate

- 9.1 In order to retain a Driver and Traffic Safety Education Teacher Standard Certificate, the Educator shall:
- 9.1.1 Hold a valid and current driver's license; and
- 9.1.2 Maintain a driving record that has no more than five points total from Delaware or five points or the equivalence of five points in citations from any other jurisdiction; and
- 9.1.3 Prior to the expiration of the Educator's license, affirm and document to the Department that the Educator satisfies the applicable requirements in subsections 9.1.1 and 9.1.2 of this regulation.
- 9.2 If an Educator fails to meet any of the requirements related to retaining a Driver and Traffic Safety Education Teacher Standard Certificate, the Educator shall immediately notify the Department in writing.
- 9.3 The requirements set forth in subsection 9.1 apply to all Educators regardless of the date the Driver and Traffic Safety Education Teacher Standard Certificate was issued to them.

26 DE Reg. 105 (08/01/22)

10.0 Disciplinary Action

- 10.1 An Educator's Driver and Traffic Safety Education Teacher Standard Certificate may be revoked, suspended, or limited for cause as provided in 14 **DE Admin. Code** 1514 Limitation, Suspension, and Revocation of Licenses, Certificates, and Permits or for the Educator's failure to comply with the requirements related to the retention of a Driver and Traffic Safety Education Teacher Standard Certificate as provided in Section 9.0.
- 10.2 An Educator's Driver and Traffic Safety Education Teacher Standard Certificate shall be revoked if the Educator's Initial, Continuing, or Advanced License or Professional Status Certificate is revoked or the Educator made a materially false or misleading statement in the Educator's application in accordance with 14 **Del.C.** §1222.
- 10.3 An Educator whose certificate is noticed for disciplinary action is entitled to a full and fair hearing before the Standards Board. Hearings shall be conducted in accordance with 14 **DE Admin. Code** 1515 Hearing Procedures and Rules.

26 DE Reg. 105 (08/01/22)

11.0 Past Certificate Recognized

The Department shall recognize a Driver and Traffic Safety Education Teacher Standard Certificate issued prior to the effective date of this regulation. An Educator holding such a Standard Certificate shall be considered certified to teach driver and traffic safety education.

26 DE Reg. 105 (08/01/22)

12.0 Contact Information and Change of Name or Address

- 12.1 All applicants and Educators are required to update their contact information in DEEDS if their contact information changes.
- 12.2 An Educator who legally changes the Educator's name and wishes to change the name on the Driver and Traffic Safety Education Teacher Standard Certificate shall provide a notarized copy of evidence of the name change such as a marriage license or court action.
- 12.3 An applicant or Educator whose mailing address, email address, or phone number changes shall provide the Department with the new mailing address, email address, or phone number within 14 calendar days of the change.

9 DE Reg. 545 (10/01/05)

Renumbered effective 06/01/07 - see Conversion Table

16 DE Reg. 628 (12/01/12)

21 DE Reg. 324 (10/01/17)

26 DE Reg. 105 (08/01/22)