

DEPARTMENT OF EDUCATION
OFFICE OF THE SECRETARY
1200 Higher Education - Scholarships

1215 High Needs Educator Student Loan Payment Program

1.0 Purpose

The purpose of this regulation is to provide eligibility criteria, application requirements, and award process for the High Needs Educator Student Loan Payment Program, pursuant to 14 Del.C. §3437.

26 DE Reg. 852 (04/01/23)

27 DE Reg. 162 (09/01/23)

2.0 Definitions

The following words and terms, when used in this regulation, shall have the following meaning:

"Award" means the Delaware Higher Education Office's decision to make a loan payment on an applicant's behalf.

"Delaware Higher Education Office" or **"DHEO"** means the Delaware Department of Education's office which administers specific programs related to higher education, including student financial assistance programs.

"Department" means the Delaware Department of Education.

"Educator" means a person licensed and certified by the Department to engage in the practice of instruction, administration or other related professional support services in Delaware public schools, including charter schools, pursuant to rules and regulations promulgated by the Standards Board and approved by the State Board of Education. For purposes of this regulation, Educator also includes teachers employed by the Delaware Division for the Visually Impaired who teach students with visual impairment.

"High needs area" means:

- (1) Any certification field DHEO has identified as being difficult to staff or of critical need; or
- (2) Any school either:
 - (a) In the top quartile in 3 or more of the following:
 - (1) Percentage of Low-Income Students or students within the statewide metric determined by the Department utilizing direct certification for Temporary Assistance for Needy Families (TANF) and Supplemental Nutrition Assistance Program (SNAP);
 - (2) Percentage of English Learners or students with limited English proficiency and who meet the definition of English Learner as defined by the Department's regulations;
 - (3) Percentage of Students with Disabilities or students who are determined to eligible for 1 or more of the educational classifications under the Department's regulations and who, by reason thereof, need special education and related services; or
 - (4) Percentage of Minority Students or students who are members of a racial or ethnic group other than the racial or ethnic group that represents the majority of the State's population; or
 - (b) Having 90% of its students classified as Low-Income, English Learners, or Minority; or
 - (c) Any facility operated by the Department of Services for Children, Youth and Their Families in which education programs are provided.

"Qualified Educational Loan" means a government, commercial, or foundation loan for actual costs paid for tuition and reasonable educational expenses related to an Educator's undergraduate or graduate degree program. Reasonable educational expenses do not include tools or supplies (other than textbooks) that are retained by the recipient after the course of instruction; meals, lodging, or transportation; or education involving sports, games, or hobbies unless such education is required as part of a degree program.

"School" means a Delaware public school, including a vocational-technical school and a charter school, or a facility operated by the Department of Services for Children, Youth and Their Families.

"Secretary" means the Delaware Secretary of Education.

26 DE Reg. 852 (04/01/23)

27 DE Reg. 162 (09/01/23)

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3.0 Eligibility

- 3.1 In order to be eligible for an award under the High Needs Educator Student Loan Payment Program, an applicant shall meet the requirements of subsections 3.1.1 through 3.1.5.
- 3.1.1 The applicant shall be an Educator.
- 3.1.2 The applicant shall have secured a Qualified Educational Loan prior to submitting an application.
- 3.1.3 The applicant shall have obtained a license and certificate issued by the Department.
- 3.1.4 The applicant has not had an ineffective evaluation on the State's current evaluation system or the equivalent thereof on a State-approved alternative educator evaluation system.
- 3.1.5 The applicant shall instruct or provide educational support in an identified high needs area or school for 1 school year.

26 DE Reg. 852 (04/01/23)

27 DE Reg. 162 (09/01/23)

4.0 Application Requirements

- 4.1 The application acceptance and submission period for the High Needs Educator Student Loan Program shall be posted on the DHEO's website by December 1 of each calendar year.
- 4.1.1 Applications shall not be accepted outside of the posted application acceptance period under any circumstances.
- 4.1.2 Incomplete applications shall not be accepted or processed.
- 4.2 In order for an application to be considered complete, the applicant shall complete all of the requirements in subsections 4.2.1 through 4.2.3.
- 4.2.1 The applicant shall certify to DHEO that the applicant meets all of the eligibility requirements in Section 3.0.
- 4.2.2 The applicant shall provide the applicant's current employment information, lender, and loan amount to DHEO.
- 4.2.3 The applicant shall provide substantiation to DHEO that the award will be used for a Qualified Educational Loan as defined in Section 2.0.

26 DE Reg. 852 (04/01/23)

27 DE Reg. 162 (09/01/23)

5.0 Awards

- 5.1 The ability to make awards each year is contingent upon the availability of funds.
- 5.2 If possible, DHEO shall make an award to every applicant who satisfies the requirements of this regulation, consistent with Section 6.0 of this regulation. Awards will be determined based on the pool of eligible applicants in the given year.
- 5.2.1 Applicants seeking eligibility based on eligible school shall maintain continuous employment by the same school as in the previous school year in order to be eligible for the award.
- 5.2.1.1 Applicants shall still be eligible for an award if they have separated from the school they were previously employed with if separation was involuntary, including reduction in force, or was otherwise beyond the applicant's control.
- 5.3 Where there are insufficient funds to make an award to every applicant who satisfies Program requirements, DHEO shall give priority to applicants who meet the following criteria:
- 5.3.1 Applicants employed in both a certification field and a school that the Department has identified as a high needs area as defined in this regulation.
- 5.3.2 Applicants having the greatest financial need.
- 5.4 The applicants having the greatest financial need shall be determined at the sole discretion of DHEO. Such decision shall be based upon:
- 5.4.1 The applicant's income;
- 5.4.2 The applicant's spousal income;
- 5.4.3 The number of applicant's dependents; and
- 5.4.4 The total amount of the applicant's Qualified Educational Loans.

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- 5.5 DHEO shall have the sole discretion to prioritize applications and determine awards consistent with the requirements of the Program as noted in this regulation.
- 5.6 DHEO shall make a loan payment directly to the applicant's lending agency on behalf of the applicant.
- 5.7 To be considered for a second, third, fourth, or fifth award, an applicant shall submit a new, completed application and meet all of the requirements in Section 3.0 of this regulation each year.
- 5.8 An applicant may receive only 1 award per year, and may receive no more than 5 awards in their lifetime.

26 DE Reg. 852 (04/01/23)

27 DE Reg. 162 (09/01/23)

6.0 Award Payment

- 6.1 An award shall be a minimum of \$1,000 and shall not exceed \$2,000.
- 6.2 If an applicant knowingly submits false information or commits fraud in connection with the application process, DHEO may reevaluate the applicant's eligibility for a loan payment and may withdraw its decision to make a loan payment on the applicant's behalf.

22 DE Reg. 470 (12/01/18)

26 DE Reg. 852 (04/01/23)

27 DE Reg. 162 (09/01/23)